

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

January 26, 2010

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 26, 2010 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz:      Raymond Tucker, Chair  
   David Hillier  
   Dick Lang  
   Tim Gabrielson  
   Craig Oscarson, County Coordinator  
   District 5 Seat Vacant

**GENERAL:**

Overview of director's report.

Commissioner Hillier moved and Commissioner Lang seconded to approve carrying the remaining amount budgeted for scanning in 2009 to 2010 for scanning expenses. Motion carried.

Commissioner Gabrielson moved and Commissioner Lang seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a.      Carlton & Gina Frank – renew contract for Chemical Use Assessments, effective January 1, 2010 to December 31, 2010.

Motion carried.

Commissioner Hillier moved and Commissioner Gabrielson seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Date: January 26, 2010**

**Res. #08-10**

**RESOLUTION**

On motion of Commissioner Lang, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 26, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office

listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period January 1, 2010 through January 31, 2010 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of January 2010 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of January 2010 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, and Richard Lang aye. Passed and approved this 26<sup>th</sup> day of January, 2010. Passed and approved this 26<sup>th</sup> day of January, 2010.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: January 26, 2010**

**Res. #09-10**

**RESOLUTION**

On motion of Commissioner Hillier, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 26, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period January 1, 2010 through January 31, 2010 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of January 2010 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of January 2010 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of January 2010 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, and Richard Lang aye. Passed and approved this 26<sup>th</sup> day of January, 2010.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

The Board recessed at 9:30 a.m. and reconvened at 9:39 a.m.

Mayor Stiehm presented to the County Board the Food Drive Plaque with the engraved plate that indicated that this year the County surpassed the City in the 2009 annual food drive competition.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to authorize the Human Resource Director to fill the full-time position of Office Support Specialist, Sr. in the Assessor's department according to union contract and personnel policies. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to authorize the Human Resource Director to fill the full-time position of Office Support Specialist, Sr. which position is split between the Assessor's and Recorder's departments with 20 hours a week in each department according to union contract and personnel policies. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to authorize 2010 step increases for non-union employees effective January 26, 2010 and retroactive to January 1 but subject to the outcome of union negotiations and subject further research on the issue by the County Attorney and Human Resources. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to allocate the minor repair fund as follows for 2010 and to utilize the same percentage for any allocation approved in the 2011 budget and to authorize full distribution of the 2010 amounts.

Ag Society	50%	\$ 12,707
Historical Society	35%	8,895
4-H	15%	<u>3,812</u>
	TOTAL	\$25,414

Motion carried.

Commissioner Hillier reported on the Leadership Summit that occurred in St. Charles on January 25. Four counties participated and presentations were made to explain to local legislators the cooperation that exists between the counties in southern Minnesota.

Motion made by Commissioner Gabrielson, seconded by Commissioner Lang to submit a letter of support for the "Beacon Communities Program Grant" with other SE MN Local Public Health Departments and the Mayo Clinic. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to authorize Margene Gunderson, Director of Community Health Services, to sign the "2009-2010 Capacity Building Award Contract" between the National Association of County and City Health Officials and Mower County Community Health Services in the amount of \$5,000 for the purpose of expanding the Medial Reserve Corp (MRC) of Mower County. Motion carried.

Emily Crosswell and Deb McCullough, public health nurses, provided a SHIP update. Four areas are being targeted, schools, communities, worksites and health care and the nurses updated the board on what is being done in these areas.

Motion by Commissioner Lang, seconded by Commissioner Hillier to approve final payment to Ulland Brothers in the amount of \$667.76 for CP 50-09-03. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to approve the minutes of January 5 and January 12, 2010. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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Motion by Commissioner Hillier, seconded by Commissioner Lang to approve the following bi-monthly bills for payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
106.71	A.E.S., INC.	302.45	A+ PRINTING
447.25	ADAMS DRUG	250.00	ADAMS FUNERAL HOME
164.18	KRISTINE ALLAS	3887.50	AUSTIN MEDICAL CENTER ATTN:CAS
206.61	BIG K 3578	119.32	RICHARD BURCH
339.81	CITY OF AUSTIN	418.77	DALCO
250.00	DILIGENT SERVICE NETWORK	1727.14	DANIEL DONNELLY LAW FIRM
4867.32	DTI	269.00	FIRSTLAB INC.
108.68	MARY FLAHERTY	761.46	FLEET SERVICES
1202.00	FOX ELECTRIC COMPANY, INC	108.68	ROD FRIEDRICH
108.68	DAN GREENAMEYER	108.68	MARION GREENAMEYER
108.68	CARL HANSON	1055.48	HARTY MECHANICAL INC
213.41	HASLER MAILING SYSTEMS	280.00	CONG HOANG
674.18	IKON OFFICE SOLUTIONS	1252.58	INTOXIMETERS, INC
109.02	KESTNER ELECTRIC, INC.	104.36	KEN KROUPA
170.00	EVAN LARSON	171.95	LASER PRODUCT TECHNOLOGIES
300.00	DR LINDERMAN	138.97	JENNIFER LLOYD
114.60	JAMES LOVEN	309.97	MARTIN BROS
108.68	ERIN MARTIN	2000.00	MAYO CLINIC MRL
110.00	MELCHERT HUBERT SJODIN	1023.15	METRO SALES, INC.
150.00	MID STATES ORGANIZED CRIME	3887.05	MINNESOTA COUNTIES COMPUTER CO
209.25	MITCHELL COUNTY REGIONAL HEALT	4208.00	MN DEPT EMPLOYMENT & ECONOMIC
18997.25	MN DEPT OF CORRECTIONS STS	3060.19	MN OFFICE OF ENTERPRISE TECHNO
240.00	MOWA	105.00	NAJIT
226.64	NAPA AUTO PARTS	427.69	NEWBOLD TARGETS
536.44	NORTHLAND BUSINESS SYSTEMS	2332.00	GARY OFSTEDAHL
129.50	ARDIE OHMAN	108.68	MARJORIE PETERSON
180.00	RICHARDSON LAW OFFICE	680.00	RIVERSIDE PSYCHOLOGICAL SERVIC
5348.85	RS EDEN INC	157.50	CAROLINA SALAZAR
416.63	SCHMIDT-GOODMAN OFFICE PROD	108.68	VICKI SCHMINKE
1692.09	SERVICEMASTER	100.00	SHERIFF WABASHA COUNTY
115.85	STAPLES CREDIT PLAN	317.02	STAPLES CREDIT PLAN ON LINE
204.28	STEELE COUNTY DETENTION CENTER	258.79	GREG STOREY
520.00	KATHY STUTZMAN	683.69	TINY'S BODY SHOP
104.11	UNIFORMS UNLIMITED INC	356.46	PAMELA VAUGHN
1607.00	WAGNER CONSTRUCTION CO	166.98	PAUL WAHLSTROM
4475.03	WEST GROUP	328.70	WHITEWATER WIRELESS, INC ROCHE
	30 PAYMENTS LESS THAN \$100	1,259.73	
GENERAL FUND		\$77,698.35	* TOTAL

SOCIAL SERVICE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
	1 PAYMENTS LESS THAN \$100	9.23	
SOCIAL SERVICE FUND		\$9.23	* TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
2627.80	COMMISSIONER OF TRANSPORTATION	5720.44	DAVE'S PLUMBING & HEATING INC
1334.55	ETTERMAN ENTERPRISES	495.00	FLINT HILLS RESOURCES, LP
147.74	G & K SERVICES	427.45	GILLUND ENTERPRISES
1375.65	HANSON TIRE SERVICE INC.	4383.00	JONES, HAUGH & SMITH, INC.
478.84	LAWSON PRODUCTS, INC	673.49	LITTLE FALLS MACHINE, INC.
7657.98	NORTH AMERICAN SALT CO	9045.60	NORTHERN ESCROW, INC
3813.08	PETROBLEND CORP.	183.78	PROLINE DIST., INC
341.38	STAPLES CREDIT PLAN	881.12	DAVE SYVERSON FREIGHTLINER
540.64	TERMINAL SUPPLY CO.	197.05	YOUNG'S WELDING, INC.
1074.52	ZIEGLER, INC		
	7 PAYMENTS LESS THAN \$100	416.96	
ROAD & BRIDGE FUND		\$41,816.07	* TOTAL

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

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SOLID WASTE/RECYCLING FUND		AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
25639.49	CEDAR VALLEY SERVICES, INC	241.00	FOX ELECTRIC COMPANY, INC	500.83	WASTE MANAGEMENT OF SO MINNESO
1300.00	SEMREX				
172.90	ZEE MEDICAL SERVICE				
	1 PAYMENTS LESS THAN \$100	40.97			
SOLID WASTE/RECYCLING FUND		\$27,895.19	* TOTAL		
TAX COLLECTIONS FUND		AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
	1 PAYMENTS LESS THAN \$100	69.95			
TAX COLLECTIONS FUND		\$69.95	* TOTAL		
****	FINAL TOTAL.....	\$147,488.79	****		

Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Gabrielson to appoint Julie Stevermer and Margene Gunderson as 2010 Association of Minnesota Counties delegates and appoint Mike Hanson as an alternate. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to approve the following additional Commissioners' warrants for immediate payment:

Knutson Construction	\$ 12,106.00
Northland Securities	750.00

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Lang to accept the early payoff of ISTS special assessment in the amount of \$6307.77 for parcel #02.010.0070. Motion carried.

**Date: January 26, 2010**

**Res. #10-10**

**RESOLUTION**

On motion of Commissioner Lang, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 26, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, the 16 counties in Southeast MN, that are the committee members of the Region One – Southeast Minnesota Homeland Security and Emergency Management Organization Joint Powers Committee, have established a mechanism whereby they may jointly exercise powers common to each party on issues requiring regional coordination by having created a Joint Powers Agreement; and

WHEREAS, the committee for said Joint Powers Agreement shall be made up of one voting member from each county; the committee member from Mower County shall be County Emergency Management Director and a Mower County Board Member may serve as alternate; and

NOW, THEREFORE, be it resolved that Mower County appoints the Emergency Management Director as committee member and a County Board member to serve as alternate on the committee to represent Mower County.

Passed and approved this 26<sup>th</sup> day of January, 2010.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion by Commissioner Gabrielson, seconded by Commissioner Lang to adjourn the meeting at 10:33 a.m. until February 2, 2010 at 1:00 p.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

BY: \_\_\_\_\_  
Chairperson

Attest:

By: \_\_\_\_\_  
Clerk/Coordinator

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