

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

April 22, 2008

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session April 22, 2008 at 9:45 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Richard Cummings, Chair
 Raymond Tucker
 David Hillier
 Dave Tollefson
 Dick Lang
 Craig Oscarson, County Coordinator

The Commissioners welcomed students for County Government Day.

Commissioner Hillier moved and Commissioner Lang seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Sacred Heart Care Center – approve amendment to Home and Community Based Waiver Services Contract, effective October 1, 2007 to June 30, 2009.
- Motion carried.

Commissioner Tollefson moved and Commissioner Tucker seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: April 22, 2008

Res. #25-08

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 22, 2008 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period April 1, 2008 through April 30, 2008 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of April 2008 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of April 2008 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Dave Tollefson aye , David Hillier aye , Ray Tucker aye , Richard P. Cummings aye , and Richard Lang aye .

Passed and approved this 22nd day of April, 2008.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: April 22, 2008

Res. #26-08

RESOLUTION

On motion of Commissioner Lang, seconded by Commissioner Tollefson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 22, 2008 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as

documented on the Maxis State computer system for the period April 1, 2008 through April 30, 2008 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of April 2008 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of April 2008 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of April 2008 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Dave Tollefson aye , David Hillier aye , Ray Tucker aye , Richard P. Cummings aye , and Richard Lang aye .

Passed and approved this 22nd day of April, 2008.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Sharon Huffman, Office Support Assistant, was recognized for retirement after 28 years of service.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to approve final payment to L. R. Falk in the amount of \$193.96 in regard to CP 50-07-04 and to Ulland Brothers, Inc. in the amount of \$210.49 in regard to CP 50-07-01. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Lang to authorize the purchase of the following budgeted equipment in excess of \$25,000.00 in the Highway Department: Motorgrader, Lowboy Trailer and Skid Steer. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Lang to approve funding for 25% of the cost of GIS equipment to be placed on the Twin Towers building in

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Austin, Minnesota at an approximate cost of \$5,800.00 to amend the 2008 Highway Department budget with funds for this cost from the equipment line item. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to amend the 2008 LEC budget in the amount of \$3,000.00 to purchase tables and chairs for the LEC training room with 50% of the cost the responsibility of the City of Austin. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to write off uncollected accounts receivable in the amount of \$126.00 in Human Services. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to approve the following fund balance designations as of December 31, 2007 and authorize the Finance Director to move funds from the General Fund to cover any negative fund balances.

	Audited 12/31/2004	Audited 12/31/2005	Audited 12/31/2006	Unaudited 12/31/2007	Beginning Balance
Category I					
Insurance Contingencies (1)	\$3,530,379	\$6,111,424	\$1,111,424	\$1,111,424	
Equipment Replacement	\$28,628	\$57,892	\$130,070	\$198,634	
Dare Funds	\$5,200	\$5,209	\$2,361	\$1,549	
Canteen	\$12,774	\$16,833	\$19,098	\$21,277	
Law Library	\$48,817	\$50,289	\$41,673	\$44,568	
Sheriff Forfeit Contingency	\$2,645	\$2,645	\$2,656	\$7,084	
Veteran Van/Phone	\$3,989	\$5,108	\$4,988	\$5,243	
E-9-1-1	\$240,074	\$321,596	\$434,034	-\$49,207	
Loan & Notes Receivable- DCA & City of Austin	\$3,073,214	\$2,971,155	\$2,776,963	\$2,606,967	\$3,336,345
Loan Receivable - Hormel Institute			\$5,000,000	\$5,000,000	
Loan Receivable- Sewer	\$397,574	\$218,659	\$434,632	\$471,993	
NRBG Funds	\$67,164	\$23,642	\$61,467	\$8,826	
Feedlot Grant		\$11,880	\$0	\$0	
Attorney Forfeit	\$7,500	\$7,500	\$9,923	\$13,016	
Police Reserves	\$2,816	\$2,940	\$4,567	\$4,442	
Missing Heirs & Unclaimed Checks	\$21,071	\$21,071	\$19,719	\$19,719	
Bellemen & Dinsmoor		\$652,792	\$585,218	\$514,647	
R & B Inventory	\$336,314	\$260,791	\$409,296	\$367,982	
Land Records Fund		\$53,368	\$162,323	\$254,571	
Transit Advance				\$384,554	
Subtotal	7,778,159	10,794,794	11,210,412	10,987,289	
Category II					
Cash Flow	\$4,744,750	\$5,052,647	\$5,857,186	\$6,309,400	
Compensated Absences	\$852,997	\$917,810	\$942,279	\$894,260	
Short Term Disability	\$71,357	\$74,925	\$74,925	\$80,483	
5 Yr Equipment Plan	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	
Sewer Loan Debt Service	\$25,837	\$40,000	\$40,000	\$0	
Sewer Loan Designated	\$151,814	\$218,659	\$264,860	\$288,437	

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Subtotal	\$7,846,755	\$8,304,041	\$9,179,250	\$9,572,580	
Category III					
Ice Arena	\$0	\$0	\$0	\$0	
Radio System	\$1,246,000	\$1,150,000	\$1,150,000	\$800,000	
Transit Building	\$125,000	\$125,000	\$125,000	\$125,000	
Bellemens	\$417,528	\$0	\$0	\$0	
Health/Human Service Bldg		\$1,000,000	\$1,000,000	\$1,000,000	
Jail/Justice Center		\$500,000	\$500,000	\$2,400,000	
Subtotal	\$1,788,528	\$2,775,000	\$2,775,000	\$4,325,000	
Category IV					
GIS (3)	\$667,011	\$549,776	\$302,458	\$197,246	
Election Equipment		\$60,000			
Youth, Family, & Elderly	\$1,710,531	\$100,000	\$100,000	\$100,000	
Adams Shop (2)	\$300,000	\$160,000	\$160,000	\$160,000	
Generator Equipment (2)	\$150,000	\$0	\$0	\$0	
Building Maintenance	\$0	\$0	\$0	\$0	
Highway Construction Contingency		\$240,000	\$0	\$0	
Civil Engineer Software (2)	\$15,000	\$0	\$0	\$0	
GPS Equipment (2)	\$35,000	\$0	\$0	\$0	
Bridge Program (2)	\$1,409,187	\$240,000	\$188,492	\$0	
Fairground Buildings	\$250,000	\$240,000	\$240,000	\$100,000	
Subtotal	\$4,536,729	\$1,589,776	\$990,950	\$557,246	
Total Reserved/Designated	\$21,950,171	\$23,463,611	\$24,155,612	\$25,442,115	
Undesignated Fund Balance Detail					
Ditch Fund	\$351,675	\$360,018	\$171,428	\$156,500	
Transit Fund	\$94,516	\$0	\$0	\$0	
Library	\$22,957	\$5,269	\$5,269	\$5,269	
Revolving Loan	\$100,276	\$113,027	\$113,027	\$113,027	
Building	\$163,988	\$2,325,250	\$2,325,250	\$1,083,970	
Total Undesignated - Specific use	\$733,412	\$2,803,564	\$2,614,974	\$1,358,766	
Flood	\$51,178	\$51,178	\$0	\$0	
Sewer Fund	\$486,184	\$306,708	\$229,119	\$206,226	
Recycling	\$163,988	\$204,677	\$204,677	\$261,417	
Road & Bridge	485,506	1,044,483	\$1,723,008	\$2,577,588	
Social Services	0	1,042,887	\$871,123	\$143,499	
General Revenue	\$6,067,727	\$1,778,246	\$2,194,941	\$2,856,436	
Total Undesignated - Non-Specific Use	\$7,254,583	\$4,428,179	\$5,222,868	\$6,045,166	
Total Undesignated	\$7,987,995	\$7,231,743	\$7,837,842	\$7,403,932	
Less					
Insurance Liability					
12/31/07 Fund Balance after Adjustments	\$ 7,987,995	\$ 7,231,743	\$ 7,837,842	\$ 7,403,932	

Motion carried.

The Commissioners welcomed students for County Government Day.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion by Commissioner Hillier, seconded by Commissioner Tucker to authorize the Human Resource Director to fill the vacant Dispatcher position.. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tollefson to approve curbside recycling pick up in the Wildwood Estates subdivision. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to approve the minutes of April 8, 2008 and April 15, 2008. Motion carried.

Motion made by Commissioner Tollefson, seconded by Commissioner Hillier to approve the bi-monthly bills for immediate payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
860.75	ADAMS DRUG	420.00	ALBERT LEA TRIBUNE
222.00	ALCOPRO	593.70	ALLTEL
1614.90	AMERICAN SOLUTIONS FOR BUSINES	635.90	AUSTIN MEDICAL CENTER ATTN:CAS
856.01	AUSTIN NEWSPAPERS, INC	114.00	AUSTIN VETERINARY CLINIC
128.67	BIG K 3578	365.00	BJORKLUND COMPENSATION CONSULT
562.38	BOB BARKER COMPANY INC.	118.50	BP
350.00	BUREAU OF CRIMINAL APPREHENSIO	466.06	CARDINAL HEALTH
8892.56	CDW GOVERNMENT, INC.	1894.33	CEDAR VALLEY SERVICES, INC
339.81	CITY OF AUSTIN	406.38	DALCO
113.80	DASH MEDICAL GLOVES INC.	562.21	DELL MARKETING L.P.
105.52	DONKERS HOMETOWN APPLIANCES	1169.00	DANIEL DONNELLY LAW FIRM
878.93	ELECTION SYSTEMS & SOFTWARE, I	156.00	FIRSTLAB INC.
802.36	FLEET SERVICES	14448.00	FREEBORN COUNTY ADULT DETENTIO
325.17	FREEBORN-MOWER COOPERATIVE SER	900.00	SALLY GARRY
715.92	GOLD CROSS AMBULANCE SERVICE M	439.25	GRAINGER
435.55	HARTY MECHANICAL INC	212.68	HASLER MAILING SYSTEMS
525.47	IKON OFFICE SOLUTIONS	361.94	J & K WINONA
2050.00	JONES,HAUGH & SMITH, INC.	772.13	KEEPERS, INC.
852.92	LANGUAGE LINE SERVICES	282.92	LASER PRODUCT TECHNOLOGIES INC
862.50	DR LINDERMAN	339.86	MARTIN BROS
549.22	METRO SALES, INC.	8486.15	MINNESOTA COUNTIES COMPUTER CO
128.62	MINNESOTA ELEVATOR, INC	997.77	MN OFFICE OF ENTERPRISE TECHNO
200.00	GARY NYQUIST	880.00	WILLIAM O'HARA JR
131.58	PC MALL GOV	150.00	PLUNKETT & ASSOCIATES INC
28575.00	POSITRON PUBLIC SAFETY SYSTEMS	116.09	PRESTO-X-COMPANY INC
100.00	PYRAMID CONCEPTS INC.	811.52	QWEST DENVER
250.86	RADISSON HOTEL DULUTH	217.84	RICHARDSON LAW OFFICE
2605.35	RS EDEN INC	231.33	SCHILLING SUPPLY COMPANY
106.27	SCHMIDT-GOODMAN OFFICE PROD	232.00	SE MN ORAL & MAXILLOFACIAL SUR
511.36	SHOPKO STORE #141	600.00	PAUL SPYHALSKI
315.03	STAPLES CREDIT PLAN	175.00	CJIS STATE OF MINN
1357.91	STEELE COUNTY PLANNING & ZONIN	223.20	GAIL SUBRA
158.00	KATIE SUBRA	15675.00	UNIV OF MINN EXTENSION
147.64	VIKING GLASS & LOCK, INC	336.16	WELLS FARGO FINANCIAL LEASING
4570.02	WEST GROUP	122.00	WHITEWATER WIRELESS,INC ROCHES
	24 PAYMENTS LESS THAN \$100	1,122.16	
GENERAL FUND		\$116,236.16	* TOTAL

SOCIAL SERVICE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
193.31	CEDAR VALLEY SERVICES, INC		
	3 PAYMENTS LESS THAN \$100	117.09	
SOCIAL SERVICE FUND		\$310.40	* TOTAL

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
939.33	ABOVE ALL CLEANING, INC	897.00	AMERICAN RED CROSS AUSTIN
12212.35	EARL ANDERSEN, INC.	467.27	AUSTIN FIRE AND SAFETY
184.00	AUSTIN MEDICAL CENTER ATTN:CAS	245.32	AUTO VALUE AUSTIN
122.96	BRHB, INC	493.08	CATCO PARTS AND SERVICE
406.34	CCP INDUSTRIES INC	188.50	CINTAS FIRST AID & SAFETY
576.35	CITY OF AUSTIN	1294.57	COMMISSIONER OF TRANSPORTATION
3243.34	L.R. FALK CONSTRUCTION CO.	196.98	FERRELLGAS-AUSTIN
128.33	HANCO CORPORATION	255.41	HANSON TIRE OF AUSTIN INC
1228.84	HANSON TIRE SERVICE INC.	752.44	INTERSTATE MOTOR TRUCKS, INC.
5735.55	JONES, HAUGH & SMITH, INC.	367.42	NICK LANE
276.80	LEEF BROS., INC.	1264.66	M-R SIGN COMPANY, INC.
356.50	MIDWEST DOOR INC	243.46	MOWER COUNTY SOIL & WATER CONS
4416.00	OSMUNDSON FARMS, INC	1366.25	PETROBLEND CORP.
698.59	PROLINE DIST., INC	4416.00	HERMAN QUAAS TRUST
1337.78	RED WING SERVICE COMPANY, INC.	140.40	REED BUSINESS INFORMATION
1518.50	SHARROW CABLE & LIFTING PRODUC	136.91	SHERWIN WILLIAMS COMPANY
7212.06	ZIEGLER, INC		
	16 PAYMENTS LESS THAN \$100	664.08	
ROAD & BRIDGE FUND		\$53,983.37	* TOTAL

SOLID WASTE/RECYCLING FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
26361.88	CEDAR VALLEY SERVICES, INC	1393.02	CENTRAL STATES WIRE PROD
622.49	IVERSON HAULING	245.22	MINNESOTA SUPPLY COMPANY
1003.12	WASTE MANAGEMENT OF SO MINNESO		
	3 PAYMENTS LESS THAN \$100	40.49	
SOLID WASTE/RECYCLING FUND		\$29,666.22	* TOTAL

BUILDING FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1004.50	ADAMS, RIZZI AND SWEEN	2605.00	OMNI ENVIRONMENTAL, INC
	0 PAYMENTS LESS THAN \$100	.00	
BUILDING FUND		\$3,609.50	* TOTAL

DITCH FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
3792.00	BOLTON & MENK INC.	500.00	RINKE-NOONAN
	0 PAYMENTS LESS THAN \$100	.00	
DITCH FUND		\$4,292.00	* TOTAL

FAMILY CONNECTIONS COLLABORATIVE

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
	1 PAYMENTS LESS THAN \$100	85.76	
FAMILY CONNECTIONS COLLABORATIVE		\$85.76	* TOTAL

TAX COLLECTIONS FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
	1 PAYMENTS LESS THAN \$100	34.00	
TAX COLLECTIONS FUND		\$34.00	* TOTAL
****	FINAL TOTAL.....	\$208,217.41	****

Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Tollefson to approve the following miscellaneous bills for immediate payment and to amend the 2008 County Attorney budget in the amount of \$5,500.00 for attorneys fees for Court of Appeals:

Lawhead Law Offices	\$5,500.00
LarsonAllen	2,500.00

Motion carried.

Date: April 22, 2008

Res. #27-08

RESOLUTION

On motion of Commissioner Lang, seconded by Commissioner Tollefson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 22, 2008 at the Courthouse, Austin, Minnesota.

WHEREAS, on April 22, 2008 the Mower Council for the Handicap presented a request for a Minnesota Lawful Gambling License for gambling to be conducted at Echo Lanes Twister Lounge.

BE IT RESOLVED THAT, the Mower County Board of Commissioners do hereby approve the issuance of a Minnesota Lawful Gambling License to the Mower Council for the Handicap for gambling at Echo Lanes Twister Lounge July 1, 2008 through June 30, 2010.

Passed and adopted this 22nd day of April, 2008.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion by Commissioner Tucker, seconded by Commissioner Lang to authorize the Chair to sign a letter of support for the Wapsi-Great River Trail with no financial contribution by Mower County. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to withdraw the request for earmark funding for the State Line Road in Lyle Township. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to authorize the Chair to sign a letter to the Minnesota Pollution Control Agency in response to their letter on the Mower County Feedlot Delegation agreement. Motion carried.

The Board recessed at 11:22 a.m. The Board reconvened at 11:45 a.m.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to approve the quote of KKE Architects, Inc. for Phase 2 and Phase 3 of the Mower County Justice Center Project. Motion carried.

Motion by Commissioner Tollefson, seconded by Commissioner Hillier to adjourn the meeting at 11:55 a.m. until April 29, 2008 at 1:00 p.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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