

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

July 28, 2009

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session July 28, 2009 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Dave Tollefson, Chair
 Raymond Tucker
 David Hillier
 Dick Lang
 Tim Gabrielson
 Denise Barthels, Clerk Pro Temp.
Member absent: Craig Oscarson, County Coordinator

GENERAL:

Overview of director's report.

Commissioner Lang moved and Commissioner Hillier seconded to accept a UCare grant in the amount of \$1,500.00 for the use of telemedicine for psychiatric consultations/services, and assign it to Zumbro Valley Mental Health. Motion carried.

Commissioner Tucker moved and Commissioner Gabrielson seconded to approve moving clients from the SILS waiting list to receive SILS services. Motion carried.

Commissioner Lang moved and Commissioner Gabrielson seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Cardinal of Minnesota, Ltd. - renew contract for Home & Community Based Waiver Services, effective July 1, 2009 to June 30, 2011.
- b. Helping Hands Home Care of Minnesota, Inc. – renew contract for Home & Community Based Waiver Services, effective July 1, 2009 to June 30, 2011.
- c. Mom's Meals – renew contract for Home & Community Based Waiver Services, effective July 1, 2009 to June 30, 2011.
- d. Semcac – renew contract for Home & Community Based Waiver Services, effective July 1, 2009 to June 30, 2011.

Motion carried.

Commissioner Hillier moved and Commissioner Lang seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: July 28, 2009

Res. #40-09

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 28, 2009 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period July 1, 2009 through July 31, 2009 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of July 2009 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of July 2009 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, and Richard Lang aye. Passed and approved this 28th day of July, 2009.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: July 28, 2009

Res. #41-09

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 28, 2009 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period July 1, 2009 through July 31, 2009 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of July 2009 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of July 2009 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of July 2009 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, and Richard Lang aye. Passed and approved this 28th day of July, 2009.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

The County Engineer, Michal Hanson, provided a fairground east-west road project update. The project is going great and positive comments have been received. The project should be finished sometime this week.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to approve the following fund balance designations as of December 31, 2008.

	Audited	Audited	Audited	UNAudited	
	12/31/2005	12/31/2006	12/31/2007	12/31/2008	Beginning Balance
Category I					
Insurance Contingencies	\$6,111,424	\$1,111,424	\$1,111,424	\$1,111,424	
Equipment Replacement	\$57,892	\$130,070	\$198,634	\$233,946	
Dare Funds	\$5,209	\$2,361	\$1,549	\$362	
Canteen	\$16,833	\$19,098	\$21,277	\$22,136	
Law Library	\$50,289	\$41,673	\$44,568	\$70,179	
Sheriff Forfeit Contingency	\$2,645	\$2,656	\$7,084	\$7,084	
Veteran Van/Phone	\$5,108	\$4,988	\$5,243	\$37,117	
E-9-1-1	\$321,596	\$434,034	-\$49,207	\$436,157	
Loan & Notes Receivable-DCA & City of Austin	\$2,971,155	\$2,776,963	\$2,606,967	\$2,209,978	\$3,336,345
Loan Receivable - Hormel Institute		\$5,000,000	\$5,000,000	\$5,000,000	
Loan Receivable- Sewer	\$218,659	\$434,632	\$471,993	\$547,033	
NRBG Funds	\$23,642	\$61,467	\$8,826	\$138,327	
Feedlot Grant	\$11,880	\$0	\$0	\$0	
Attorney Forfeit	\$7,500	\$9,923	\$13,016	\$28,277	
Police Reserves	\$2,940	\$4,567	\$4,442		
Missing Heirs & Unclaimed Checks	\$21,071	\$19,719	\$19,719	\$21,446	
Bellemen & Dinsmoor	\$652,792	\$585,218	\$514,647	\$483,006	
R & B Inventory	\$260,791	\$409,296	\$367,982	\$368,704	
Land Records Fund	\$53,368	\$162,323	\$254,571	\$161,217	
Transit Advance			\$384,554		
Subtotal	10,794,794	11,210,412	10,987,289	10,876,393	
Category II					
Cash Flow	\$5,052,647	\$5,857,186	\$6,309,400	\$7,714,700	
Compensated Absences	\$917,810	\$942,279	\$894,260	\$936,506	
Short Term Disability	\$74,925	\$74,925	\$80,483	\$82,897	
5 Yr Equipment Plan	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	
Sewer Loan Designated	\$218,659	\$264,860	\$288,437	\$447,981	
Subtotal	\$8,264,041	\$9,139,250	\$9,572,580	\$11,182,084	
Category III					
Radio System	\$1,150,000	\$1,150,000	\$800,000	\$338,000	
Transit Building	\$125,000	\$125,000			
LEC Remodel				\$800,000	
Health/Human Service	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Bldg					
Jail/Justice Center	\$500,000	\$500,000	\$2,400,000	\$11,157,363	
Subtotal	\$2,775,000	\$2,775,000	\$4,200,000	\$13,295,363	
Category IV					
GIS	\$549,776	\$302,458	\$197,246	\$187,525	
Election Equipment	\$60,000				
Youth, Family, & Elderly	\$100,000	\$100,000	\$100,000	\$25,225	
Adams Shop	\$160,000	\$160,000	\$160,000	\$160,000	
Highway Construction Contingency	\$240,000	\$0	\$0	\$0	
Bridge Program	\$240,000	\$188,492	\$0	\$0	
Fairground Buildings	\$240,000	\$240,000	\$100,000	\$100,000	
Subtotal	\$1,589,776	\$990,950	\$557,246	\$472,750	
Total Reserved/Designated	\$23,423,611	\$24,115,612	\$25,317,115	\$35,826,590	
Undesignated Fund Balance Detail					
Ditch Fund	\$360,018	\$171,428	\$156,500	\$174,377	
Revolving Loan	\$113,027	\$113,027	\$113,027	\$113,027	
Building	\$2,325,250	\$2,325,250	\$1,083,970	\$0	
Total Undesignated - Specific use	\$2,798,295	\$2,609,705	\$1,353,497	\$287,404	
Flood	\$51,178	\$0	\$0	\$0	
Sewer Fund	\$306,708	\$229,119	\$206,226	\$2,394	
Recycling	\$204,677	\$204,677	\$261,417	\$296,862	
Road & Bridge	1,044,483	\$1,723,008	\$2,577,588	\$3,221,918	
Social Services	1,042,887	\$871,123	\$143,499	\$0	
General Revenue	\$1,778,246	\$2,194,941	\$2,856,436	\$1,310,084	
Total Undesignated - Non-Specific Use	\$4,428,179	\$5,222,868	\$6,045,166	\$4,831,258	
Total Undesignated	\$7,226,474	\$7,832,573	\$7,398,663	\$5,118,662	
Less					
Insurance Liability					
12/31/07 Fund Balance after Adjustments	\$ 7,226,474	\$ 7,832,573	\$ 7,398,663	\$ 5,118,662	

Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Lang to approve the minutes of July 7 and July 14, 2009. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Hillier to approve the following bi-monthly bills for payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
289.97	ADAMS DRUG	456.00	ALBERT LEA TRIBUNE
28648.48	AMI IMAGING SYSTEMS INC	657.58	ARROWHEAD REGIONAL CORRECTIONS

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

<p>478.50 AUSTIN FIRE AND SAFETY 505.20 AUSTIN NEWSPAPERS, INC 187.00 BJORKLUND COMPENSATION CONSULT 339.81 CITY OF AUSTIN 853.31 DELL MARKETING L P 681.23 DONKERS HOMETOWN APPLIANCES 4786.61 DTI 734.64 EVANS PRINTING AND PUBLISHING, 191.00 FIRSTLAB INC. 1389.93 HARTY MECHANICAL INC 384.75 INTOXIMETERS, INC 210.60 J & K OFFICE PRODUCTS 5400.00 LARSONALLEN LLP 884.25 LEXISNEXIS MATTHEW BENDER 473.37 MARTIN BROS 604.92 METRO SALES, INC. 1019.93 MINNESOTA CLE 210.63 MITCHELL COUNTY REGIONAL HEALT 169.15 NAPA AUTO PARTS 1049.74 POWERPLAN 218.00 RICHARDSON LAW OFFICE 789.36 RUTTGERS BAY LAKE LODGE 199.92 SELLERS LOCK & KEY 120.00 CJIS STATE OF MINN 330.04 TRIPLE J DISPOSAL, INC. 5679.94 WEST GROUP 26 PAYMENTS LESS THAN \$100 GENERAL FUND</p>	<p>890.00 AUSTIN MEDICAL CENTER ATTN:CAS 425.15 BACHMAN PRINTING 570.00 BREEZY POINT RESORT 171.00 COREY'S CLEANING SERVICE 150.00 DILIGENT SERVICE NETWORK 14662.04 DANIEL DONNELLY LAW FIRM 200.00 ENFORCERS PUBLIC SAFETY SUPPLY 131.62 FASTENAL COMPANY 225.89 GRAINGER 208.41 HASLER MAILING SYSTEMS 127.05 IOD INC. 2660.00 EVAN LARSON 482.68 LASER PRODUCT TECHNOLOGIES 312.50 DR LINDERMAN 103.00 MEDTOX LABORATORIES INC 213.00 MINN STATE BAR ASSOCIATION 596.19 MINNESOTA COUNTIES COMPUTER CO 2891.31 MN OFFICE OF ENTERPRISE TECHNO 936.43 NORTH ATLANTIC EXTRADITION SER 103.67 PRESTO-X-COMPANY INC 2626.20 RS EDEN INC 111.10 SCHILLING SUPPLY COMPANY 965.97 STAPLES CREDIT PLAN 222.54 STERIS CORPORATION 793.49 UNIFORMS UNLIMITED INC 421.15 WHITEWATER WIRELESS,INC ROCHES 1,179.41 \$90,323.66 * TOTAL</p>																																																																								
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COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
	1 PAYMENTS LESS THAN \$100	85.75	
BUILDING FUND		\$85.75	* TOTAL
DITCH FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1044.00	RINKE-NOONAN		
	0 PAYMENTS LESS THAN \$100	.00	
DITCH FUND		\$1,044.00	* TOTAL
****	FINAL TOTAL.....	\$185,814.17	****

Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Gabrielson to approve the following additional Commissioners' warrants for immediate payment:

Mower County Ag Society	\$ 541.00
KKE Architects	29,593.81
Leonard J. Koehnen & Associates, Inc.	5,490.00

Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to approve the 2009-2010 Public Health Preparedness Grant amendment in the amount of \$31,007 effective August 10, 2009 through August 9, 2010. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Gabrielson to approve the solid waste management collection/disposal permit of Sunshine Sanitation, for the period July 1, 2009 through June 30, 2010. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Tucker to adjourn the meeting at 9:56 a.m. until August 4, 2009 at 1:00 p.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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