

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

July 13, 2010

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session July 13, 2010 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

Members present, viz: Raymond Tucker, Chair
 Dick Lang
 Tim Gabrielson
 Craig Oscarson, County Coordinator

Members absent, David Hillier
 Mike Ankeny

GENERAL:

Overview of director's report.

Commissioner Lang moved and Commissioner Gabrielson seconded to approve the new Fee Policy for Emergency 72 Hour Holds and Court Ordered Treatment. Motion Carried.

Commissioner Gabrielson moved and Commissioner Lang seconded to approve the revised Rule 25 Assessment Fee Determination Policy. Motion Carried.

Commissioner Gabrielson moved and Commissioner Lang seconded to approve the revised addendum to Mower County's Accounts Receivable Policy. Motion Carried.

Commissioner Lang moved and Commissioner Gabrielson seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Our House Memory Care II - renew contract for Home & Community Based Waiver Services, effective July 1, 2010 to June 30, 2011.
- b. Our House Senior Living – renew contract for Home & Community Based Waiver Services, effective July 1, 2010 to June 30, 2011.
- c. State of Minnesota – approve revised amendment to the contract for Mental Health Services, effective January 1, 2008 to June 30, 2013.
- d. Susan Rockers-Wittkopp – approve amendment to contract for Mental Health & Case Management Services, effective January 1, 2010 to December 31, 2010.

Motion Carried.

Commissioner Lang moved and Commissioner Gabrielson seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion Carried.

SOCIAL SERVICE ACTIONS:

Commissioner Lang moved and Commissioner Gabrielson seconded to approve the Social Service Actions. Motion Carried.

INCOME MAINTENANCE ACTIONS:

Commissioner Gabrielson moved and Commissioner Lang seconded to approve the Income Maintenance Actions. Motion Carried.

Dan Regner, on behalf of the County Engineer, presented bid information received for project SAP 50-625-012.

Motion made by Commissioner Lang, seconded by Commissioner Gabrielson to award the bid for SAP 50-625-012 to the low bidder Structural Specialties with a low bid of \$585,592.36 and have the project commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and County Engineer.

The Board set the dates for the Justice Center open house. An open house / ceremony will be held on Saturday, September 11, 2010 starting at 10:00 a.m. and an additional open house will be held the evening of Monday, September 13, 2010. Specific details will be determined and will be advertised.

Motion made by Commissioner Gabrielson, seconded by Commissioner Lang to authorize the Human Resource Director to negotiate temporary non-benefited clerical help for Veteran Services / Emergency Management through July 21, 2010. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Gabrielson to approve the minutes of June 22, 2010. Motion carried.

Motion by Commissioner Lang, seconded by Commissioner Gabrielson to approve the following bi-monthly bills for payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
264.70	A+ PRINTING	2016.26	ADAMS DRUG
550.76	ADVANCED CORRECTIONAL HEALTHCA	300.00	AMERICAN LEGION OF LEROY POST
300.00	AMERICAN LEGION POST 146 ADAMS	300.00	AMERICAN LEGION POST 161 AUXIL
153.75	ABIGAIL ANDERSEN-HAMBERG	248.41	ARROW PRINTING
4723.28	AUSTIN MEDICAL CENTER ATTN: CAS	121.15	AUTO VALUE AUSTIN
278.14	AUTONATION	155.62	JOYCE BAKKE
1723.82	BEAR GRAPHICS, INC	125.00	BJORKLUND COMPENSATION CONSULT
688.43	BOB BARKER COMPANY INC.	129.80	RICHARD BURCH
366.82	CARE EXPRESS PRODUCTS INC	1358.43	CDW GOVERNMENT, INC.
1487.42	CEDAR VALLEY SERVICES, INC	239.40	CITY CAR WASH INC
142.82	CULLIGAN OF AUSTIN	459.25	DALCO
396.53	DEX MEDIA EAST	299.78	DIAMOND RIDGE PRINTING
135.00	DILIGENT SERVICE NETWORK	1355.96	DANIEL DONNELLY LAW FIRM
1298.53	ELECTION SYSTEMS & SOFTWARE, I	247.81	EMERGENCY AUTOMOTIVE TECHNOLOG
298.13	GALLS INC.	250.00	GFOA

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

120.00 CHRISTINA GONZALEZ	548.46 GRAINGER
401.06 DOUG GROH	150.00 RUTH GUTIERREZ
3859.30 HARTY MECHANICAL INC	204.66 HD SUPPLY FACILITIES MAINTENAN
332.00 HERRICK IRRIGATION	111.15 HOLIDAY CARS, INC.
213.75 HOUSE CHEVROLET	950.00 HOVERSTEN,JOHNSON,BECKMANN & H
349.60 HYVEE	939.67 IKON OFFICE SOLUTIONS
494.00 INNOVATIVE OFFICE SOLUTIONS,LL	256.25 HOLLY KAUFFMAN
200.93 KRIEGER PRINTING	420.00 EVAN LARSON
690.29 LASER PRODUCT TECHNOLOGIES	114.42 LEXISNEXIS MATTHEW BENDER
212.52 JENNIFER LLOYD	275.74 LTRS LLC
2200.00 MANATRON INC	240.06 MANTRONICS MAILING MACHINES
600.60 MARTIN BROS	6388.86 MAYO CLINIC
185.40 MEDTOX LABORATORIES INC	191.83 MIDTOWN TOWING
2297.57 MINNESOTA COUNTIES COMPUTER CO	992.00 MINNESOTA COUNTIES INFORMATION
136.64 MINNESOTA ELEVATOR, INC	3640.00 MINNESOTA SHERIFF ASSOCIATION
965.00 MN OFFICE OF ENTERPRISE TECHNO	2400.00 MOWER COUNTY HISTORICAL SOC
484.48 NAPA AUTO PARTS	305.66 NICOLS COMPLETE AUTOMOTIVE CEN
510.88 M.J. O'CONNOR, INC.	2710.16 PARAGON PRINTING & MAILING INC
11000.00 PARENTING RESOURCE CENTER,INC	310.00 PLUNKETT & ASSOCIATES INC
119.45 PLUNKETT'S PEST CONTROL	932.56 POST BULLETIN COMPANY
176.00 RADIOLOGISTS OF NORTH IOWA PC	1667.90 RATWIK,ROSZAK & MALONEY,ATTY
16224.99 REGENTS OF THE UNIVERSITY OF M	2720.00 RIVERSIDE PSYCHOLOGICAL SERVIC
4367.12 RS EDEN INC	213.93 SAFELITE FULFILLMENT INC
262.50 CAROLINA SALAZAR	278.17 SCHILLING SUPPLY COMPANY
198.00 DR. SCHMITT	1122.19 SERVICEMASTER CLEAN
26382.40 SHERIFF MITCHELL COUNTY	186.03 SHOPKO PHARMACY
210.96 SOUTHLAND ELEMENTARY SCHOOL	106.85 STAPLES CREDIT PLAN
630.00 MNJIS STATE OF MINN	27189.00 STEELE COUNTY DETENTION CENTER
107.15 GREG STOREY	552.50 KATHY STUTZMAN
6523.56 SYNERGY GRAPHICS INC.	1390.41 TINY'S BODY SHOP
1410.45 UNIFORMS UNLIMITED INC	330.04 WASTE MANAGEMENT OF SO MINNESO
271.74 WINONA POST INC	
35 PAYMENTS LESS THAN \$100	1,776.51
GENERAL FUND	\$162,168.35 * TOTAL
SOCIAL SERVICE FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
239.50 GRAINGER	2991.45 PARAGON PRINTING & MAILING INC
8 PAYMENTS LESS THAN \$100	342.84
SOCIAL SERVICE FUND	\$3,573.79 * TOTAL
ROAD & BRIDGE FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
1036.90 ABOVE ALL CLEANING, INC	116.00 AUSTIN MEDICAL CENTER ATTN:CAS
891.34 C S S	1835.87 CATCO PARTS AND SERVICE
121.77 CCP INDUSTRIES INC	488.56 CDW GOVERNMENT, INC.
2304.00 CHOSEN VALLEY TESTING, INC	1842.56 CROP PRODUCTION SERVICES
109.82 DIAMOND RIDGE PRINTING	6335.50 ERICKSON ENGINEERING CO., LLC
468.32 ETTERMAN ENTERPRISES	7461.72 L.R. FALK CONSTRUCTION CO.
314.84 G & K SERVICES	335.96 GRAINGER
3043.73 HANSON TIRE SERVICE INC.	163.01 HOLIDAY FORD, LINC, MERC
2046.84 ICAD SALES	157.62 INNOVATIVE OFFICE SOLUTIONS,LL
451.57 INTERSTATE MOTOR TRUCKS, INC.	559.00 JAPS-OLSON COMPANY
294.55 K & K FABRICATION, INC	932.81 M-R SIGN COMPANY, INC.
823.35 MENARDS - ROCHESTER SOUTH	537.58 MIDSTATES EQUIPMENT & SUPPLY
198.13 MISSISSIPPI WELDERS SUPPLY CO.	551.03 NAPA AUTO PARTS
1107.82 M.J. O'CONNOR, INC.	872.41 PETROBLEND CORP.
162.00 POST BULLETIN COMPANY	125.73 PROLINE DIST., INC
116.70 R & M STEEL	307.56 ROCKMOUNT RESEARCH & ALLOYS, I
386.35 RONCO ENGINEERING SALES, INC.	297.80 RUBBER-INC
1622.60 SOFTREE TECHNICAL SYSTEMS INC	458.03 ZIEGLER, INC
318.21 3D SPECIALTIES, INC.	
14 PAYMENTS LESS THAN \$100	989.34
ROAD & BRIDGE FUND	\$40,186.93 * TOTAL
SOLID WASTE/RECYCLING FUND	

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
450.00	AUSTIN NEWSPAPERS, INC	5796.80	IVERSON HAULING
420.00	KAUS RADIO	275.00	MENTEL EXCAVATING
2154.50	MOWER COUNTY SHOPPER	115.46	VIKING GLASS & LOCK, INC
744.00	WASTE MANAGEMENT OF SO MINNESO		
	4 PAYMENTS LESS THAN \$100	88.09	
	SOLID WASTE/RECYCLING FUND	\$10,043.85	* TOTAL
	DITCH FUND		
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
25251.50	BUSTAD DOZING AND EXCAVATING I	2555.00	MOWER COUNTY SOIL & WATER CONS
	0 PAYMENTS LESS THAN \$100	.00	
	DITCH FUND	\$27,806.50	* TOTAL
	TAX COLLECTIONS FUND		
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
100.35	AUSTIN BUILDERS SUPPLY, INC		
	1 PAYMENTS LESS THAN \$100	14.40	
	TAX COLLECTIONS FUND	\$114.75	* TOTAL
****	FINAL TOTAL.....	\$243,894.17	****

Motion carried.

Date: July 13, 2010 **Res. #38-10**
RESOLUTION AUTHORIZING PARTICIPATION IN THE 2008 HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT (HSEM)

On motion of Commissioner Gabrielson, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 13, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, Mower County will enter into an Agreement with the State of Minnesota, SE MN Region One Emergency Managers Board, and Olmsted County, fiscal agent for the SE MN Region One Emergency Managers Board for the 2008 HSEM grant effective from date grant is signed through 3/31/2011, in which each County within the SE MN Region One Emergency Managers Board is required to utilize \$19,062.50 for Video Conferencing Equipment.

BE IT RESOLVED that Mower County enters into an Agreement with the State of Minnesota, SE MN Region One Emergency Managers, and Olmsted County, fiscal agent for the SE MN Region One Emergency Managers Board for the 2008 Homeland Security and Emergency Management Grant.

Passed and approved this 13th day of July, 2010.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Lang, seconded by Commissioner Gabrielson to approve the Purchase Agreement between Mower County and Clasen-Jordan Mortuary to sell a small portion of the county property commonly known as the "Old Library Lot" to Clasen-Jordan Mortuary for the sum of \$2500. All related property transaction expenses are the responsibility of the purchaser. The chair and the county coordinator are authorized to sign the Purchase Agreement, deed and any other related closing documents. Motion carried.

Date: July 13, 2010

Res. #39-10

RESOLUTION

On motion of Commissioner Lang, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 13, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, the Mower County Auditor-Treasurer is making application to the Minnesota Department of Revenue for cancellation of tax-forfeited property.

WHEREAS, upon further investigation of the property identified as parcel 34.570.0009 and described as Lots One (1), Two (2) & Three (3) Block 8, Palmer's Addition, except South 32.25 feet, in the City of Austin, Minnesota, Mower County, Minnesota was forfeited in error on October 16, 2009. Gordon E. Gouveia, counsel for LePetonane XVIII, Inc, the Liquidating Trustee for the bankruptcy estate of CMC Heartland Partners, has informed me that the bankruptcy, *STAY*, has not been lifted nor has the trust been authorized to sale or abandon the property by the Bankruptcy Court.

NOW, THEREFORE BE IT RESOLVED, that the county board, by this resolution, approve the application and recommend its acceptance by the Department of Revenue.

Passed and approved this 13th day of July, 2010.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: July 13, 2010

Res. #40-10

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 13, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, in order to preserve tax forfeited property and to insure against claims or injuries to the people that maintain, repair or view the premises, there is a need for the county to seize the abandoned personal property and dispose of it as authorized in Minnesota Statutes 504B.271.

WHEREAS, the County Board was informed after inspection of the premises, by the Auditor-Treasurer, that there exists personal property, debris and garbage in tax-forfeited property. If not claimed and removed within 60 days, the property will be considered abandoned. The personal property is being stored on the premises and will require removal and disposal 60 days after the date of forfeiture or eviction, whichever is later. The following tax-forfeited property, previously owned by Steven Burrell, contain abandoned personal property debris and garbage:

<u>Date of Forfeiture Certificate</u>	<u>Parcel Number</u>	<u>Tax Description</u>
June 10, 2010	34.095.0090	The South Half of Lot 3 and the North 15.6 feet of Lot 4, Block 2, Berry's Addition to the City of Austin, Mower County, Minnesota.
June 10, 2010	34.860.0310	Commencing at a point 33 feet South and 174.2 feet East of the Northwest corner of the Northeast Quarter of the Southeast Quarter of Section 2, in Township 102 North, Range 18 West; thence South 300 feet; thence East 88 feet; thence North 300 feet; thence West 88 feet to the point of beginning; except the South 110 feet thereof, Mower County, Minnesota.

NOW THEREFORE, BE IT RESOLVED: That the Auditor-Treasurer is directed to dispose of the abandoned personal property, debris and garbage in accordance with Minnesota Statutes 504B.271, and to put up for public sale any item that is salvageable, that he may be determine to offset the costs of caring for, removal and storage of such property.

Passed and approved this 13th day of July, 2010.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Lang, seconded by Commissioner Gabrielson to authorize the County Auditor-Treasurer to offer parcel 02.052.0070 for sale to the adjacent property owners. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Lang waive any residual of the Les Bear assessment upon the sale of parcel 02.052.0070 and the property will not be reassessed the remainder of the Les Bear assessment. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Lang to adjourn the meeting at 10:19 a.m. until July 27, 2010 at 8:30 a.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

INDEX

A

Accounts Receivable Policy
 revised addendum, 151
adjourn, 157
award bid
 SAP 50-625-012
 Structural Specialties, 152

D

destruction of file, 152

F

Fee Policy
 adopted
 Emergency 72 Hour Holds & Court Ordered
 Treatment, 151
 amended
 Rule 25 Assessment Fee Determination, 151

H

hire
 temporary clerical
 veteran services, 152

I

Income Maintenance Actions, 152

J

Justice Center open house
 Sept. 11 @ 10, 152

M

minutes
 6-22-10, 152

P

parcel 02.052.0070
 do not reassess remainder of Les Bear assessment
 after sale of property, 157
 offer for sale to adjacent land owners, 157
Purchase Agreement
 Sell portion of Co property to Clasen-Jordan
 Mortuary, 155
Purchase of Service Agreements
 Home & Community Based Waiver Services
 Our House Memory Care II, 151
 Our House Senior Living, 151
 Mental Health & Case Mgmt Services
 Susan Rockers Wittkop, 151
 Mental Health Services
 State of Minnesota, 151

R

Res. #38-10
 authorize participation in 2008 Homeland Security &
 Emergency Management Grant for Video
 Conferencing equipment, 154
Res. #39-10
 Cancellation of Tax-Frofeited property
 parcel 34.570.0009, 155
Res. #40-10
 disposal of personal property on tax-forfeited
 property
 Burrell 34.095.0090, 34.860.0310, 155

S

Social Service Actions, 152

W

warrants
 Commissioner bi-monthly, 152