

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

November 10, 2009

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session November 10, 2009 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Dave Tollefson, Chair  
Raymond Tucker  
David Hillier  
Dick Lang  
Tim Gabrielson  
Craig Oscarson, County Coordinator

**GENERAL:**

Overview of director's report and review of the child care/child and adult foster care audit.

Update on the 2009 budget.

Public Office Hours discussion.

Commissioner Hillier moved and Commissioner Lang seconded to authorize the Chair to sign commissioner warrants for Social Services as needed. Motion carried.

Commissioner Gabrielson moved and Commissioner Tucker seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**SOCIAL SERVICE ACTIONS:**

Commissioner Lang moved and Commissioner Tucker seconded to approve the Social Service Actions. Motion carried.

**INCOME MAINTENANCE ACTIONS:**

Commissioner Tucker moved and Commissioner Hillier seconded to approve the Income Maintenance Actions. Motion carried.

Christine Harris, Campus Administrator for St. Mark's Lutheran Home, made a presentation and request to the County Board to support its intent to de-license 15 nursing home beds. Ms. Harris indicated that the beds have been vacant for some time as there is greater need for memory care units. De-licensing the beds is part of St. Mark's plan to remodel and provide more private accommodations and more diverse housing options including additional specialty memory care.

Motion made by Commissioner Hillier, seconded by Commissioner Tucker to submit a letter of support to St. Mark's Lutheran Home to de-license 15 nursing home beds. The Commissioners voted as follows: Commissioner Gabrielson aye, Commissioner Lang nay,

Commissioner Tucker aye, Commissioner Hillier aye, Commissioner Tollefson aye. Motion carried 4-1.

The Board discussed changing the public office hours closing the courthouse at 4:30 p.m.

Motion made by Commissioner Lang, seconded by Commissioner Gabrielson to table the matter of possibly changing the hours the courthouse is open to December 15, 2009. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Gabrielson to set the 2010 non-union employees salaries at a zero percent (0%) increase, no step increases when employees are eligible on their anniversary dates and set the non-union employee's portion of health insurance for the year 2010 as follows:

|   | Single Rate / month | Family Rate / month |
|---|---------------------|---------------------|
| Comprehensive Major Medical (base plan) | \$0.00              | \$293.00            |
| VEBA (alternate plan)                   | \$0.00              | \$271.67            |

The zero percent (0%) increase, no step and rates also apply to the positions of bailiffs and guards. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to approve amending the current Collective Bargaining Agreements with AFSCME, LELS 81, LELS 74, UAW and Local 9 (subject to Local 9's final acceptance) to approve up to 120 hours of PTO and Vacation payout under the same guidelines for non-union employees outlined in Personnel Policies D110 and D115. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to accept the resignation of a Deputy Sheriff and to authorize the Human Resource Director to fill the full-time position according to union contract and personnel policies. Motion carried.

Ami Nafzger, Partnership Specialist for the US Census Bureau, made a presentation to the Board indicating the importance of the residents to participate. A higher percentage of participation will assist with higher levels of available community funding levels and representation in congress. In 2000, Minnesota had a 75% return rate of census surveys. The goal is to have a higher percentage of return. All persons living in Mower County and Minnesota are to be counted whether they are U.S. citizens or not. Snow birds should also be counted for Minnesota and not the state that they temporarily winter in. It is requested that the County help spread the word to participate in and complete the 2010 census forms when received. The key is 10-10-10: 10 simple questions, answered in 10 minutes for 2010. The safe, simple and important.

Angie Knish, Environmental Services Director, and Bev Nordby, Director of Soil and Water Conservation District, requested authorization to make application for the Clean Water Amendment Grant to complete inventories within the Cedar River corridor. The inventories are already being completed and this is available funding.

Motion made by Commissioner Tucker, seconded by Commissioner Gabrielson to authorize application for the Clean Water Amendment Grant for inventories. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion made by Commissioner Tucker, seconded by Commissioner Lang to implement fees for a Diversion Program in the County Attorney's office. The fees will be designated to continue the diversion program after the federal grant expires. The fees are set as follows: Adult = \$125 and Juvenile = \$50. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Lang to approve the following bi-monthly bills for payment:

GENERAL FUND

| AMOUNT       | VENDOR NAME                    | AMOUNT      | VENDOR NAME                     |
|--------------|--------------------------------|-------------|---------------------------------|
| 750.44       | ADAMS DRUG                     | 505.04      | ALLIED MOLD & DIE CORP          |
| 323.69       | ARROW PRINTING                 | 1353.75     | AUSTIN SCHOOL DIST 492          |
| 306.00       | BUDGET OIL CO                  | 120.15      | CARE EXPRESS PRODUCTS INC       |
| 1606.97      | CEDAR VALLEY SERVICES, INC     | 309.08      | DALCO                           |
| 876.32       | DELL MARKETING L P             | 319.92      | DIAMOND RIDGE PRINTING          |
| 1334.00      | DANIEL DONNELLY LAW FIRM       | 198.90      | EMERGENCY AUTOMOTIVE TECHNOLOG  |
| 1048.68      | EVANS PRINTING AND PUBLISHING, | 171.19      | GRAINGER                        |
| 213.75       | HOUSE CHEVROLET                | 412.11      | J & K OFFICE PRODUCTS           |
| 211.83       | KUSTOM SIGNALS INC             | 2440.00     | EVAN LARSON                     |
| 619.58       | LASTER PRODUCT TECHNOLOGIES    | 384.52      | LEXISNEXIS MATTHEW BENDER       |
| 109.72       | MAYO CLINIC                    | 1155.35     | METRO SALES, INC.               |
| 259.17       | MIDTOWN TOWING                 | 975.00      | MINNESOTA COUNTY ATTORNEYS ASS  |
| 344.24       | MN ATTORNEY GENERAL'S OFFICE   | 313.14      | NAPA AUTO PARTS                 |
| 461.00       | OSAGE DENTAL ARTS              | 3764.72     | PARAGON PRINTING & MAILING INC  |
| 495.00       | PUBLIC SAFETY EQUIPMENT LLC    | 328.41      | RELIANCE TELEPHONE INC.         |
| 116.00       | RICHARDSON LAW OFFICE          | 672.99      | SCHILLING SUPPLY COMPANY        |
| 134.69       | SCHMIDT-GOODMAN OFFICE PROD    | 285.00      | SE MN ORAL & MAXILLOFACIAL SUR  |
| 1122.19      | SERVICEMASTER CLEAN            | 562.97      | STAPLES CREDIT PLAN             |
| 6840.00      | STEELE COUNTY DETENTION CENTER | 981.70      | UNIFORMS UNLIMITED INC          |
| 626.03       | VWR INTERNATIONAL              | 496.23      | WELLS FARGO FINANCIAL LEASING   |
| 1112.00      | WEST GROUP                     | 330.34      | WHITEWATER WIRELESS, INC ROCHES |
|              | 27 PAYMENTS LESS THAN \$100    | 1,346.89    |                                 |
| GENERAL FUND |                                | \$36,338.70 | * TOTAL                         |

SOCIAL SERVICE FUND

| AMOUNT              | VENDOR NAME                    | AMOUNT     | VENDOR NAME              |
|---------------------|--------------------------------|------------|--------------------------|
| 2598.39             | PARAGON PRINTING & MAILING INC | 664.25     | SCHILLING SUPPLY COMPANY |
| 204.40              | UNIFORMS UNLIMITED INC         |            |                          |
|                     | 1 PAYMENTS LESS THAN \$100     | 72.94      |                          |
| SOCIAL SERVICE FUND |                                | \$3,539.98 | * TOTAL                  |

ROAD & BRIDGE FUND

| AMOUNT  | VENDOR NAME                    | AMOUNT   | VENDOR NAME                    |
|---------|--------------------------------|----------|--------------------------------|
| 1036.90 | ABOVE ALL CLEANING, INC        | 842.25   | ADAMS RIZZI & SWEEN PA TRUST A |
| 132.54  | AUTO VALUE AUSTIN              | 20398.26 | BISHOP EXCAVATING, INC         |
| 109.68  | BRHB, INC                      | 2600.00  | BUSTAD DOZING AND EXCAVATING I |
| 355.88  | CATCO PARTS AND SERVICE        | 810.69   | CONTINENTAL RESEARCH CORP.     |
| 2965.78 | DOUBLE K SPECIALTY, INC.       | 786.69   | ETTERMAN ENTERPRISES           |
| 193.50  | EVANS PRINTING AND PUBLISHING, | 138.32   | G & K SERVICES                 |
| 443.53  | GREENE DOORS & HARDWARE, INC   | 202.72   | HANSON TIRE SERVICE INC.       |
| 270.11  | INTERSTATE MOTOR TRUCKS, INC.  | 213.64   | J & K OFFICE PRODUCTS          |
| 6221.50 | JONES, HAUGH & SMITH, INC.     | 419.17   | M-R SIGN COMPANY, INC.         |
| 440.33  | MARK'S ELECTRONICS             | 115.00   | MISSISSIPPI WELDERS SUPPLY CO. |
| 155.67  | NAPA AUTO PARTS                | 1448.80  | M.J. O'CONNOR, INC.            |
| 261.99  | PETROBLEND CORP.               | 587.29   | PROLINE DIST., INC             |
| 200.00  | SHOPKO EYECARE CENTER          | 561.09   | SMYTH COMPANIES INC            |
| 948.00  | SOUTH CENTRAL COLLEGE          | 1441.85  | ST JOSEPH EQUIPMENT, INC       |
| 1924.88 | DAVE SYVERSON FREIGHTLINER     | 1248.56  | TERMINAL SUPPLY CO.            |
| 917.17  | ULLAND BROTHERS, INC.          | 164.30   | ULVEN'S ACE HARDWARE           |
|         | 13 PAYMENTS LESS THAN \$100    | 674.30   |                                |

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

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|                            |                               |              |                      |
|----------------------------|-------------------------------|--------------|----------------------|
| ROAD & BRIDGE FUND         |                               | \$49,230.39  | * TOTAL              |
| SOLID WASTE/RECYCLING FUND |                               |              |                      |
| AMOUNT                     | VENDOR NAME                   | AMOUNT       | VENDOR NAME          |
| 2921.96                    | CENTRAL STATES WIRE PROD      | 269.00       | MOWER COUNTY SHOPPER |
| 10742.72                   | VEOLIA ENVIRONMENTAL SERVICES |              |                      |
|                            | 5 PAYMENTS LESS THAN \$100    | 108.73       |                      |
| SOLID WASTE/RECYCLING FUND |                               | \$14,042.41  | * TOTAL              |
| BUILDING FUND              |                               |              |                      |
| AMOUNT                     | VENDOR NAME                   | AMOUNT       | VENDOR NAME          |
| 2995.00                    | BLITZ CONSTRUCTION            |              |                      |
|                            | 0 PAYMENTS LESS THAN \$100    | .00          |                      |
| BUILDING FUND              |                               | \$2,995.00   | * TOTAL              |
| ****                       | FINAL TOTAL.....              | \$106,146.48 | ****                 |

Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Tucker to approve the following additional Commissioners' warrants for immediate payment:

|           |                               |           |                                   |
|-----------|-------------------------------|-----------|-----------------------------------|
| 108557.00 | BAUERNFEIND GOEDEL            |           |                                   |
| 139931.76 | CHIEF INDUSTRIES INC          | 2095.75   | CHOSEN VALLEY TESTING, INC        |
| 105371.14 | W.L. HALL CO                  | 268660.00 | HARTY MECHANICAL INC              |
| 109325.05 | HIMEC INC                     | 279390.25 | IPC INC                           |
| 107825.00 | THE JOSEPH COMPANY, INC       | 28307.38  | KKE ARCHITECTS INC                |
| 79022.00  | KNUTSON CONSTRUCTION SERVICES | 47025.00  | SCHAMMEL ELECTRIC INC             |
| 123500.00 | SOUTHERN MINNESOTA MASONRY    | 38000.00  | SUPERIOR CONTRACTORS OF ROCHESTER |
| 52250.00  | UHL COMPANY INC               |           |                                   |

Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to approve the following list of surplus property for auction:

| Quantity | Item                       | Department |
|----------|----------------------------|------------|
| 1        | 2002 FORD F-150 4X4 PICKUP | Highway    |
| 1        | PORTABLE AIR TANK          | Highway    |
| 1        | 3 PHASE WELDER             | Highway    |
| 1        | BEAR TUNEUP MACHINE        | Highway    |
| 1        | WHEEL BALANCER (3 PHASE)   | Highway    |
| 19-20    | LIGHTS HALOGEN             | Highway    |
| 1        | VACUUM CLEANER             | Highway    |
| 1        | LIGHT POLE                 | Highway    |

Motion carried.

Motion by Commissioner Lang, seconded by Commissioner Gabrielson to adjourn the meeting at 11:23 a.m. until November 24, 2009 at 8:30 a.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_ **Chairperson**

**Attest:**  
**By:** \_\_\_\_\_  
**Clerk/Coordinator**

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