

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

August 25, 2009

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session August 25, 2009 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

Members present, viz:        Dave Tollefson, Chair  
                                      Raymond Tucker  
                                      David Hillier  
                                      Tim Gabrielson  
                                      Craig Oscarson, County Coordinator

Member absent:                Dick Lang

**GENERAL:**

Overview of director's report.

Commissioner Hillier moved and Commissioner Tucker seconded to approve the revised Funeral Assistance Policy. Motion carried.

Commissioner Gabrielson moved and Commissioner Tucker seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements :

- a.     ALC Homes, Inc. (Fern House) – approve agreement for Group Residential Housing Services, effective June 18, 2009 to June 30, 2010.
- b.     Breckenridge (Sharon DeClue) - renew contract for Home & Community Based Waiver Services, effective July 1, 2009 to June 30, 2011.
- c.     Cedar Branch DAC, Inc. - renew contract for Home & Community Based Waiver Services, effective July 1, 2009 to June 30, 2011.
- d.     Cenneidigh, Inc. - renew contract for Home & Community Based Waiver Services, effective July 1, 2009 to June 30, 2011.
- e.     Jenny Kruse Music Therapy, LLC - renew contract for Home & Community Based Waiver Services, effective July 1, 2009 to June 30, 2011.
- f.     Mower Council for the Handicapped – approve amendment to contract for Case Management Services, effective January 1, 2009 to December 31, 2009.
- g.     Parenting Resource Center, Inc. – renew contract for Crisis Nursery and Parenting Services, effective July 1, 2009 to December 31, 2009.
- h.     Quality Community Services, Inc. – renew contract for Home & Community Based Waiver Services, effective July 1, 2009 to June 30, 2011.
- i.     REM Woodvale, Inc. - renew contract for Home & Community Based Waiver Services, effective July 1, 2009 to June 30, 2011.
- j.     Sacred Heart Care Center, Inc. – renew contract for Home & Community Based Waiver Services, effective July 1, 2009 to June 30, 2011.

- k. Wapiti Meadows CT&S – approve amendment to contract for MFIP & DWP Services, effective January 1, 2009 to December 31, 2009.
- l. Workforce Development, Inc. - approve amendment to contract for MFIP & DWP Services, effective January 1, 2009 to December 31, 2009.

Motion carried.

Commissioner Hillier moved and Commissioner Gabrielson seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Date: August 25, 2009**

**Res. #44-09**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 25, 2009 at the Courthouse, Austin, Minnesota.

**WHEREAS**, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

**BE IT RESOLVED**, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period August 1, 2009 through August 30, 2009 are hereby approved.

**WHEREAS**, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

**BE IT RESOLVED**, That all Personnel Actions for the month of August 2009 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

**WHEREAS** the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of August 2009 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

**BE IT RESOLVED**, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Dave Tollefson aye , David Hillier aye , Ray Tucker aye, and Tim Gabrielson aye. Passed and approved this 25<sup>th</sup> day of August, 2009.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: August 25, 2009**

**Res. #45-09**

**RESOLUTION**

On motion of Commissioner Gabrielson, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 25, 2009 at the Courthouse, Austin, Minnesota.

**WHEREAS**, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

**BE IT RESOLVED**, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period August 1, 2009 through August 30, 2009 are hereby approved.

**BE IT FURTHER RESOLVED**, That all assistance payments issued during the month of August 2009 are hereby approved.

**BE IT FURTHER RESOLVED**, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

**BE IT FURTHER RESOLVED**, That all personnel actions for the month of August 2009 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

**BE IT RESOLVED**, That all refunds received during the month of August 2009 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Dave Tollefson aye , David Hillier aye , Ray Tucker aye, and Tim Gabrielson aye. Passed and approved this 25<sup>th</sup> day of August, 2009.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to authorize the Human Resource Director to fill the full-time position of Office Support Specialist, Sr. in the Correction's department according to union contract and personnel policies. It was noted that the department plans to reduce staff through future attrition of part-time staff. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to authorize the Human Resource Director to fill the full-time position of Communication's Clerk in the Sheriff's department according to union contract and personnel policies. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to authorize the Human Resource Director to fill the full-time position of Office Support Assistant in the Human Services according to union contract and personnel policies. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to adopt Personnel Policy C135 Chemical Agents.

**SECTION C135  
Chemical Agents**

**Policy Statement:**

This policy is designed to identify, for all staff, the policies and procedures for the use, care, safety and constraints involved in the use of chemical agents.

**Scope:**

This policy applies to all Mower County probation officers, social workers, deputies, jailers, nurses and property appraisers and their managers and supervisors.

**Policy:**

All Mower County probation officers, social workers, deputies, jailers nurses and property appraisers and their managers and supervisors will be issued and authorized to carry and use the chemical agent, CS – OC Blend Freeze Plus P, in their duties and shall be required to complete approved training prior to receiving authorization. Training will cover the protocol for use, care, safety and constraints involved in the use of chemical agents as well as self defense, use of force, de-escalation techniques, first aid/CPR and communicable diseases.

All employees who are authorized to use Chemical Aerosol Deterrents (CAD's) in the performance of their official duties may only use it for defensive purposes to prevent an assault on self or others.

---

## COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

---

The Supervisor or designee is authorized to issue CAD's to those employees who have completed the required training. The Supervisor or designee may also revoke the authorization to carry CAD's when reasonable cause exists. Any revocation will be reviewed by the Department Head and Human Resource Director.

### **Procedures:**

Employees who are issued and authorized to carry and use CAD's **MUST**:

#### A. Authorization

1. Complete a training authorization form
2. Submit the form to the Supervisor for approval and forward it to the Human Resource Director.

#### B. Training

1. Receive initial training in the proper use, care, safety and storage of the chemical agent and annual refresher training to ensure competency.
2. Such training will include the following objectives:
  - The County's policy on the use of CAD's
  - The appropriate use of CAD's within the continuum of force.
  - The psychological and physiological effects of CAD's on subjects that have been sprayed.
  - The benefits and limitations of CAD's
  - The safe handling, deployment and storage of CAD's
  - The first-aid procedures to be administered to subjects that have been exposed to CAD's.
  - The knowledge and means to decontaminate an individual or area after using CAD's.
  - The follow-up documentation or reports needed when CAD's are deployed.
3. Upon successful completion of CAD's training, the training instructor will prepare a certificate of completion for each attendee and forward the certificates to the employee's supervisor.
4. The Supervisor will ensure that a copy of the certificate is distributed to the employee, entered into the employee's training record file with a copy to the Human Resource Director for the employee's personnel file.

#### C. Justification

1. All staff who are authorized to use CAD's may use it only to prevent an assault or attempted assault on themselves or others.
2. Attempt, prior to the use of CAD's, to resolve the situation with the offender using de-escalation skills, when feasible.

#### D. Use

1. Follow CAD's training procedures for use, taking into consideration the following factors, which may vary depending on the type of canister used:
  - In still air, CAD's has a maximum range of approximately eight feet, but the closer the offender is, the more effective the concentration. Optimum distance should be four to six feet.
  - All CAD's units cause minimal, short-term contamination. Once the spray settles, within 30-45 minutes, the air is "clean".
  - Use as little CAD as necessary to reduce the possibility of affecting adjoining areas.
  - Individuals who have been sprayed will return to normal within 10-45 minutes without treatment. Flushing of affected areas with cold water will speed the process considerably.
2. Following the use of CAD's, call 911 and request law enforcement assistance. Notify the arresting or custody officer that the offender has been exposed to CAD's.
3. Notify building security, if applicable.

#### E. Documentation

After using CAD's in the performance of your duties, you will:

1. If you or anyone is injured in the incident:
  - a. Ensure that the injury is treated properly.
  - b. Notify your Supervisor immediately of your injury.
  - c. For an injury to staff, complete a First Report of Injury if you are physically able.
2. Report any threats of suicide or harm to you or others made by the client/aggressor immediately to the appropriate authority (police, jail or correctional personnel, treatment staff).
3. Complete an Incident Report prior to the end of your work day, providing:
  - a. All information requested on the form
  - b. Reason for the use of the CAD
  - c. Name(s) of assisting staff, law enforcement officers or witnesses
  - d. Follow-up actions taken
4. Place a copy of the Incident Report in the client's case file and document the incident.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

---

5. Request a Critical Incident Debriefing, if warranted.
6. Contact Employee Assistance for confidential counseling, if necessary.

F. Supervisory Review:

The employee's supervisor will

1. Ensure that the First Report of Injury and the Incident Report are promptly and thoroughly completed.
2. Forward the original copy of the First Report of Injury to the Human Resource Director within 24 hours of the incident.
3. If warranted, conduct an investigation of any incident resulting in the use of CADs to ensure that:
  - a. The reports prepared by staff thoroughly and accurately document the incident.
  - b. Staff followed departmental safety policies.
  - c. Corrective actions, if appropriate, are recommended.

Appropriate forms are also included as part of the policy. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to authorize the Human Resource Director to hire for Public Health according to personnel policies an equivalent .8 FTE nurse or nurses to work on the Mower County SHIP (State Health Improvement Plan) and the PHER (Public Health Emergency Response). The position(s) lasts as long as there are funds available through SHIP and PHER. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Gabrielson amend and/or adopt the fee schedules for the Sheriff's Department and the Law Enforcement Center effective October 1, 2009 as follows:

Service	Fee
Serving a Summons and complaint, Subpoena, Writ or similar service; per person served (including mileage)	\$ 80.00
Making diligent search and inquiry and returning paper	80.00
Selling land on foreclosure of mortgage	150.00
Failure to Notify of Cancellation or Postpone of MFS	100.00
Execution Deposit Fee (This is also the fee when an execution is returned to court unsatisfied.)	80.00
Officer assistance (Escort, Stand-by, etc.) (per deputy)	80.00 /hr
Collection on execution after levy 5% of amounts collected.	
Posting notices of sale	80.00
Certificate of sale or redemption of real estate	250.00
Returning Execution unsatisfied when no service is made	80.00
Securing and safely keeping property under replevin or attachment: Actual cost incurred (i.e. towing, storage fees, officer time, etc.) PLUS	80.00
For services not enumerated, the cost will be the same as comparable service.	

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

---

Background checks	15.00
Copies of Tapes	10.00
Copies of Videos	10.00
Copies of CD's	10.00
Copies of DVD's	10.00
Photos	5.00 /each

Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Hillier approve entering into the Service Agreement with Larson Allen for audit services for years 2009, 2010 and 2011. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Gabrielson to authorize the County Engineer to proceed with the 2009 budget approved capital asset purchases to replace the following equipment:

- 1988 CAT motorgrader #14
- 1998 Chevrolet 3500 1 ton truck #99
- 1999 John Deere F1145 Lawn tractor #104
- Replace pickup truck
- Patch wagon
- Reclaimer

Motion carried.

The Board set September 15, 2009 for a highway road trip to review the 2009 projects. The board is to meet at 8:00 a.m. at the highway department.

**Date: August 25, 2009**

**Res. #46-09**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 25, 2009 at the Courthouse, Austin, Minnesota.

**WHEREAS**, Mower County has determined that the following Bridge is deficient and should be replaced:

Bridge 6301 in Section 27 of Lansing Township, and

**WHEREAS**, Mower County has determined that Bridge 50K12, should be constructed to replace the existing deficient bridge, and

**WHEREAS**, local roads play an essential role in the overall State transportation network and local bridges are the critical component of the local road systems, and

**WHEREAS**, State support for the replacement, rehabilitation, and removal of local bridges continues to be crucial to maintaining the integrity of the local road systems and is necessary for the County and the Townships to proceed with the management of deficient bridges, and

**WHEREAS**, Mower County intends to proceed with the replacement of this bridge as soon as possible; now therefore

**BE IT RESOLVED:**

That Mower County commits that it will proceed with the design and contract documents for the removal of this bridge immediately after being notified that funds are available in order to permit the work to take place.

Passed and approved this 25<sup>th</sup> day of August, 2009.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion by Commissioner Hillier, seconded by Commissioner Tucker to approve the following final payments:

SAP 050-599-111	Minnowa Construction	\$ 10,953.88
SAP 050-599-112	Minnowa Construction	3,781.60
SAP 050-599-113	Freeborn Construction	3,172.40
SAP 050-599-114	Blitz Construction	2,237.51
SAP 050-599-115	Minnowa Construction	4,119.15
SAP 050-599-116	Freeborn Construction	3,608.05
SAP 050-599-117	Minnowa Construction	3,433.68
CP 50-09-08	Winona Mechanical	6,139.80

Motion carried.

**Date: August 25, 2009**

**Res. #47-09**

**RESOLUTION**

On motion of Commissioner Gabrielson, seconded by Commissioner Tucker, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 25, 2009 at the Courthouse, Austin, Minnesota.

**WHEREAS**, Mower County has determined that the speed limit on County State Aid Highway 25 [CSAH 25] between CSAH 2 and a point 1/2 mile north thereof appears to be excessive, and

**WHEREAS**, the aforementioned segment of CSAH 25 is “urban” in nature, and

**WHEREAS**, the current 40 miles per hour posted speed limit should be reduced to 30 miles per hour; now therefore

**BE IT RESOLVED:**

That Mower County, in compliance with Subdivision 5 of Section 169.14 of Minnesota Statutes, hereby requests the Commissioner of Transportation perform a Speed Study on CSAH 25 between CSAH 2 and a point 1/2 mile north thereof, to authorize the erection of appropriate signs designating a reasonable and safe speed reduction to 30 miles per hour within said corridor.

Passed and approved this 25<sup>th</sup> day of August, 2009.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion made by Commissioner Gabrielson, seconded by Commissioner Tucker to authorize DME railroad to install a concrete instead of wood crossing at the Ramsey railroad crossing during their repair work at a cost not to exceed \$15,000. Motion carried.

Angie Knish, Environmental Services Director, brought to the Board some proposed ordinance changes that are of a “housekeeping” nature. The proposed changes are as follows:

- Change the 14-day review period of the Township Boards
- Update the ordinance sections regarding processing permits to comply with MN Statute 15.99 (the 60-day law)
- Correct some feedlot errors to match MN Rules 7020
- Add “Auction Houses” to the Conditional Use Permit listing for agricultural and Business districts
- Update the Non-conformities section to comply with MN Statute 394.36 (which Changed in 2006 – Ordinance was passed 9/2002)
- Any other typographical errors.

Motion made by Commissioner Gabrielson, seconded by Commissioner Tucker to refer the proposed ordinance changes to the Planning Commission for further action and recommendation to the Board. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to approve the minutes of August 11, 2009. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Gabrielson to approve the following bi-monthly bills for payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
866.73	ADAMS DRUG	5486.74	ALBERT LEA ELECTRIC CO.
3113.55	AUSTIN MEDICAL CENTER ATTN:CAS	493.98	AUTO GLASS CENTER, INC
113.47	AUSTIN VETERINARY CLINIC	122.91	CARNEY AUTO, INC.
430.00	CALIBRE PRESS, INC	1677.85	CEDAR VALLEY SERVICES, INC
6330.61	CDW GOVERNMENT, INC.	291.91	DALCO
339.81	CITY OF AUSTIN	298.57	DE LAGE LANDEN FINANCIAL SERVI
119.80	DASH MEDICAL GLOVES INC.	340.93	DIAMOND RIDGE PRINTING
4073.06	DELL MARKETING L P	150.00	DILIGENT SERVICE NETWORK
1679.10	DANIEL DONNELLY LAW FIRM	4830.17	DTI
13880.55	ELECTION SYSTEMS & SOFTWARE, I	3118.07	EMERGENCY AUTOMOTIVE TECHNOLOG
639.99	FLEET SERVICES	754.40	FOX ELECTRIC COMPANY, INC
4537.90	FREEBORN COUNTY ADULT DETENTIO	605.44	GALLS INC.
250.00	GFOA	120.00	GLOBAL PROTECTION CORP
240.00	NYIGEELO GON	166.00	GRAINGER
315.00	HARTY MECHANICAL INC	160.31	HOUSE CHEVROLET
1974.31	IKON OFFICE SOLUTIONS	212.50	INTERCULTURAL MUTUAL
214.93	J & K OFFICE PRODUCTS	825.00	JONES, HAUGH & SMITH, INC.
280.00	EVAN LARSON	41250.00	LARSONALLEN LLP
777.46	LASER PRODUCT TECHNOLOGIES	384.70	LEXISNEXIS MATTHEW BENDER
275.74	LTRS LLC	522.27	MARTIN BROS
473.00	MELCHERT HUBERT SJODIN	684.00	METRO SALES, INC.
4991.88	MINNESOTA COUNTIES COMPUTER CO	131.62	MINNESOTA ELEVATOR, INC
256.52	NAPA AUTO PARTS	333.75	LAURA RAMIREZ
155.97	ROCHESTER MIDLAND CORPORATION	480.00	CAROLINA SALAZAR
2555.20	RS EDEN INC	508.09	STAPLES CREDIT PLAN
769.27	SCHILLING SUPPLY COMPANY	5120.00	DAVID STROBEL M.D.
485.00	STEELE COUNTY DETENTION CENTER	309.36	TRIPLE J DISPOSAL, INC.
164.49	TAB PRODUCTS CO LLC	3354.06	WEST GROUP
509.67	UNIFORMS UNLIMITED INC		
582.81	WHITEWATER WIRELESS, INC ROCHE		
	22 PAYMENTS LESS THAN \$100	1,042.30	
GENERAL FUND		\$125,170.75	* TOTAL

SOCIAL SERVICE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
174.24	CDW GOVERNMENT, INC.	243.14	CEDAR VALLEY SERVICES, INC
321.26	FOX ELECTRIC COMPANY, INC	996.67	SCHILLING SUPPLY COMPANY
	0 PAYMENTS LESS THAN \$100	.00	
SOCIAL SERVICE FUND		\$1,735.31	* TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
131.07	CATCO PARTS AND SERVICE	394.87	CCP INDUSTRIES INC
110.17	CINTAS FIRST AID & SAFETY	823.97	COMMISSIONER OF TRANSPORTATION
315.28	DAMEL CORPORATION	560.79	DAVE'S PLUMBING & HEATING INC
992.56	DELL MARKETING L P	162713.88	FLINT HILLS RESOURCES, LP
187.34	G & K SERVICES	274.68	HANSON TIRE OF AUSTIN INC
377.71	LIGHT AND SIREN	135.00	MENTEL EXCAVATING
594.79	METAL CULVERTS, INC.	124.25	NAPA AUTO PARTS
251.67	POWERPLAN	424.44	PROLINE DIST., INC
816.72	REED BUSINESS INFORMATION	327.70	RHOMAR INDUSTRIES, INC.
301.79	RONCO ENGINEERING SALES, INC.	109.47	RUFFRIDGE-JOHNSON EQUIPMENT CO

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

2025.82 SCHAEFFER MFG CO.		980.01 SWANSTON EQUIPMENT CORPORATION	
160.18 DAVE SYVERSON FREIGHTLINER		450.44 TERMINAL SUPPLY CO.	
739.74 ULLAND BROTHERS, INC.		1152.11 ZARNOTH BRUSH WORKS, INC.	
2465.83 ZIEGLER, INC			
	7 PAYMENTS LESS THAN \$100		367.41
ROAD & BRIDGE FUND			\$178,309.69 * TOTAL
SOLID WASTE/RECYCLING FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
24775.90	CEDAR VALLEY SERVICES, INC	5607.10	IVERSON HAULING
319.00	KRUEGER TRANSPORTATION	172.70	MINNESOTA SUPPLY COMPANY
582.20	WASTE MANAGEMENT OF SO MINNESOTA		
	4 PAYMENTS LESS THAN \$100		127.17
SOLID WASTE/RECYCLING FUND			\$31,584.07 * TOTAL
BUILDING FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
2440.00	BUSTAD DOZING AND EXCAVATING I		
	0 PAYMENTS LESS THAN \$100		.00
BUILDING FUND			\$2,440.00 * TOTAL
DITCH FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
397.00	RINKE-NOONAN		
	0 PAYMENTS LESS THAN \$100		.00
DITCH FUND			\$397.00 * TOTAL
****	FINAL TOTAL.....		\$339,636.82 ****

Motion made by Commissioner Tucker, seconded by Commissioner Hillier to approve the following additional Commissioners' warrants for immediate payment:

Austin Utilities	\$ 19,400.00
Dick Pedersen & Son Electric	500.00
Ron Michaels Consulting Inc	2,157.80

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Tucker to approve the liquor license for Echo Lanes effective July 1, 2009 through June 30, 2010. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Tucker to approve the Grant Agreement with the Minnesota Department of Public Safety for the Emergency Management Performance Grant effective January 1, 2009 through December 31, 2009 for a grant amount of \$21,735 with a required equal match. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Hillier to set the employee recognition breakfast for 7:30 a.m. on September 22, 2009. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Tucker to approve the Cooperative Purchasing Venture agreement with the Materials Management Division and authorize the Coordinator to sign the agreement. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Hillier to send a letter of notice to the regional library system of the possibility of a reduced allotment to the system. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to adjourn the meeting at 10:50 a.m. until September 1, 2009 at 1:00 p.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

INDEX

**A**

adjourn, 210  
 Audit Service Agreement  
     Larson Allen  
         2009, 2010 & 2011, 205

**C**

Cooperative Purchasing Venture  
 agreement, 209

**D**

destruction of files, 200

**E**

Emergency Management  
     Performance Grant, 209  
 employee recognition breakfast  
     set for 9-22-09, 209

**F**

fee schedule amended  
     Sheriff & LEC, 204  
 final payment  
     CP 50-09-08  
         Winona Mechanical, 206  
     SAP 050-599-111  
         Minnowa Construction, 206  
     SAP 050-599-112  
         Minnowa Construction, 206  
     SAP 050-599-113  
         Freeborn Construction, 206  
     SAP 050-599-114  
         BlitzConstruction, 206  
     SAP 050-599-115  
         Minnowa Construction, 206  
     SAP 050-599-116  
         Freeborn Construction, 206  
     SAP 050-599-117  
         Minnowa Construction, 206

Funeral Assistance Policy revised,  
 199

**H**

hire  
     .8 fte equivalent nursing staff  
         for SHIP & PHER, 204  
     communication's clerk, 202  
     office support assistant  
         Human Services, 202  
     Office Support Specialist, Sr.  
         Corrections, 202

**L**

liquor license  
     Echo Lanes, 209

**M**

minutes  
     8-11-09, 208

**O**

ordinance changes proposed  
     refer to planning commission,  
         207

**P**

Personnel Policy C135 Chemical  
     Agents --adopted, 202  
 Policy C135 Chemical Agents  
     adopt new policy, 202  
 Purchase of Service Agreements  
     Case Management Services  
         Mower Council for the  
             Handicapped, 199  
     Crisis Nursery & Parenting  
         Services  
         Parenting Resource Center,  
             199  
     Group Residential Housing  
         ALC Homes, Inc., 199

Home & Community Based  
     Waiver Services  
         Quality Community  
             Services, 199  
 Home & Community Based  
     Waivered Services  
         Breckenridge (DeClue),  
             199  
     Cedar Branch DAC, Inc.,  
         199  
     Cenneidigh, Inc., 199  
     Jenny Kruse Music  
         Therapy, 199  
     REM Woodvale, 199  
     Sacred Heart Care Center,  
         199  
 MFIP & DWP services  
     Wapiti Meadows CT&S,  
         200  
     Workforce Development,  
         200

**R**

Ramsey railroad crossing  
     concrete upgrade, 207  
 regional library system  
     notice of possible reduce  
         allotment, 209  
 replace highway equipment, 205  
 Res. #44-09 Social Service Case  
     openings, 200  
 Res. #45-09  
     Income Maintenance case  
         actions, 201  
 Res. #46-09  
     bridge priority replacement  
         Bridge 6301, 205  
 Res. #47-09  
     Speed Study, 206

**W**

warrants  
     Commissioner additional, 209  
     Commissioner bi-monthly, 208