

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

March 3, 2009

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session March 3, 2009 at 1:00 p.m. at the Courthouse in Austin, Minnesota.

Members present, viz:            Dave Tollefson, Chair  
                                         David Hillier  
                                         Dick Lang  
                                         Tim Gabrielson  
                                         Craig Oscarson, County Coordinator  
Member absent:                    Raymond Tucker

Donna Welsh, Finance Director, was recognized as Employee of the Month.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to approve the request of an employee dated March 2, 2009 to receive up to 80 hours of time from the medical leave bank.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to amend Personnel Policy D130 Leaves of Absence by amending the language under "Funeral Leave" as follows:

**Funeral Leave:**

~~Up to a maximum of three (3) days may be taken with compensation in the event of a death in your immediate family (immediate family means spouse, children, stepchildren, parents, siblings, employee's grandparents, grandchildren, father in law, mother in law, brother in law, or sister in law).~~

**When an employee is absent from work for the purpose of arranging for or traveling to or attending the funeral of a member of his/her immediate family, the EMPLOYER shall pay the employee for the days off and the employee shall receive credit hours for each day of such absence up to a maximum of three days, provided:**

- 1. The employee notifies the Department Head of the purpose of his/her absence on the first day of such absence.**
- 2. The day of absence is a day during which the employee's department works and on which day the employee would have worked, but for the absence.**
- 3. The employee, when requested, must furnish proof satisfactory to the EMPLOYER of the death, his/her relationship to the deceased, the date of the funeral and the employee's actual attendance at such funeral.**
- 4. For purposes of this section, a member of the immediate family means the spouse, children, stepchildren, parents, step-mother, step-father, siblings, employee's grandparents, grandchildren, father-in-law, mother-in-law, brother-in-law, or sister-in-law.**

Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to authorize the Human Resource Director to fill the full-time position of Office Support Specialist in the Human Services department according to union contract and personnel policies. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to accept the retirement of a Social Worker effective March 31, 2009 and authorize the Human Resource Director to fill the full-time position of Social Worker in the Human Services department according to union contract and personnel policies. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to authorize up to ten hours per week of comp time for sixty days effective February 15, 2009 to April 16, 2009 for an Office Support Specialist, Sr. in Corrections due to the medical leave of another staff member. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Hillier to approve the following additional Commissioners' warrants for immediate payment:

|                                                                                  |             |
|----------------------------------------------------------------------------------|-------------|
| Leonard J. Koehnen & Associates                                                  | \$ 4,510.00 |
| Summit Envirosolutions                                                           | 2,519.75    |
| KKE Architects                                                                   | 186,645.22  |
| Omni Environmental                                                               | 2,810.00    |
| Mavo Systems (subject to consultant's approval that work completed successfully) | 21,000.00   |

Motion carried.

**Date: March 3, 2009**

**Res. #17-09**

**RESOLUTION  
2009 Road Restrictions**

On motion of Commissioner Lang, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 3, 2009 at the Courthouse, Austin, Minnesota.

BE IT RESOLVED, that pursuant to Section 169.87, Seasonal Load Restrictions and 163.02, Subdivision 3, Load Restrictions, the following described County State Aid Highways and County Roads within Mower County, Minnesota, are hereby restricted to a maximum axle load as noted below, that the County Highway Engineer is hereby authorized to impose weight and load restrictions on any highway under County Jurisdiction during the calendar year of 2009 and the County Engineer be hereby authorized to erect proper signs plainly indicating the prohibition or restriction at each end of these described roads. All restrictions shall become effective when appropriate signs are erected.

**Six Ton Per Axle**

C.S.A.H. No. 5 - From T.H. 218 to C.S.A.H. No. 7  
C.S.A.H. No. 5 - From C.S.A.H. No. 7 to T.H. 56  
C.S.A.H. No. 6 - From C.S.A.H. No. 19 to C.S.A.H. No. 9 south

C.S.A.H. No. 9 - Iowa State Line to C.S.A.H. No. 6  
C.S.A.H. No. 10 - From C.S.A.H. No. 1 north to County Line  
C.S.A.H. No. 11 - From T.H. No. 56 to East County Line  
C.S.A.H. No. 18 - From C.S.A.H. No. 7 to Iowa State Line  
C.S.A.H. No. 19 - From Rose Creek to C.S.A.H. No. 46  
C.S.A.H. No. 19 - From C.S.A.H. No. 6 to C.S.A.H. No. 5  
C.S.A.H. No. 20 - From C.S.A.H. No. 7 to 1 ½ miles west  
C.S.A.H. No. 22 - From T.H. 218 to C.S.A.H. No. 19  
County Road No. 52 - From C.S.A.H. No. 4 to T.H. 56  
County Road No. 58 - From Co. Rd. 58 to T.H. 56  
County Road No. 61 - Austin north to C.S.A.H. No. 2

**Seven Tons Per Axle**

C.S.A.H. No. 1 & 15 - C.S.A.H. No. 20 to C.S.A.H. No. 8  
C.S.A.H. No. 3 - From T.H. 56 to C.S.A.H. No. 8  
C.S.A.H. No. 4 - From West County Line to C.S.A.H. No. 29  
C.S.A.H. No. 6 - From C.S.A.H. No. 9 South to T.H. 56  
C.S.A.H. No. 8 - From C.S.A.H. No. 15 to Olmsted County Line  
C.S.A.H. No. 13 - Interstate 90 to C.S.A.H. No. 7  
C.S.A.H. No. 20 - From North County Line to C.S.A.H. No. 46  
C.S.A.H. No. 26 - From West County Line to T.H. 218  
C.S.A.H. No. 27 - From West County Line to 1,595 ft. west of T.H. 218  
C.S.A.H. No. 28 - From West County Line to T.H. 218  
County Road No. 57 - From C.S.A.H. No. 16 to C.S.A.H. No. 20

**Nine Tons Per Axle**

C.S.A.H. No. 1 - From C.S.A.H. No. 36 to C.S.A.H. No. 20  
C.S.A.H. No. 1 & 10 - From C.S.A.H. No. 2 to C.S.A.H. No. 15  
C.S.A.H. No. 2 - From C.S.A.H. No. 7 to East County Line  
C.S.A.H. No. 3 - From T.H. 218 to T.H. 56  
C.S.A.H. No. 4 - From C.S.A.H. No. 29 to C.S.A.H. No. 7  
C.S.A.H. No. 5 - From West County Line to T.H. 218  
C.S.A.H. No. 6 - From West County Line to C.S.A.H. No. 19  
C.S.A.H. No. 7 - From Iowa State Line to Interstate 90  
C.S.A.H. No. 7 - From North line Dexter to C.S.A.H. No. 2 west  
C.S.A.H. No. 8 - From T.H. 16 to C.S.A.H. No. 2  
C.S.A.H. No. 16 - From Austin City Limits to C.S.A.H. No. 25  
C.S.A.H. No. 19 - From C.S.A.H. No. 46 to C.S.A.H. No. 2  
C.S.A.H. No. 19 - From C.S.A.H. No. 5 to T.H. 56 at Rose Creek  
C.S.A.H. No. 20 - From Interstate 90 to C.S.A.H. No. 3  
C.S.A.H. No. 21 - From C.S.A.H. No. 28 to T.H. 105  
C.S.A.H. No. 25 - From C.S.A.H. No. 2 to C.S.A.H. No. 1  
C.S.A.H. No. 27 - From 1,595 ft. west of T.H. 218 to C.S.A.H. No. 45  
C.S.A.H. No. 29 - From C.S.A.H. No. 4 to Austin City Limits  
C.S.A.H. No. 36 - From C.S.A.H. No. 26 to C.S.A.H. No. 1  
C.S.A.H. No. 45 South - From T.H. 218 to Austin City Limits

C.S.A.H. No. 45 North - From Interstate 90 to T.H. 218  
C.S.A.H. No. 46 East - From 28 St. N.E. exit to C.S.A.H. No. 20  
C.S.A.H. No. 46 West - From Freeborn County Line to I-90  
County Road No. 51 - From C.S.A.H. No. 21 to T.H. 105  
County Road No. 58 - From Interstate 90 to C.S.A.H. No. 3  
County Road No. 59 - From West end to C.S.A.H. No. 13  
County Road No. 60 - From C.S.A.H. No. 20 east

**Ten Tons Per Axle**

C.S.A.H. No. 2 - From T.H. 218 to C.S.A.H. No. 7  
C.S.A.H. No. 7 - From North line Dexter to Interstate 90  
C.S.A.H. No. 14 - From T.H. 56 to T.H. 16

**Five Tons Per Axle**

All other County State Aid Highways and County Roads of Mower County, Minnesota, not covered by the foregoing 6, 7, 9 & 10 ton per axle restrictions.

Passed and approved this 3<sup>rd</sup> day of March, 2009.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: March 3, 2009**

**Res. #18-09**

**RESOLUTION  
AUTHORIZING APPLICATION FOR  
MINNESOTA HOUSING & FINANCE AGENCY  
FAMILY HOMELESS PREVENTION & ASSISTANCE PROGRAM**

On motion of Commissioner Gabrielson, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 3, 2009 at the Courthouse, Austin, Minnesota.

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention & Assistance Projects; and

WHEREAS, the Southeastern Minnesota Housing Network, working through: 1) Olmsted Community Action, 2) SEMCAC, 3) Y-Link and 4) Three Rivers Community Action, has

developed a renewal application for the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program; and

WHEREAS, the Southeastern Minnesota Housing Network through Olmsted Community Action, SEMCAC, Y-Link and Three Rivers Community Action has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program;

NOW, THEREFORE BE IT RESOLVED, that the Southeastern Minnesota Housing Network is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program in the County of Mower, in Minnesota.

Passed and approved this 3<sup>rd</sup> day of March, 2009.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion made by Commissioner Hillier, seconded by Commissioner Lang to authorize the Finance Director as the County Representative to direct the Trustee, U.S. Bank, on matters regarding the HRA Bond funds and designate the County Coordinator as the alternate. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Hillier to approve full principal payment of \$7,500 and \$39.46 interest due March 5, 2009 on PID# 06.014.0030 county sewer loan. Motion carried.

The Board recessed at 1:24 p.m. and reconvened at 1:41 p.m.

Cheryl Corey, Beth Altergott and Betty Olson on behalf of the Southern Minnesota Tourism Association, provided the Board with an update on their activities in Mower County and how their allocation has been put to use.

Motion by Commissioner Hillier, seconded by Commissioner Gabrielson to adjourn the meeting at 1:55 p.m. until March 10, 2009 at 8:30 a.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

**INDEX**

**A**

adjourn, 49

**C**

comp time  
corrections  
    office support specialist, sr., 45  
County Representative alternate designee for HRA  
    Bonds  
        County Coordinator, 48  
County Representative designee for HRA Bonds  
    finance director, 48

**E**

Employee of the Month  
    Donna Welsh, 44

**H**

hire  
    office support specialist  
        human services, 45  
    social worker  
        human services, 45

**M**

medical leave bank  
    approve 80 hours to employee, 44

**O**

Office Support Specialist  
    fill full-time position  
        Human Services, 45

**P**

Personnel Policy D130 Leaves of Absence  
    amended, 44

**R**

Res. #17-09 2009 Road Restrictions, 45  
Res. #18-09 Authorize Application for MN Housing &  
    Finance Agency Family Homeless Prevention &  
    Assistance Program, 47

**S**

sewer loan pay-off  
    PID#05.014.0030, 48  
Social Worker  
    accept retirement, 45  
    fill full time position  
        Human Services, 45  
Southern Minnesota Tourism Association update, 48  
Southern Minnesota Tourism Association updated, 48

**W**

warrants  
    Commissioner additional, 45