

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

August 5, 2008

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session August 5, 2008 at 1:30 p.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Richard Cummings, Chair
 Raymond Tucker
 David Hillier
 Dave Tollefson
 Dick Lang
 Craig Oscarson, County Coordinator

Motion made by Commissioner Hillier, seconded by Commissioner Tucker to approve the minutes of July 22, 2008. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Lang to approve the following miscellaneous bills for immediate payment:

City of Austin	\$ 880,727.00
Verzieg Consulting	5,000.00
KKE Architects	100,432.86

Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to approve the Memorandum of Understanding with Northland Securities for financial advisor services related to the Justice Center project with the condition that the Memorandum of Understanding include the Request for Proposal and Northland's proposal as part of the document. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Tollefson to accept the Emergency Management Performance Grant agreement in the amount of \$20,294.00 and authorize signatures. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Lang to deny the request of The Santos Group for a refund of the \$500 variance fee paid to Mower County. Motion carried.

Bev Nordby and Steve Penkava, on behalf of the Cedar River Watershed District, presented a Petition to redefine the boundaries of the Cedar River Watershed District.

Motion made by Commissioner Tucker, seconded by Commissioner Lang to approve the Petition to Enlarge and to Remove Parcels from the Cedar River Watershed District. Motion carried. Commissioner Hillier abstained.

The County Engineer presented to the Board a recommendation on setting the price and terms to sell electronic versions of County photos along with a drafted Limited License Agreement for review by the County Attorney. The matter was referred to the Finance Committee and the County Attorney for review and recommendation.

Doug Groh, County Auditor-Treasurer, presented to the Board several Applications for Abatements received from property owners that had duplicate homestead classifications on properties.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to approve the Application for Abatement of Penalties only for property owners with duplicate homestead classifications that have completed the application for abatement for penalties assessed on taxes payable in 2008 as follows:

Property Owner	Property ID	Penalty Amount Abated
Perry Mayer	R01.010.0140	\$ 254.40
Roger & Toni Hyland	R16.039.0030	283.60
Jan Rannells	R26.002.0110	166.40
Bhavjot Kaur	R34.559.0290	222.55
Juanita Krueger	R34.590.0130	228.40
Nicole Schlaak	R34.630.0620	264.40
Rollie and Patricia Clark	R34.635.0130	290.59
Wayne Chapman	R34.830.0030	297.61

Motion carried.

Doug Groh, County Auditor-Treasurer, presented an Electronic Fund Transfer Policy for consideration and adoption by the Mower County Board. A discussion followed the proposal.

Motion made by Commissioner Tucker, seconded by Commissioner Hillier to refer the matter of an Electronic Fund Transfer Policy to the Finance Committee for review of current uses of ACH and to make recommendation concerning a policy. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Tollefson to approve the Vanguard annual renewal of the internet agreement for website subscriptions the amount of \$4,583.00 and authorize the Assessor to sign the agreement. Motion carried.

Date: August 5, 2008

Res. #40-08

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 5, 2008 at the Courthouse, Austin, Minnesota.

Whereas, a pandemic occurs when a disease spreads rapidly, affecting most countries and regions of the world;

Whereas, influenza pandemics have occurred periodically throughout history, including a major pandemic in 1918 and smaller pandemics in 1957 and 1968;

Whereas, the symptoms of pandemic influenza are similar to those of seasonal influenza, but are usually more severe;

Whereas, recognizing that in a pandemic flu event, Mower County departments will be faced with reduction of workforce and significant human and health concerns in the workplace environment;

Whereas, proper planning will allow employers in the public and private sectors to better protect their employees and lessen the impact of a pandemic on society and the economy;

Therefore, Let It Be Resolved that the Mower County Board of Commissioners approves the "Mower County Service Continuation Plan" outlining policies, practices and guidelines for use in anticipation of and response to a pandemic flu event or other such event. We recommend and support ongoing planning efforts by the county pandemic flu committee(s) in areas of Economic, Employee Health and Safety, Security, Information System Technology and Human Resources as needed to help protect employee health and safety and limit the impact of an influenza pandemic.

Passed and approved this 5th day of August, 2008.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to approve the following list of surplus property for auction:

Quantity	Item	Department
1	Sharp EL 1197S Adding Machine	Env. Services
1	Canon MP12DH Adding Machine	Env. Services
1	Canon P2-DH Palm Printer	Env. Services
3	Rolodexes	Env. Services
1	Polaroid JobPro Camera w/film	Env. Services
1	Polaroid Spectra System Camera	Env. Services
1	Sony BM 845a Micro cassette Dictation Machine	Env. Services
1	Mic and Mouse for computer	Env. Services
1	KE LeRoy lettering set	Env. Services
1	IBM Wheel Writer #5 Model 674X Typewriter	Assessor

Motion carried.

The Building Committee provided a recommendation that an additional geothermal study be conducted on the alternate site of the Mill Pond. A discussion followed the committee's recommendation.

Motion made by Commissioner Tucker, seconded by Commissioner Tollefson to proceed with arranging for a geothermal test at the Mill Pond site. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Hillier to award the low quote for boiler repair at the courthouse to L & M Boiler Systems with a low quote of \$15,950.00. Motion carried.

The Board discussed a recent local newspaper article that stated that City Mayor had indicated that Anytime Fitness would not need to relocate immediately from the block that has been designated for the Justice Center.

Motion made by Commissioner Hillier, seconded by Commissioner Tucker to authorize the Chair to send a letter to the City reference the newspaper article and the Developer's Agreement between Mower County and the City of Austin for the delivery of a "clean" site for the Justice Center. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Tollefson to re-establish the position of administrative assistant in county administration to a one full-time position that is currently two part-time positions and accordingly approve an increase in hours for employee number 217 from 20 hours to 40 hours per week due to the resignation of the other part-time employee. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tollefson to adjourn the meeting at 3:38 p.m. until August 12, 2008 at 8:30 a.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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