

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

July 27, 2010

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session July 27, 2010 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Raymond Tucker, Chair
 David Hillier
 Dick Lang
 Tim Gabrielson
 Mike Ankeny
 Craig Oscarson, County Coordinator

GENERAL:

Introduction of new employee: Tina Meyer – Social Worker

Overview of director's report.

Commissioner Gabrielson moved and Commissioner Lang seconded to approve a transfer of \$350,959 from the general fund to cover Human Services negative 2009 fund balance. Motion carried.

Commissioner Hillier moved and Commissioner Lang seconded to approve the revised Telecommuting Guidelines. Motion carried.

Commissioner Gabrielson moved and Commissioner Ankeny seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Abelson, Kathleen & Bill - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- b. Cardinal of Minnesota (Cardinal Circle) – renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- c. Cardinal of Minnesota (Orchard Creek) – renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- d. Cardinal of Minnesota (Southwind SLS) – renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- e. Carlson Home of Austin, Inc. – renew contract for Home & Community Based Waiver Services, effective July 1, 2010 to June 30, 2011.
- f. Carlson Home of Austin, Inc. – renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- g. Gunter, Erin – approve contract for Guardianship Services, effective August 1, 2010 to December 31, 2011.

- h. Hanson, Diane - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- i. Lindahl, Doyle & Linda - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- j. Olson, Norma – approve contract for Guardianship Services, effective August 1, 2010 to December 31, 2011.
- k. Primrose - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- l. Quality Community Services, Inc. (204 House) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- m. Quality Community Services, Inc. (Reflections) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- n. Quality Community Services, Inc. (WestPark Board & Lodge) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- o. REM Minnesota, Inc. (Ashwood) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- p. REM Minnesota, Inc. (Beckettwood) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- q. REM Minnesota, Inc. (Birchwood) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- r. REM Minnesota, Inc. (Briarwood) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- s. REM Minnesota, Inc. (Crestwood) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- t. REM Minnesota, Inc. (Elmwood North) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- u. REM Minnesota, Inc. (Elmwood South) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- v. REM Minnesota, Inc. (Northwood) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- w. REM Minnesota, Inc. (Parkwood) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- x. REM Minnesota, Inc. (Rosewood) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- y. REM Minnesota, Inc. (Sandlewood) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- z. REM Minnesota, Inc. (Shirewood) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- aa. REM Minnesota, Inc. (Willowwood I) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- bb. REM Minnesota, Inc. (Willowwood II) - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.
- cc. Tindal, Barb – approve contract for Multiple Guardianship Services, effective August 1, 2010 to December 31, 2011.

- dd. Wildwood Grove - renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.

Motion carried.

Commissioner Ankeny moved and Commissioner Hillier seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreement:

- a. Lang, Richard & Mark – renew agreement for Group Residential Housing Services, effective July 1, 2010 to June 30, 2012.

Lang abstained. Motion carried

Commissioner Lang moved and Commissioner Gabrielson seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: July 27, 2010

Res. #41-10

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 27, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period July 1, 2010 through July 31, 2010 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of July 2010 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of July 2010 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, Mike Ankeny aye, and Richard Lang aye. Passed and approved this 27th day of July, 2010.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: July 27, 2010

Res. #42-10

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 27, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period July 1, 2010 through July 31, 2010 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of July 2010 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of July 2010 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of July 2010 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, Mike Ankeny aye, and Richard Lang aye. Passed and approved this 27th day of July, 2010.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to approve the 2009 year-end fund balance designations and authorize the Finance Director to adjust year-end fund balance designations to cover year-end negative balances in the capital project fund from the general fund and bond fund pursuant to final audit. Motion carried.

Members of the Ag Society (Fair Board) provided an update on the 2010 Mower County Fair and invited the Board to the grand opening ceremonies.

Motion made by Commissioner Gabrielson, seconded by Commissioner Lang to approve the minutes of July 6 and July 13, 2010. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Lang to approve the following bi-monthly bills for payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1535.41	ADAMS DRUG	1050.70	ADVANCED CORRECTIONAL HEALTHCA
235.00	ALCOPRO	300.00	AMERICAN LEGION OF LYLE #105
10503.93	AUSTIN MEDICAL CENTER ATTN:CAS	183.00	AUSTIN NEWSPAPERS, INC
202.60	RICHARD BURCH	215.00	CALIBRE PRESS, INC
1783.15	CARDINAL HEALTH	779.81	CITY OF AUSTIN
533.96	DALCO	3636.26	DTI
768.21	EMERGENCY AUTOMOTIVE TECHNOLOG	234.00	FIRSTLAB INC.
641.06	HARTY MECHANICAL INC	208.41	HASLER MAILING SYSTEMS
1180.00	HILL,LARSON,WALTH & BENDA,P.A	382.39	INNOVATIVE OFFICE SOLUTIONS,LL
1847.50	JONES,HAUGH & SMITH, INC.	261.84	KUSTOM SIGNALS INC
225.39	LASER PRODUCT TECHNOLOGIES	1324.27	LEXISNEXIS MATTHEW BENDER
177.75	LYNN PEAVEY CO	409.22	MARTIN BROS
1200.00	MAYO CLINIC MRL	195.70	MEDTOX LABORATORIES INC
225.00	MELCHERT HUBERT SJODIN	2455.28	METRO SALES, INC.
339.10	MINNESOTA COUNTIES COMPUTER CO	874.25	MITCHELL COUNTY REGIONAL HEALT
887.00	MN DEPT EMPLOYMENT & ECONOMIC	28495.88	MN DEPT OF CORRECTIONS STS
2042.29	MN OFFICE OF ENTERPRISE TECHNO	19649.41	MPOWER
677.07	NAPA AUTO PARTS	171.75	NARTEC,INC.
187.50	LAURA RAMIREZ	660.05	RIVER VALLEY NEWSPAPER GROUP
2687.60	RS EDEN INC	848.47	SCHILLING SUPPLY COMPANY
235.00	MNJIS STATE OF MINN	250.00	THE TOX GROUP INC
364.16	UNIFORMS UNLIMITED INC	2845.11	WEST GROUP
	27 PAYMENTS LESS THAN \$100	1,438.55	

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

GENERAL FUND		\$95,348.03	* TOTAL
SOCIAL SERVICE FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1143.39	DTI		
	2 PAYMENTS LESS THAN \$100	61.58	
SOCIAL SERVICE FUND		\$1,204.97	* TOTAL
ROAD & BRIDGE FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
162.65	AUTO VALUE AUSTIN	2066.61	BROCK WHITE CO LLC
399.71	BROWN TRAFFIC PRODUCTS INC	26802.97	BRUENING ROCK PRODUCTS INC
3426.28	BUSTAD DOZING AND EXCAVATING I	983.73	CATCO PARTS AND SERVICE
158.60	CINTAS FAS LOCKBOX 636525	1621.77	COMMISSIONER OF TRANSPORTATION
954.56	CONTINENTAL RESEARCH CORP.	8646.08	CRETEX CONCRETE PRODUCTS NORTH
4001.00	DM & E RAILROAD CORPORATION	169.82	EMERGENCY AUTOMOTIVE TECHNOLOG
5160.00	ERICKSON ENGINEERING CO., LLC	1009.54	ETTERMAN ENTERPRISES
159.99	FIRESTONE TIRE & SERVICE CENTE	214.31	G & K SERVICES
132.79	BRUCE HOFFMAN	122.56	INTERSTATE MOTOR TRUCKS, INC.
101.52	NICK LANE	288.27	M-R SIGN COMPANY, INC.
278.48	MANTEK	3586.98	MIDSTATES EQUIPMENT & SUPPLY
476.31	MISSISSIPPI WELDERS SUPPLY CO.	3248.00	MN DEPT EMPLOYMENT & ECONOMIC
195.38	NAPA AUTO PARTS	367.84	ONE-TIME ONLY VENDOR
1168.39	PETROBLEND CORP.	108.52	POWERPLAN
158.00	PRO CAL CORPORATION	112.84	PROLINE DIST., INC
12284.00	GERALD ROBINSON	697.22	ROCHESTER SAND AND GRAVEL, INC
223.70	RONCO ENGINEERING SALES, INC.	1790.48	SCHAEFFER MFG CO.
194.02	SCHILLING SUPPLY COMPANY	364.48	DAVE SYVERSON FREIGHTLINER
42422.04	ULLAND BROTHERS, INC.	412.65	UNITED LABORATORIES
388.75	ZIEGLER, INC		
	6 PAYMENTS LESS THAN \$100	263.27	
ROAD & BRIDGE FUND		\$125,324.11	* TOTAL
SOLID WASTE/RECYCLING FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
26947.65	CEDAR VALLEY SERVICES, INC	6731.87	FREEBORN COUNTY AUDITOR-TREASU
695.00	KRUEGER TRANSPORTATION	5610.94	MINNESOTA SUPPLY COMPANY
339.00	MOWER COUNTY SHOPPER	158.89	ZEE MEDICAL SERVICE
	2 PAYMENTS LESS THAN \$100	51.14	
SOLID WASTE/RECYCLING FUND		\$40,534.49	* TOTAL
DITCH FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1390.00	RINKE-NOONAN		
	0 PAYMENTS LESS THAN \$100	.00	
DITCH FUND		\$1,390.00	* TOTAL
****	FINAL TOTAL.....	\$263,801.60	****

Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Ankeny to approve the following additional Commissioners' warrants for immediate payment:

KKE Architects	\$23,531.18	Pompeii Painting, Inc.	20,567.00
Dick Pedersen & Son Electric	2,000.00	Chief Industries, Inc.	27,679.20
The Joseph Company	118,750.00	Viking Automatic Sprinkler Co.	4,387.10
IPC, Inc.	17,922.70	Himec Mechanical	5,415.00
D & M Ironworks	56,832.80	UHL Company, Inc.	14,725.00
R & S Casework, Inc.	18,600.66	Schammel Electric, Inc.	112,321.00
W. L. Hall Company	4,045.24	Dulas Excavating, Inc.	6,388.75
Twin City Tile & Marble	4,460.00	Doyle Connor Company	137,904.85
Twin City Acoustics, Inc.	12,160.00	Innovative Surfaces	26,193.40
Granite RE, Inc.	\$39,615.00	Knutson Construction	94,711.00

Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Ankeny to transfer \$3,093.86 from the Revenue Fund to the Transit Fund to close out fiscal year 2009. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Lang to authorize the Sheriff to send one employee to the Police Fleet Expo in St. Louis, MO. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Ankeny to amend the 2010 Environmental Health budget (Feedlot department) in the amount of \$1,200 to purchase a replacement computer. Funding is from excess revenues over budget collected from feedlot permit fees. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Gabrielson to approve the Letter of Agreement with Independent School District No. 492 for truancy officer services from September 7, 210 through June 2, 2011. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Lang to award the bid for CP 50-10-05 to the low bidder Ulland Brothers, Inc. with a low bid of \$174,771.10 and have the project commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and County Engineer.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to approve the redesign/reconstruction of a county culvert on 31st Street NW in Lansing Township to allow a water control structure project involving the Turtle Creek Watershed District, Lansing Township, Board of Water and Soil Resources and Mower County SWCD. Motion carried.

Date: July 27, 2010

Res. #43-10

**RESOLUTION TO AMEND THE MOWER COUNTY
COMPREHENSIVE WATER MANAGEMENT PLAN**

On motion of Commissioner Hillier, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 27, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan, and

WHEREAS, Mower County currently has a state approved local water management plan that covers the period of January 2006 through December 2015, and

WHEREAS, this local water management plan contains a Five-Year Focus Plan, which covers the years of January 2006 through December 2010, and

WHEREAS, the state's Findings of Fact, Conclusion and Order approving the Mower County's local water management plan specifies that the Five-Year Focus Plan will be required to be updated by December 31, 2010, and

WHEREAS, Mower County has determined that the updated Five-Year Focus Plan and continued implementation of a local water management plan will help promote the health and welfare of the citizens of Mower County, and

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board of Commissioners resolve to amend its current local water management plan by providing for the required update of the Five-Year Focus Plan.

BE IT FURTHER RESOLVED that Mower County will coordinate its planning efforts with all local units of government within the county, and the state review agencies.

BE IT FURTHER RESOLVED that the Mower County Board of Commissioners delegates the Mower County Water Management Committee with the responsibility of amending the plan pursuant to M.S. 103B.301 and shall report to the County Board on a periodic basis.

Passed and approved this 27th day of July, 2010.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to authorize the Human Resource Director to hire a temporary employee in the Veterans Service department for up to 40 hours per week for up to 8 weeks to cover an employee leave of absence. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Ankeny to deny the requests of the Masonic Lodge to perform a Mason's dedication for the Justice Center facility. Motion carried. Commissioner Lang abstained.

Motion by Commissioner Lang, seconded by Commissioner Gabrielson to adjourn the meeting at 11:38 a.m. until August 3, 2010 at 1:00 p.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

INDEX