

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

January 27, 2009

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 27, 2009 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Dave Tollefson, Chair
 Raymond Tucker (8:40 a.m.)
 David Hillier
 Dick Lang
 Tim Gabrielson
 Craig Oscarson, County Coordinator

GENERAL:

Introduction of new employees.

 Mary Gobin – Office Support Assistant – Child Support

 Candice Groesbeck – Office Support Specialist – Income Maintenance/Child Care

Out of Home Placement Report.

Director's Report with update on Telecommuting & Senior Transportation for clients on Medical Assistance.

Commissioner Hillier moved and Commissioner Lang seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Cardinal of Minnesota, Ltd. - approve addendum to contract for Home and Community Based Waiver Services, effective October 1, 2007 to June 30, 2009.
- b. Cenneidigh, Inc. – approve addendum to contract for Home and Community Based Waiver Services, effective October 1, 2008 to June 30, 2009.
- c. Sharon DeClue – approve addendum to contract for Home and Community Based Waiver Services, effective July 1, 2007 to June 30, 2009.
- d. Independent Mgmt. Services – approve addendum to contract for Home and Community Based Waiver Services, effective July 1, 2007 to June 30, 2009.
- e. Mower County Attorney & Sheriff – renew contract for Child Support Enforcement Services, effective January 1, 2009 to December 31, 2009.
- f. Quality Case Management (Gary Corcoran) – approve contract for Adult Mental Health Outreach Services for the Bridge & Warmline, effective February 1, 2009 to December 31, 2009.
- g. Quality Community Services, Inc. (Reflections) – approve agreement for Group Residential Housing Services, effective January 1, 2009 to June 30, 2010.

- h. REM Woodvale, Inc. – approve addendum to contract for Home and Community Based Waiver Services, effective October 1, 2008 to June 30, 2009.

Motion carried.

Commissioner Tucker moved and Commissioner Hillier seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: January 27, 2009

Res. #07-09

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Tucker, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 27, 2009 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period January 1, 2009 through January 31, 2009 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of January 2009 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of January 2009 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, and Richard Lang aye. Passed and approved this 27th day of January, 2009.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: January 27, 2009

Res. #08-09

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 27, 2009 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period January 1, 2009 through January 31, 2009 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of January 2009 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of January 2009 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of January 2009 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, and Richard Lang aye. Passed and approved this 27th day of January, 2009.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Hillier, seconded by Commissioner Tucker to authorize the Human Resource Director to hire a former employee temporarily for a period of up to twelve weeks to fill the position of an office support assistant in Human Services during an employee's medical leave. The temporary employee will be paid \$14.0068 (Grade 4, Step 1) and the effective date is dependent upon the medical leave of the employee. Motion carried.

Edward Wolf, Heavy Equipment Operator, was recognized for retirement with 24 years of service with Mower County.

Mark Osmundson, Mower County Mutual Aid Association, requested Mower County Board support for a Mower County Fire Upgrade Project through application of a FEMA grant. The project is to improve communication equipment for the fire departments. Discussion followed including the possible contributors for the 10% matching local funds if the application is approved.

Motion made by Commissioner Tucker, seconded by Commissioner Gabrielson to support and sponsor the FEMA grant application of the Mower County Mutual Aid Association for a fire upgrade project and refer the financing to the Finance Committee for a recommendation. Motion carried.

Kathy Grant and Dawn Mueller, County Auditor-Treasurer's office, were recognized by the Board as being certified for County Election Administration.

The Finance Committee gave an update on the issue(s) of the Ag Society and Historical Society appropriations. Electrical work will be completed to separate and meter each society's usage for billing.

The Finance Committee reported that a settlement had been negotiated subject to full Board approval for the past due bill requests of a day care provider licenser.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion made by Commissioner Tucker, seconded by Commissioner Lang to approve the payment of the past due 2007 and 2008 billing to the day care provider licenser in accordance with the settlement agreement which reduces the amount due by 10% and the licenser is required to provide all future billings on a monthly basis. The Commissioners voted as follows: Commissioner Gabrielson aye, Commissioner Lang aye, Commissioner Tucker aye, Commissioner Hillier ay, Commissioner Tollefson aye. Motion carried 4-1.

Motion made by Commissioner Tucker, seconded by Commissioner Hillier to award the quote for removal of additional hazardous materials from the Robbins block properties to MAVO Systems with a low quote of \$21,000 and have the project commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and County Coordinator.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to approve the minutes of December 30, 2008 and January 6 and 13, 2009. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Lang to approve the following bi-monthly bills for payment:

GENERAL FUND

| AMOUNT | VENDOR NAME | AMOUNT | VENDOR NAME |
|--------------|---------------------------------|-------------|--------------------------------|
| 740.47 | ADAMS DRUG | 175.00 | ASSOCIATION OF MN COUNTIES |
| 5537.64 | AUSTIN MEDICAL CENTER ATTN: CAS | 685.27 | AUSTIN NEWSPAPERS, INC |
| 232.29 | BIG K 3578 | 543.83 | BOB BARKER COMPANY INC. |
| 1790.24 | CEDAR VALLEY SERVICES, INC | 153.36 | CITY CAR WASH INC |
| 1734.27 | CITY OF AUSTIN | 250.00 | CLASEN-JORDAN MORTUARY |
| 204.03 | DALCO | 310.45 | DE LAGE LANDEN FINANCIAL SERVI |
| 150.00 | EMSI | | |
| 152.00 | FIRSTLAB INC. | 21598.00 | FREEBORN COUNTY ADULT DETENTIO |
| 161.82 | GALLS INC. | 119.68 | GRAINGER |
| 825.29 | HARTY MECHANICAL INC | 207.68 | HASLER MAILING SYSTEMS |
| 177.15 | HD SUPPLY FACILITIES MAINTENAN | 447.30 | HEMOCUE INC |
| 499.31 | J & K WINONA | 350.00 | EVAN LARSON |
| 189.96 | LASER PRODUCT TECHNOLOGIES INC | 282.65 | LEXISNEXIS MATTHEW BENDER |
| 279.66 | MARTIN BROS | 250.00 | MAYER FUNERAL HOME |
| 182.50 | MELCHERT HUBERT SJODIN | | |
| 4722.55 | MINNESOTA COUNTIES COMPUTER CO | 2695.00 | MINNESOTA COUNTY ATTORNEYS ASS |
| 4011.75 | MITCHELL COUNTY REGIONAL HEALT | 9665.00 | MN DEPT EMPLOYMENT & ECOMONIC |
| 17903.00 | MN DEPT OF CORRECTIONS STS | 952.94 | MN OFFICE OF ENTERPRISE TECHNO |
| 535.00 | MOWA | 391.00 | RICHARDSON LAW OFFICE |
| 969.15 | RS EDEN INC | 247.50 | CAROLINA SALAZAR |
| 599.87 | SCHILLING SUPPLY COMPANY | 100.32 | SCHWAAB, INC |
| 275.00 | CJIS STATE OF MINN | 312.19 | TRIPLE J DISPOSAL, INC. |
| 328.00 | ULTRAMAX | 3506.98 | WEST GROUP |
| 227.62 | WHITEWATER WIRELESS, INC ROCHES | | |
| | 21 PAYMENTS LESS THAN \$100 | 965.79 | |
| GENERAL FUND | | \$86,638.51 | * TOTAL |

SOCIAL SERVICE FUND

| AMOUNT | VENDOR NAME | AMOUNT | VENDOR NAME |
|---------------------|----------------------------|---------|-------------|
| | 3 PAYMENTS LESS THAN \$100 | 73.38 | |
| SOCIAL SERVICE FUND | | \$73.38 | * TOTAL |

ROAD & BRIDGE FUND

| AMOUNT | VENDOR NAME | AMOUNT | VENDOR NAME |
|---------|--------------------------------|----------|---------------------------|
| 101.18 | A.E.S., INC. | 17596.86 | CARGILL INC |
| 2891.32 | COMMISSIONER OF TRANSPORTATION | 1057.80 | ETTERMAN ENTERPRISES |
| 107.36 | G & K SERVICES | 179.82 | HIGHWAY TECHNOLOGIES, INC |

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

| | |
|---------------------------------------|---------------------------------------|
| 220.80 INTERSTATE MOTOR TRUCKS, INC. | 535.19 KESTNER ELECTRIC, INC. |
| 517.64 LAWSON PRODUCTS, INC | 5278.00 MN DEPT EMPLOYMENT & ECONOMIC |
| 169.98 PROLINE DIST., INC | 3064.69 RONCO ENGINEERING SALES, INC. |
| 3221.04 SCHAEFFER MFG CO. | 3038.66 DAVE SYVERSON FREIGHTLINER |
| 5886.43 WINTER EQUIPMENT COMPANY, INC | 33797.30 ZIEGLER, INC |
| 7 PAYMENTS LESS THAN \$100 | 540.57 |
| ROAD & BRIDGE FUND | \$78,204.64 * TOTAL |
| SOLID WASTE/RECYCLING FUND | |
| AMOUNT VENDOR NAME | AMOUNT VENDOR NAME |
| 299.00 AUSTIN NEWSPAPERS, INC | 525.00 WALLACE BUSTAD |
| 25327.23 CEDAR VALLEY SERVICES, INC | 5922.08 IVERSON HAULING |
| 195.00 KESTNER ELECTRIC, INC. | 6178.70 MINNESOTA SUPPLY COMPANY |
| 200.00 REGNER, INC | 1300.00 SEMREX |
| 107.44 ZEE MEDICAL SERVICE | |
| 2 PAYMENTS LESS THAN \$100 | 70.59 |
| SOLID WASTE/RECYCLING FUND | \$40,125.04 * TOTAL |
| BUILDING FUND | |
| AMOUNT VENDOR NAME | AMOUNT VENDOR NAME |
| 3921.17 IVERSON REUVERS, LLC | |
| 0 PAYMENTS LESS THAN \$100 | .00 |
| BUILDING FUND | \$3,921.17 * TOTAL |
| FAMILY CONNECTIONS COLLABORATIVE | |
| AMOUNT VENDOR NAME | AMOUNT VENDOR NAME |
| 260.00 AUSTIN MEDICAL CENTER ATTN:CAS | |
| 0 PAYMENTS LESS THAN \$100 | .00 |
| FAMILY CONNECTIONS COLLABORATIVE | \$260.00 * TOTAL |
| **** FINAL TOTAL..... | \$209,222.74 **** |

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Hillier to approve the following additional Commissioners' warrants for immediate payment:

| | |
|------------------------------------|------------|
| DTI | \$2,951.82 |
| Minnesota Counties Insurance Trust | 2,500.00 |
| MN Office of Enterprise Technology | 1,916.67 |
| Fox Electric Company | 2,048.15 |

Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Gabrielson to amend the agreement between Mower County and the Austin Medical Center to increase the hourly rate to \$154.00 per hour for physician services to imprisoned individuals in the Mower County Jail effective February 16, 2009. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to accept the resignation of Charles Ekle from the Mower County Housing Authority and appoint Harold Rohne to the vacancy. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Lang to authorize Craig Oscarson to sign the Minnesota Department of Natural Resources Authorization to Issue Open Burning Permits. Motion carried.

Date: January 27, 2009

Res. #09-09

**RESOLUTION
SUPPORTING VETERANS AFFAIRS
COMMUNITY-BASED OUTPATIENT CLINIC**

On motion of Commissioner Lang, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 27, 2009 at the Courthouse, Austin, Minnesota.

WHEREAS, The Department of Veterans Affairs plans to open two new Community-Based Outpatient Clinics in Minnesota;

WHEREAS, one of the clinics is planned to be located in the south-central state border portion of Minnesota;

WHEREAS, the Department of Veterans Affairs is committed to having this type of medical care assessable and closer to veterans;

WHEREAS, Mower County is located along the Interstate 90 corridor in the south-central boarder portion of Minnesota;

WHEREAS, Mower County has a long history of supporting veterans and remains highly active in assuring that their medical needs are addressed in an effective and timely manner;

WHEREAS, Mower County has 4,382 veterans and currently transports 757 patients to Veteran's Hospitals and Clinics;

WHEREAS, Mower County recognizes the importance of allowing physicians to practice community-based medicine and the benefits this has for veterans;

WHEREAS, Mower County recognizes the need to work cooperatively with State and Local Veterans Affairs Officials, City of Austin Officials and the local medical community to successfully develop and maintain a Community-Based Outpatient Clinic in Mower County, Minnesota;

THEREFORE, BE IT RESOLVED, that the Mower County Board of Commissioners support the development of a Community-Based Outpatient Clinic in Mower County, Minnesota;

BE IT FURTHER RESOLVED, that this resolution be sent to the United States Senate and Congressional Delegations of Minnesota, Dan Sparks—Minnesota State Senator; Robin Brown and Jeanne Poppe—Minnesota State Representatives; and the State of Minnesota Veterans Affairs Medical Center Director, Network Director and Medical Center Spokesman.

Passed and approved this 27th day of January, 2009.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Lang, seconded by Commissioner Hillier to appoint Julie Stevermer and Angie Knish as 2009 Association of Minnesota Counties delegates and appoint Margene Gunderson as an alternate. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to set the letting date of March 9, 2009 at 1:00 p.m. for the following seasonal bids: CP 50-09-01, CP 50-09-02, CP 50-09-04, and CP 50-09-07 – Crushed Rock and Seal Coat Aggregate and Salvaged Crushed Concrete Aggregate; CP 50-09-03-Bituminous Mixture Production; CP 50-09-05-Weed Spraying; CP 50-09-06–Striping; Bituminous Materials; and Gasoline Diesel Fuel. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Lang to adjourn the meeting at 11:23 a.m. until February 3, 2009 at 1:00 p.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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