

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

October 26, 2010

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session October 26, 2010 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz:     Raymond Tucker, Chair  
  David Hillier  
  Dick Lang  
  Tim Gabrielson  
  Mike Ankeny  
  Craig Oscarson, County Coordinator

**GENERAL:**

Overview of director's report.

Brent Gunderson provided an update on the Minnesota Child & Family Services Program Improvement Plan.

Commissioner Hillier moved and Commissioner Lang seconded to authorize Human Services (representative payee for a foster care child) to open a dedicated account at Home Federal Savings for the deposit of an SSI back payment. Motion carried.

Commissioner Gabrielson moved and Commissioner Hillier seconded to table authorizing payment of a per diem/mileage expense form dating back to April for a member of the Family Collaborative Governing Board. Motion carried.

Commissioner Ankeny moved and Commissioner Lang seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a.     Brown, Sharon – approve contract for Guardianship Services, effective August 1, 2010 to December 31, 2011.
- b.     Howard, Kathy – approve contract for Guardianship Services, effective August 1, 2010 to December 31, 2011.
- c.     The Meadows (Tealwood) – renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- d.     Minnesota State Operated Community Services (MSOCS) – approve addendum to contract for Home & Community Based Waiver Services, effective July 1, 2009 to June 30, 2011.
- e.     Our House Senior Living 204 (Keystone Austin) – approve contract for Home & Community Based Waiver Services, effective October 1, 2010 to June 30, 2011.

- f. Our House Senior Living 1313 (Keystone Austin) – approve contract for Home & Community Based Waiver Services, effective October 1, 2010 to June 30, 2011.
- g. Our House Senior Living 1401 (Keystone Austin) – approve contract for Home & Community Based Waiver Services, effective October 1, 2010 to June 30, 2011.
- h. Volstad, Carrie – approve contract for Guardianship Services, effective August 1, 2010 to December 31, 2011.

Motion carried.

Commissioner Hillier moved and Commissioner Ankeny seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Date: October 26, 2010**

**Res. #59-10**

**RESOLUTION**

On motion of Commissioner Gabrielson, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held October 26, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period October 1, 2010 through October 31, 2010 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of October 2010 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of October 2010 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, Mike Ankeny aye, and Richard Lang aye. Passed and approved this 26<sup>th</sup> day of October, 2010.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: October 26, 2010**

**Res. #60-10**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held October 26, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period October 1, 2010 through October 31, 2010 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of October 2010 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of October 2010 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of October 2010 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, Mike Ankeny aye, and Richard Lang aye. Passed and approved this 26<sup>th</sup> day of October, 2010.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Richard Peterson, County Assessor, presented a proposal to enter into a contract with Vanguard Appraisals, Inc. for the appraisal of Mower County commercial properties.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to approve the Vanguard Appraisal, Inc. agreement for commercial/industrial appraisal services and authorize the chair and the assessor to sign the agreement. Motion carried.

The Board recessed at 9:45 a.m. and reconvened at 10:04 a.m.

Ken Trom, Ag Society, provided an update on the 2010 County fair.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to write-off the balance of \$310.75 owed by Albert Lea Abstract Company to the Mower County Recorder. Motion carried.

**Date: October 26, 2010**

**Res. #61-10**

**RESOLUTION AUTHORIZING PARTICIPATION IN THE  
PUBLIC SAFETY INTEROPERABILITY COMMUNICATIONS GRANT**

On motion of Commissioner Ankeny, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held October 26, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, Mower County will enter into an Agreement with the State of Minnesota, SE MN Regional Radio Board, and Olmsted County, fiscal agent for the SEMN RRB for the 2007 HSEM Public Safety Interoperability Communications (PSIC) Grant, effective 07/01/2008 through 05/31/2011, in which each County or City within the SE MN Regional Radio Board is required to pay matching funds of \$8,377.92 for equipment.

WHEREAS, no equipment can be purchased for a specific County or City of the SE MN Regional Radio Board until their completed resolution has been received by the fiscal agent, Olmsted County.

BE IT RESOLVED, that Olmsted County enters into an Agreement with the State of Minnesota, SE MN Regional Radio Board, and Olmsted County, fiscal agent for the SE MN Regional Radio Board for the 2007 HSEM Public Safety Interoperability Communications Grant.

Passed and approved this 26<sup>th</sup> day of October, 2010.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Matthew Simonson appeared before the Board regarding the MN Statute 466 and the compensation received by jailers in the new Justice Center. Mr. Simonson voiced a concern that the public may be over charged for these wages. He felt that these jobs are compensated too highly and should be more of a living wage job.

Motion made by Commissioner Hillier, seconded by Commissioner Ankeny to approve the minutes of October 12, 2010. Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Lang to approve the following bi-monthly bills for payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1438.24	A.C.S. INC.	8645.53	ADVANCED CORRECTIONAL HEALTHCA
2000.00	ANOKA COUNTY	6961.39	AUSTIN MEDICAL CENTER ATTN:CAS
806.91	BEHAVORIAL INTERVENTIONS	368.98	BOB BARKER COMPANY INC.
893.86	CARDINAL HEALTH	111.34	ANGELA CARLSON
1113.49	CEDAR VALLEY SERVICES, INC	47339.81	CITY OF AUSTIN
1468.86	DALCO	4221.82	DEVELOPMENT CORP OF AUSTIN
125.00	DILIGENT SERVICE NETWORK	2924.37	DANIEL DONNELLY LAW FIRM
521.02	DS SOLUTIONS INC	2841.97	DTI
666.06	EMERGENCY AUTOMOTIVE TECHNOLOG	117.00	FIRSTLAB INC.
1332.90	GOLD CROSS AMBULANCE SERVICE M	10950.22	GRAINGER
740.12	HARTY MECHANICAL INC	208.41	HASLER MAILING SYSTEMS
		115.87	HOLIDAY FORD, LINC, MERC
1177.32	HYVEE ACCOUNTS RECEIVABLE	803.65	INNOVATIVE OFFICE SOLUTIONS,LL
205.78	NICHOLAS JOHNSEN	201.65	HOLLY KAUFFMAN
627.57	KRIEGER PRINTING	102.65	LANGUAGE LINE SERVICES
942.50	EVAN LARSON	9050.00	LARSONALLEN LLP
299.08	LASER PRODUCT TECHNOLOGIES	180.00	MELCHERT HUBERT SJODIN
879.34	METRO SALES, INC.	5550.00	MIDWEST CLINICAL PSYCHOLOGISTS
136.64	MINNESOTA ELEVATOR, INC	141.00	MN ATTORNEY GENERAL'S OFFICE

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

---

841.92 MN DEPT EMPLOYMENT & ECONOMIC	3043.37 MN OFFICE OF ENTERPRISE TECHNO
23281.00 MOWER COUNTY SOIL & WATER CONS	5690.00 NATIONAL BUSINESS SYSTEMS INC
146.95 NORIX INC	595.00 NORTHERN BANK NOTE COMPANY
2850.00 NORTHLAND BUSINESS SYSTEMS	830.00 PLUNKETT & ASSOCIATES INC
511.03 PUBLIC SAFETY EQUIPMENT LLC	896.82 RELIANCE TELEPHONE INC.
3377.15 RS EDEN INC	250.10 RUTTGERS BAY LAKE LODGE
120.00 S & S WATERWORKS	661.10 SCHILLING SUPPLY COMPANY
126.30 SECURITY CAMERAS DIRECT	170.00 SELLERS LOCK & KEY
2200.00 PAUL SPYHALSKI	355.84 STAPLES CREDIT PLAN
120.00 MNJIS STATE OF MINN	173.47 GREG STOREY
586.44 SYNERGY GRAPHICS INC.	
116.35 UNIFORMS UNLIMITED INC	5000.00 UNITED WAY OF MOWER COUNTY
252.00 WALTER CURTIS CO LLC	4147.14 WEST GROUP
33 PAYMENTS LESS THAN \$100	1,505.78
GENERAL FUND	\$174,058.11 * TOTAL
SOCIAL SERVICE FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
7840.51 DEVELOPMENT CORP OF AUSTIN	1953.15 DTI
103.22 GRAINGER	145.13 LASER PRODUCT TECHNOLOGIES
4 PAYMENTS LESS THAN \$100	116.35
SOCIAL SERVICE FUND	\$10,158.36 * TOTAL
ROAD & BRIDGE FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
1485.20 EARL ANDERSEN, INC.	315.03 ASPEN EQUIPMENT COMPANY
275.75 AUTO VALUE AUSTIN	397.24 BERG'S NURSERY
108.34 BRHB, INC	240.40 BROCK WHITE CO LLC
15590.51 BRUENING ROCK PRODUCTS INC	19101.48 CARGILL INC
134.26 CATCO PARTS AND SERVICE	248.82 CINTAS FAS LOCKBOX 636525
1796.37 COMMISSIONER OF TRANSPORTATION	1267.09 CONTINENTAL RESEARCH CORP.
1282.50 DOUBLE K SPECIALTY, INC.	114.60 ETTERMAN ENTERPRISES
122.89 FORCE AMERICA DISTRIBUTING, LL	202.71 G & K SERVICES
1301.87 HANSON TIRE OF AUSTIN INC	872.58 HANSON TIRE SERVICE INC.
402.53 HIGH FOREST BOBCAT SERVICE LLC	1774.26 KRIS ENGINEERING INC
2704.00 LHB INC	269.36 M-R SIGN COMPANY, INC.
329.81 MANTEK	136.35 MISSISSIPPI WELDERS SUPPLY CO.
1334.00 MN DEPT EMPLOYMENT & ECONOMIC	613.11 NAPA AUTO PARTS
1199.01 PETROBLEND CORP.	286.00 POMP'S TIRE SERVICE, INC
421.54 PROLINE DIST., INC	336.57 ROAD MACHINERY & SUPPLIES CO.
2695.68 ROCHESTER SAND AND GRAVEL, INC	807.61 ROCKMOUNT RESEARCH & ALLOYS, I
2267.93 DAVE SYVERSON FREIGHTLINER	345.00 YAGGY COLBY ASSOCIATES INC
990.06 ZIEGLER, INC	
5 PAYMENTS LESS THAN \$100	164.42
ROAD & BRIDGE FUND	\$61,934.88 * TOTAL
SOLID WASTE/RECYCLING FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
100.23 FOX ELECTRIC COMPANY, INC	695.00 KRUEGER TRANSPORTATION
237.82 LAB SAFETY SUPPLY, INC	195.89 MINNESOTA SUPPLY COMPANY
490.73 WASTE MANAGEMENT OF SO MINNESO	
5 PAYMENTS LESS THAN \$100	120.88
SOLID WASTE/RECYCLING FUND	\$1,840.55 * TOTAL
CAPITAL PROJECTS FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
1717.71 M-R SIGN COMPANY, INC.	
0 PAYMENTS LESS THAN \$100	.00
CAPITAL PROJECTS FUND	\$1,717.71 * TOTAL
TAX COLLECTIONS FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
610.00 JACKEL CONSTRUCTION	
0 PAYMENTS LESS THAN \$100	.00
TAX COLLECTIONS FUND	\$610.00 * TOTAL
****	FINAL TOTAL..... \$250,319.61 ****

Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Lang to approve the following additional Commissioners' warrants for immediate payment:

246357.36 HENRICKSEN PSG

6937.32 TAB PRODUCTS CO LLC

Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to set the Truth in Taxation public hearing to December 9, 2010 at 6:00 p.m. in the County Board room. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Lang to approve the 2010 State of Minnesota Board of Water and Soil Resources Competitive Grants Program Grant Agreement for SSTS inventories effective through December 32, 2011. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Lang to approve the Agreement to Provide Administrative Services for the Early Retiree Reinsurance Program between Mower County and Blue Cross and Blue Shield of Minnesota effective June 1, 2010 and authorize the chair to sign the agreement. Motion carried.

Motion by Commissioner Lang, seconded by Commissioner Gabrielson to deny the Application for Abatement of penalty of Walter Meyer in regard to parcel identification numbers 34.245.0250 and 34.115.0240 for taxes payable in 2010. The basis for denial is consistency with current policy and practice. Motion carried.

Motion by Commissioner Lang, seconded by Commissioner Gabrielson to adjourn the meeting at 10:56 a.m. until November 2, 2010 at 1:00 p.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

**INDEX**

**A**

account receivable write-off  
Albert Lea Abstract Company, 245  
adjourn, 248

**B**

bank account @ Home Federal Savings  
dedicated for SSI back payments, 242  
Board of Water and Soil Resources Competitive Grants  
Program Grant Agreement  
SSTS inventories, 248

**C**

commercial/industrial appraisal services  
Vanguard Appraisals agreement, 245

**D**

destruction of files, 243

**E**

Early Retiree Reinsurance Program  
administrative services from BCBS MN, 248

**L**

late claim for payment  
Family Collaborative Governing Bd, 242

**M**

minutes  
10-12-10, 246

**P**

Purchase of Service Agreements  
Group Residential Housing  
The Meadows (Tealwood), 242  
Guardianship Services  
Brown, Sharon, 242  
Howard, Kathy, 242  
Volstad, Carrie, 243  
Home & Community Based Waiver Services  
MN State Operated Community Services  
(MSOCS), 242  
Our House Senior Living 1313 (Keystone Austin),  
243  
Our House Senior Living 1401 (Keystone Austin),  
243  
Our House Senior Living 204 (Keystone Austin),  
242

**R**

Res. #59-10  
Social Service cases, 243  
Res. #60-10 Income Maintenance cases, 244  
Res. #61-10 Public Safety Interoperability  
Communications Grant, 245

**T**

tax abatement DENIED  
W. Meyer, 248  
Truth in Taxation public hearing set  
12-9-10 -- 6 pm, 248

**W**

warrants  
Commissioner additional, 248  
Commissioner bi-monthly, 246