

**SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS**

February 23, 2010

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session February 23, 2010 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Raymond Tucker, Chair
 David Hillier
 Dick Lang
 Tim Gabrielson
 Mike Ankeny
 Craig Oscarson, County Coordinator

GENERAL:

Overview of director's report.

Commissioner Hillier moved and Commissioner Lang seconded to amend the December 15, 2009 minutes to reflect a motion was made and seconded authorizing the Director to fill the following positions:

- Full-time accounting technician position
- Temporary financial worker up to 20 hours a week for six weeks (January-February 2010)
- Temporary social worker, contingent upon the need to cover a STD/FMLA leave, up to 20 hours a week

Motion carried.

Commissioner Lang moved and Commissioner Gabrielson seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. John & Susan Wittkopp – renew contract for Court Related Services, effective January 1, 2010 to December 31, 2010.

Motion carried.

Commissioner Hillier moved and Commissioner Ankeny seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: February 23, 2010

Res. #16-10

RESOLUTION

On motion of Commissioner Lang, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 23, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period February 1, 2010 through February 28, 2010 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of February 2010 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of February 2010 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, Mike Ankeny aye, and Richard Lang aye. Passed and approved this 23rd day of February, 2010.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: February 23, 2010

Res. #17-10

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 23, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period February 1, 2010 through February 28, 2010 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of February 2010 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of February 2010 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of February 2010 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, Mike Ankeny aye, and Richard Lang aye. Passed and approved this 23rd day of February, 2010. Passed and approved this 23rd day of February, 2010.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to approve the Memorandum of Understanding with Local 9 for a non-precedent setting special

provision under contract Article XIII, Section A for early retirement for one employee. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to authorize the Human Resource Director to fill the vacant full-time position of Building Maintenance Worker according to union contract and personnel policies upon a revision of the job description. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to approve a 49 day leave of absence effective February 2 to March 23, 2010 pursuant to an employee's requested dated February 16, 2010 and on file in Human Resources. Motion carried.

The Board discussed developing a policy to allow departments the use of comp time within limitations in order to negate the need to make all comp time requests to the board. The Board instructed staff to develop a policy for review and approval.

Motion made by /Commissioner Hillier, seconded by Commissioner Lang to approve a Justice Center change order for an upgrade in workstation countertops contracting for the upgraded countertops from Innovative Surfaces (\$27,572) and revising the R & S Casework contract (-\$5,366) for a net change for the project of \$22,206. Motion carried.

Date: February 23, 2010

Res. #18-10

RESOLUTION

On motion of Commissioner Lang, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 23, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, the County Board of Commissioners of the County of Mower, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of real estate taxes, and,

WHEREAS, said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01,

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board of Commissioners hereby certify that all parcels of land indicated on the Mower County Auditor-Treasurer's Certified List of Tax-Forfeited Lands, (certified land parcels listed below), have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd. 8, and 282.018, and the 1991 Laws of Minnesota Ch. 354, Art. 10, Sec. 9, amending M.S. Sec. 282.018, Subd. 2 (1990). In addition, the County Board of Commissioners hereby certifies that the staff of the Soil and Water Conservation Board of the district in which the land is located has reviewed the following list of Tax-Forfeited Lands and identified any and all non-forested marginal land and wetland.

CITY OF AUSTIN

34.100.1890

The South 67 ¼ feet of the North 150 feet of the East 105 feet of Lot 4, in Block 17, Bolcom's Addition to the City of Austin, excepting there from the East 33 feet heretofore conveyed to the City of Austin for street purposes, Mower County, Minnesota.

34.105.0520

The West Forty-five feet of the East Ninety Feet of Lots Four (4), Five (5) & Six (6) in Block 6 (6) Brown's Addition to the City of Austin.

34.105.0790

Lot 7 and the East 7 feet of Lot 8, Block 8, Brown's Addition to the City of Austin, Mower County, Minnesota.

34.295.0485

The East 21 feet of the North 18.86 Lot 21, Block 2, Gregg Johnson Addition, City of Austin, Mower County, Minnesota.

34.365.1920

Lot 29, Block 8, Kenwood Park Addition to the City of Austin, Mower County, Minnesota.

34.570.0009

Lots One (1), Two (2) & Three (3) Block 8, Palmer's Addition, except South 32.25 feet, in the City of Austin, Mower County, Minnesota.

34.595.0050

Lot 5 Block 1, Plunkett Subdivision in the City of Austin, Mower County, Minnesota.

34.600.0420

The North 80 feet of Lot 10, Block 7, Railroad Addition to the City of Austin according to the recorded plat thereof.

34.600. 1080

Lot 3, Block 12 Railroad Addition to the City of Austin, Mower County, Minnesota.

34.600.1090

Lots three (3) and four (4) Block 12, Railroad Addition to the City of Austin, Mower County, Minnesota.

City of Dexter

23.007.0091

The East 90 feet of the North 153 feet of the West 330 feet of the Northeast Quarter of the Northwest Quarter of the Northeast Quarter of Section 24, Township 103N, Range 16 West, Mower County.

Lansing Township

08.002.0240

That part of the Southwest Quarter of the Southwest Quarter of Section 2, Township 103 North, Range 18 West, lying South & West of that certain creek passing through the Southwest corner of said 40 acre tract and specifically including the following portion thereof: Commencing at the Southwest corner of the Southwest Quarter of the Southwest Quarter of Section 2, Township 103 North, Range 18 West of the 5th P.M., Mower County, Minnesota, thence North 83 feet, thence East 83 feet, thence South 83 feet, thence West 83 feet to the place of beginning.

Leroy Township

09.006.0020

Commencing at the Section corner of Section 6, Township 101 North, Range 14 West, thence running East on the section line 12 rods, thence North 8 rods, thence West 12 rods, thence South on the said line 8 rods to the place of beginning, being the same more or less.

Waltham Township

19.022.0011

That part of the SE ¼ of the NW ¼ of Section 22, Township 104 North, Range 17 West, described as follows: Commencing on the West line of the said SE ¼ of the NW ¼ at a point where the South line of the Township road as is presently located across the West line, thence South on the said West line 484 feet, thence East on a line parallel to the said Township road 900 feet, thence North to the South line of said Township road 484 feet, thence West along the South line of said Township road to the place of beginning, being 10 acres more or less.

BE IT FURTHER RESOLVED, that the Mower County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the Sale of said lands.

Passed and approved this 23rd day of February, 2010.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Rick Morrison, County Ditch Inspector, presented to the Board the Annual Ditch Report providing the budgets, history and future repairs expected for each ditch.

Motion by Commissioner Hillier, seconded by Commissioner Ankeny to approve the following bi-monthly bills for payment:

GENERAL FUND

| AMOUNT | VENDOR NAME | AMOUNT | VENDOR NAME |
|---------|--------------------------------|-------------|--------------------------------|
| 210.30 | ADAMS DRUG | 360.00 | ABIGAIL ANDERSEN-HAMBERG |
| 240.48 | ARROWOOD RESORT & CONFERENCE | 568.00 | AUSTIN MEDICAL CENTER ATTN:CAS |
| 101.75 | DONALD BARNES | 154.95 | BLUE BOOK |
| 316.15 | CDW GOVERNMENT, INC. | 1526.16 | CEDAR VALLEY SERVICES, INC |
| 339.81 | CITY OF AUSTIN | 465.85 | DALCO |
| 335.00 | DILIGENT SERVICE NETWORK | 429.24 | DANIEL DONNELLY LAW FIRM |
| 4865.47 | DTI | 575.81 | EMERGENCY AUTOMOTIVE TECHNOLOG |
| 727.84 | IKON OFFICE SOLUTIONS | 4153.10 | JONES,HAUGH & SMITH, INC. |
| 420.97 | LASER PRODUCT TECHNOLOGIES | 327.51 | LOWE'S HEATING AND AIR CONDITI |
| 2400.00 | MAYO CLINIC MRL | 211.67 | MCKESSON GENERAL MEDICAL CORP. |
| 185.40 | MEDTOX LABORATORIES INC | 176.00 | MELCHERT HUBERT SJODIN |
| 1350.00 | MIDWEST CLINICAL PSYCHOLOGISTS | 2500.00 | MINNESOTA COUNTIES INS TRUST |
| 350.00 | MINNESOTA SHERIFF ASSOCIATION | 2092.95 | MN OFFICE OF ENTERPRISE TECHNO |
| 6239.00 | NATIONAL BUSINESS SYSTEMS INC | 502.00 | OSAGE DENTAL ARTS |
| 121.50 | POST BULLETIN COMPANY | 235.90 | PRESCRIPTION CENTER |
| 256.80 | RATWIK,ROSZAK & MALONEY,ATTY | 633.00 | RICHARDSON LAW OFFICE |
| 155.97 | ROCHESTER MIDLAND CORPORATION | 150.00 | CAROLINA SALAZAR |
| 120.25 | COLLEEN SATERN | 2057.18 | SCHMIDT-GOODMAN OFFICE PROD |
| 402.00 | SE MN ORAL & MAXILLOFACIAL SUR | 510.43 | STAPLES CREDIT PLAN |
| 397.74 | STEELE COUNTY DETENTION CENTER | 225.00 | GREG STOREY |
| 733.11 | SYNERGY GRAPHICS INC. | 344.07 | UNIFORMS UNLIMITED INC |
| 272.69 | WATSON FURNITURE GROUP | 1137.23 | WEST GROUP |
| 753.26 | WHITEWATER WIRELESS,INC ROCHES | | |
| | 30 PAYMENTS LESS THAN \$100 | 1,641.73 | |
| | | \$42,273.27 | * TOTAL |

GENERAL FUND

MOWER COUNTY GOVERNMENT IFD66

2/24/2010 CASEY RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 50

10:06:01 WARRANTS FOR PUBLICATION PAGE 2

WARRANTS APPROVED ON 2/23/2010 FOR PAYMENT 2/26/2010

SOCIAL SERVICE FUND

| AMOUNT | VENDOR NAME | AMOUNT | VENDOR NAME |
|--------|----------------------------|------------|-----------------------------|
| 163.15 | CDW GOVERNMENT, INC. | 876.90 | SCHMIDT-GOODMAN OFFICE PROD |
| | 1 PAYMENTS LESS THAN \$100 | 2.68 | |
| | | \$1,042.73 | * TOTAL |

SOCIAL SERVICE FUND

MOWER COUNTY GOVERNMENT IFD66

2/24/2010 CASEY RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 50

10:06:01 WARRANTS FOR PUBLICATION PAGE 3

WARRANTS APPROVED ON 2/23/2010 FOR PAYMENT 2/26/2010

ROAD & BRIDGE FUND

| AMOUNT | VENDOR NAME | AMOUNT | VENDOR NAME |
|---------|--------------------------------|-------------|--------------------------------|
| 319.90 | AUTO VALUE AUSTIN | 13234.59 | CARGILL INC |
| 159.64 | COMMISSIONER OF TRANSPORTATION | 735.30 | DEXTER LP, INC |
| 4130.00 | ERICKSON ENGINEERING | 399.40 | ETTERMAN ENTERPRISES |
| 465.46 | FASTENAL COMPANY | 333.25 | FORCE AMERICA DISTRIBUTING, LL |
| 149.73 | G & K SERVICES | 2741.30 | HANSON TIRE SERVICE INC. |
| 419.40 | HIGHWAY TECHNOLOGIES,INC | 509.31 | NAPA AUTO PARTS |
| 325.68 | PETROBLEND CORP. | 672.99 | RONCO ENGINEERING SALES, INC. |
| 1790.48 | SCHAEFFER MFG CO. | 116.92 | SCHMIDT-GOODMAN OFFICE PROD |
| 862.72 | DAVE SYVERSON FREIGHTLINER | 420.00 | UNIVERSITY OF MINNESOTA CONT E |
| 881.83 | ZIEGLER, INC | | |
| | 4 PAYMENTS LESS THAN \$100 | 133.59 | |
| | | \$28,801.49 | * TOTAL |

ROAD & BRIDGE FUND

MOWER COUNTY GOVERNMENT IFD66

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

2/24/2010 CASEY RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 50
 10:06:01 WARRANTS FOR PUBLICATION PAGE 4
 WARRANTS APPROVED ON 2/23/2010 FOR PAYMENT 2/26/2010

SOLID WASTE/RECYCLING FUND
 AMOUNT VENDOR NAME AMOUNT VENDOR NAME
 25631.81 CEDAR VALLEY SERVICES, INC 349.25 KRUEGER TRANSPORTATION
 481.47 WASTE MANAGEMENT OF SO MINNESO
 3 PAYMENTS LESS THAN \$100 128.70
 SOLID WASTE/RECYCLING FUND \$26,591.23 * TOTAL

MOWER COUNTY GOVERNMENT IFD66

2/24/2010 CASEY RECEIPTS AND DISBURSEMENTS SYSTEM COUNTY 50
 10:06:01 WARRANTS FOR PUBLICATION PAGE 5
 WARRANTS APPROVED ON 2/23/2010 FOR PAYMENT 2/26/2010

TAX COLLECTIONS FUND
 AMOUNT VENDOR NAME AMOUNT VENDOR NAME
 1350.00 WALLACE BUSTAD 274.58 WASTE MANAGEMENT OF SO MINNESO
 0 PAYMENTS LESS THAN \$100 .00
 TAX COLLECTIONS FUND \$1,624.58 * TOTAL
 **** FINAL TOTAL..... \$100,333.30 ****

The Chair revised the 2010 Committee appointments previously set on January 5, 2010 as follows:

| Committee | Commissioner(s) |
|----------------------------------|-----------------------------|
| *SEMCAC | Gabrielson / Ankeny |
| **Finance & Purchasing | Tucker / Ankeny |
| ***Personnel | Hillier / Gabrielson |
| Buildings & Grounds | Tucker / Hillier |
| Solid Waste | Hillier / Lang |
| Planning | Gabrielson / Hillier (alt.) |
| County Extension | Tucker / Gabrielson |
| Court System | Hillier / Lang |
| Law Library | Tucker |
| Water Quality Joint Powers Board | Gabrielson / Ankeny (alt.) |
| Interstate Trail Committee | Hillier/Lang |
| Community Health Services | Ankeny / Gabrielson |
| EMS Joint Powers Board | Tucker |
| JT. PA Board (PIC) | Tucker |
| RC & D | Ankeny |
| Austin Development Corporation | Lang |
| County Board of Health | All Commissioners |
| Road & Bridge Committee | All Commissioners |
| LEC Advisory Committee | Ankeny / Gabrielson |
| Ordinance Committee | Tucker / Lang |
| Family Connections | Hillier / Lang |
| Regional Housing | Lang / Hillier |
| SEMREX Joint Powers Board | Hillier |
| Austin Library Board (no vote) | Lang |

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

| | |
|--|--|
| SCHSAC | M. Gunderson / Gabrielson (alternate) |
| City/County Joint Issues (quarterly meeting) | Ankeny / Lang |
| Transit Board (AMCAT) | Hillier / Ankeny |
| SWCD Board (no vote) | Tucker |
| Rural Energy Task Force | Tucker |
| Siebel Visitation Center Advisory Board | Hillier |

Motion by Commissioner Gabrielson, seconded by Commissioner Lang to approve the following list of surplus property for auction:

| Quantity | Item | Department |
|----------|---|------------|
| 2 | Sony MCV-FD 100 Mavica digital cameras with cases | Assessor |
| 1 | Xerox Document WorkCentre XD100 photocopier | Attorney |
| 1 | 1994 Plymouth/Acclaim 3P3AA4637RT332253 | REV/PP |
| 2 | <u>Deep Fat Fryers</u> Dean Model 1818ETS 3-phase 208 volt Garland 220 volt | Jail |
| 1 | Holman Model #T710 Conveyor Toaster | Jail |
| 1 | Deluxe Sixty Special Table Top Popcorn Popper Model #2660 | Jail |
| 1 | XEROX 2525 PLAN COPIER | Highway |
| 1 | 1995 STEPP PRE-MIX MELTER SERIAL NO.SPH2.75-49-LP | Highway |
| 1 | 1998 CHEVROLET C-3500 I TON DUMP TRUCK SERIAL NO. 1GCHC39F1WF015633 | Highway |

and remove the 3 PHASE WELDER from the list of surplus property previously declared on November 10, 2009. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Lang to approve the Fair Board's request to sell the Allis Chalmers tractor and use the proceeds to purchase attachment(s) for the new tractor. Motion carried.

Motion by Commissioner Lang, seconded by Commissioner Gabrielson to adjourn the meeting at 10:31 a.m. until March 2, 2010 at 1:00 p.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:
By: _____
Clerk/Coordinator

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