

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

March 10, 2009

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session March 10, 2009 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

Members present, viz:        Dave Tollefson, Chair  
                                      David Hillier  
                                      Dick Lang  
                                      Tim Gabrielson  
                                      Craig Oscarson, County Coordinator  
Member absent:                Raymond Tucker

Donna Kuntz, Financial Assistance Specialist, was recognized for retirement with 31 years of service with Mower County.

**GENERAL:**

Commissioner Lang moved and Commissioner Hillier seconded to accept a donation of \$751.62 from First United Methodist Church to be designated for the Bridge. Motion carried.

Out of Home Placement Report

Overview of Director's Report.

Commissioner Hillier moved and Commissioner Gabrielson seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**SOCIAL SERVICE ACTIONS:**

Commissioner Lang moved and Commissioner Gabrielson seconded to approve the Social Service Actions. Motion carried.

**INCOME MAINTENANCE ACTIONS:**

Commissioner Hillier moved and Commissioner Lang seconded to approve the Income Maintenance Actions. Motion carried.

Will Gold, Bruce Nemitz and other representatives for the Local Advisory Council for Mental Health provided an update on the council and the Bridge. There was a discussion on establishing a crisis bed and the council's desire to see their services utilized more fully. The Council was directed to contact Mower County Human Services for assistance.

Dan Vermilyea asked the Board to consider rescinding their motion that gave them a three percent (3%) pay increase in a good faith, cooperative effort to meet the budget reduction goals of the County. It was noted that the Board will consider this at their meeting held on March 16.

Motion by Commissioner Hillier, seconded by Commissioner Lang to award the following seasonal bids based on apparent low bid:

CP 50-09-01, Furnish and load crushed limestone, class 2 aggregate and FA-2 at quarry and pit in the Grand Meadow area to Ulland Brothers Inc.

CP 50-09-02, Furnish and load crushed limestone aggregate class 2 & FA-2 in the LeRoy area to Skyline Construction

CP 50-09-03, Plant mixed bituminous mixture production 2350, to Ulland Brothers, Inc., Crane Creek Asphalt, Shamrock Enterprises and Rochester Sand and Gravel based on lowest bidder taking into consideration availability and haul distance.

CP 50-09-04, Furnish and load crushed limestone aggregate and FA-2 in the Stacyville, Iowa area to LR Falk Construction.

CP 50-09-06, Centerline and edge striping for 2009 to AAA Striping Service. Gasoline and diesel fuel to Freeborn County Coop Oil Company.

Bituminous materials for 2009 to Flint Hills Resources, LP.

A full abstract of bids is on file in the office of the County Engineer and County Auditor/Treasurer. Motion carried.

Mike Hanson, County Engineer, presented bid information received for the project for CP 50-09-08 for the demolition of the Robbins Block.

Motion made by Commissioner Gabrielson, seconded by Commissioner Hillier to award the bid for CP 50-09-08 for the demolition of the Robbins Block to the low bidder Winona Mechanical, Inc. with a low bid of \$106,622.50 and have the project commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and County Engineer.

Motion made by Commissioner Gabrielson, seconded by Commissioner Lang to approve the minutes of February 24 and March 3, 2009. Motion carried.

Motion by Commissioner Lang, seconded by Commissioner Hillier to approve the following bi-monthly bills for payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
302.51	A.C.S. INC.	673.53	ADAMS DRUG
375.00	BAUDLER, BAUDLER, MAUS, BLAHNIK	422.00	BUDGET OIL CO
1229.97	CARDINAL HEALTH	104.09	CEDAR VALLEY SERVICES, INC
110.76	CITY CAR WASH INC	602.48	CORPORATE GRAPHICS
214.96	CULLIGAN OF AUSTIN	240.30	DALCO
282.23	DE LAGE LANDEN FINANCIAL SERVI	3176.87	DELL MARKETING L P
750.00	KENNETH DENNIS, PH.D	1384.50	DOCUTECH CONSULTING, INC
2239.21	DANIEL DONNELLY LAW FIRM	183.50	DOUBLE K SPECIALTY, INC.
125.00	GLOBAL PROTECTION CORP	180.00	NYIGELO GON
117.69	GRAINGER	433.27	HACH COMPANY
708.33	HARTY MECHANICAL INC	1305.90	IKON OFFICE SOLUTIONS

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

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487.29 J & K WINONA	4870.00 JONES, HAUGH & SMITH, INC.
113.75 KKE ARCHITECTS INC	4510.00 LEONARD KOEHNEN & ASSOCIATES,
199.55 KEN KROUPA	193.70 KUSTOM SIGNALS INC
120.00 CINDY LANGSTAFF	397.82 LASER PRODUCT TECHNOLOGIES
143.70 LEXISNEXIS MATTHEW BENDER	525.00 DR LINDERMAN
132.59 MIDTOWN AUTO CLINIC	430.00 MINNESOTA CHIEFS OF POLICE ASS
14963.00 MINNESOTA COUNTIES COMPUTER CO	131.62 MINNESOTA ELEVATOR, INC
143.36 MINNESOTA STATEWIDE 9-1-1 PROG	434.00 MINNESOTA SUPREME COURT ATTY
158.00 MITCHELL COUNTY REGIONAL HEALT	100.00 MOAPPP
4274.35 PARAGON PRINTING & MAILING INC	232.01 PLUNKETT & ASSOCIATES INC
157.50 LAURA RAMIREZ	158.00 RICHARDSON LAW OFFICE
1760.00 RIVERLAND COMMUNITY COLLEGE-AL	217.50 CAROLINA SALAZAR
904.46 SCHILLING SUPPLY COMPANY	247.00 DR. SCHMITT
373.00 SE MN ORAL & MAXILLOFACIAL SUR	1118.25 SERVICEMASTER CLEAN
110.00 SEVEN COUNTY PROCESS SERVERS L	101.81 SMYTH COMPANIES INC
236.02 STAPLES CREDIT PLAN ON LINE	455.93 TROY NICOL'S COMPLETE AUTOMOTI
201.49 UNIFORMS UNLIMITED INC	356.25 WELCOME CENTER INC
143.77 WELLS FARGO FINANCIAL LEASING	
30 PAYMENTS LESS THAN \$100	1,530.23
GENERAL FUND	\$55,793.05 * TOTAL

SOCIAL SERVICE FUND		AMOUNT VENDOR NAME	
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
561.81	A.C.S. INC.	193.31	CEDAR VALLEY SERVICES, INC
108.38	KESTNER ELECTRIC, INC.	2575.58	PARAGON PRINTING & MAILING INC
	2 PAYMENTS LESS THAN \$100	82.71	
SOCIAL SERVICE FUND		\$3,521.79	* TOTAL

ROAD & BRIDGE FUND		AMOUNT VENDOR NAME	
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1033.26	ABOVE ALL CLEANING, INC	412.61	AUTO VALUE AUSTIN
13357.58	BISHOP EXCAVATING, INC	29949.02	CARGILL INC
496.34	CINTAS FIRST AID & SAFETY	367.49	CONTINENTAL RESEARCH CORP.
440.91	DEXTER LP, INC	747.64	EMERGENCY APPARATUS MAINTENANC
182.08	EMERGENCY AUTOMOTIVE TECHNOLOG	750.00	ERICKSON ENGINEERING
585.58	ETTERMAN ENTERPRISES	222.75	EVANS PRINTING AND PUBLISHING,
514.26	FRONTIER PRECISION, INC	138.80	G & K SERVICES
118.48	GILSON COMPANY, INC.	622.45	HANSON TIRE SERVICE INC.
314.02	IBS OF GREAT RIVER BLUFFS	1520.00	JONES, HAUGH & SMITH, INC.
304.48	LASER PRODUCT TECHNOLOGIES INC	257.13	MISSISSIPPI WELDERS SUPPLY CO.
650.00	OSMUNDSON BROTHERS	168.00	POSTMASTER
891.18	POWERPLAN OIB	465.96	PROLINE DIST., INC
1146.36	REED BUSINESS INFORMATION	336.11	RHOMAR INDUSTRIES, INC.
792.99	RONCO ENGINEERING SALES, INC.	1784.19	SCHAEFFER MFG CO.
103.98	SHOPKO EYECARE CENTER	110.00	STATE OF MINNESOTA LABOR & IND
743.58	DAVE SYVERSON FREIGHTLINER	130.13	TRIMBLE'S CYCLE CENTER, INC
125.18	ULVEN'S ACE HARDWARE	1060.15	ZACK'S, INC.
	12 PAYMENTS LESS THAN \$100	650.93	
ROAD & BRIDGE FUND		\$61,493.62	* TOTAL

SOLID WASTE/RECYCLING FUND		AMOUNT VENDOR NAME	
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
946.00	AUSTIN NEWSPAPERS, INC	180.78	AUTO VALUE AUSTIN
525.00	WALLACE BUSTAD	331.39	FOX ELECTRIC COMPANY, INC
438.75	KRUEGER TRANSPORTATION		
	3 PAYMENTS LESS THAN \$100	88.89	
SOLID WASTE/RECYCLING FUND		\$2,510.81	* TOTAL

BUILDING FUND		AMOUNT VENDOR NAME	
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
186531.47	KKE ARCHITECTS INC	2810.00	OMNI ENVIRONMENTAL, INC
305.04	REED BUSINESS INFORMATION		
	1 PAYMENTS LESS THAN \$100	60.75	

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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BUILDING FUND \$189,707.26 \* TOTAL

FAMILY CONNECTIONS COLLABORATIVE			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
204.80	SHARI HEIMER	237.20	AUDREY OEHLKE
	1 PAYMENTS LESS THAN \$100	95.20	
FAMILY CONNECTIONS COLLABORATIVE		\$537.20	* TOTAL
****	FINAL TOTAL.....	\$313,563.73	****

Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to approve the following additional Commissioners' warrants for immediate payment:

Whitewater Wireless \$ 184,492.66

Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Gabrielson to approve the On Sale Non-Intoxicating Malt Liquor License (3.2 beer license) effective July 1, 2009 through June 30, 2010 for St. John's Catholic Church. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Lang to authorize the Finance Director and the County Coordinator to proceed with and submit grant application for federal stimulus funds related to the Justice Center Project and approve funds for a grant consultant up to \$5,000, if necessary, from the reserve contingency. Motion carried.

John Pristash, Knutson Construction (project manager for the Justice Center Project) provided bid information to the Board. First, Mr. Pristash provided an updated estimated project cost summary incorporating the bid results in comparison to the initial estimated costs. The probable project costs was reduced from \$35,424,674 to \$30,671,791. Second, the March 4, 2009 Bid Tabulation Summary was introduced for public record. Also presented were a Building Construction Cost Estimate Summary by low bidder for each project package and a local participation summary. The Board was given additional information for each of the alternates to the bids that they will need to consider and make decision upon with the bid awards. Some of the alternates are project cost additions while others are cost deductions. The cost additions have not been added in the project cost estimates presented.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to award the bid for the Justice Center Project Pre-Cast (Project Package 3B) to the low bidder IPC, Inc. with a low bid of \$2,396,000 with the alternate #1 to add the precast exterior water repellent for an additional \$17,300 and have the project commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer.

The Board reviewed and discussed a proposed resolution to request legislation to give authority to the County Board to appoint the positions of County Auditor-Treasurer and County Recorder.

**Date: March 10, 2009**

**Res. #19-09**

**RESOLUTION**

On motion of Commissioner Gabrielson, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 10, 2009 at the Courthouse, Austin, Minnesota.

**WHEREAS**, the Mower County Board of Commissioners recognizes the current economic challenges facing county government will require solutions that can change county structure; and

**WHEREAS**, current budget options for Mower County involve a variety of office combinations which include potential office combinations of the County Auditor/Treasurer, County Recorder and County Assessor; and

**WHEREAS**, the Mower County Board of Commissioners believe this office combination and resulting budget savings of up to \$100,000 can only be achieved by making the offices of County Auditor/Treasurer and County Recorder appointed; and

**WHEREAS**, the Mower County Board of Commissioners recognizes the position of Mower County Auditor/Treasurer and Recorder have required increasingly technical and professional skills and the effective and efficient operation of these offices will benefit the citizens of Mower County through the appointment process.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mower County Board of Commissioners to respectfully request that Senator Sparks, Representative Poppe and Representative Brown introduce and support legislation granting the authority to appoint the office of Mower County Auditor/ Treasurer and to appoint the office of Mower County Recorder to the Mower County Board of Commissioners.

Passed and approved this 10<sup>th</sup> day of March, 2009.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**By:** \_\_\_\_\_  
**Chairperson**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to submit the 2009-2011 Family Planning Special Project Grant Application to the Minnesota Department of Health. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Hillier to approve appointment of Jerry Reshetar, Lyle Schools Superintendent, Sara Schaefer, Mower County Senior Center, and Miguel Zarate, Welcome Center, to the Mower County Community Health Services Advisory Committee each for a 3-year terms effective March 1, 2009 to December 31, 2011. Motion carried.

Margene Gunderson, Director of Public Health Nursing, provided a SHIP (State Health Improvement Plan) program update. The goal of SHIP is to help Minnesotans live longer, better and healthier lives by reducing the burden of chronic diseases by addressing physical activity, poor nutrition and tobacco use and requires a 10% soft local match by using existing staff.

Motion by Commissioner Hillier, seconded by Commissioner Gabrielson to adjourn the meeting at 11:39 a.m. until March 16, 2009 at 1:00 p.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

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