

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

March 25, 2008

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session March 25, 2008 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Richard Cummings, Chair
 Raymond Tucker
 David Hillier
 Dave Tollefson
 Dick Lang
 Craig Oscarson, County Coordinator

Jack Wittkopp from Austin Medical Center gave the Board an update on the Connections Program, which serves persons with both mental health and chemical dependency issues.

Commissioner Tucker moved and Commissioner Lang seconded to accept \$830.00 donation from 1st United Methodist Church for Daytime BRIDGE Groups only. Motion carried.

Commissioner Hillier moved and Commissioner Tucker seconded to Chair to sign an Information Privacy and Security Agreement between Mower County and the Minnesota Department of Human Services and to designate the Human Services Director as the authorized representative for purposes of complying with the Agreement. The Agreement is effective from February 15, 2008 through December 31, 2010, or until amended or terminated by the parties. Motion carried.

Commissioner Lang moved and Commissioner Hillier seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Independent Management Services of MN, Inc. – approve amendment to contract for Home and Community Based Waiver Services, effective March 1, 2008 to June 30, 2008.
- b. Marks, Janine – approve amendment for Professional Services, effective January 1, 2008 to June 30, 2008.
- c. Mental Health Consumer/Survivor Network of MN – renew contract for Adult Mental Health Outreach Services, effective January 1, 2008 to December 31, 2008.

Motion carried.

Commissioner Tucker moved and Commissioner Tollefson seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Kathy Stutzman gave the Board an update on the progress of the Visitation Center construction. Commissioner Tucker moved and Commissioner Hillier seconded to approve an adjustment to the Mower County Visitation Center Development Grant Budget to extend the term of the Development Grant Planning Project Director, until such time as the Visitation Center Director position has been filled, but not past July 31, 2008, and to authorize the Finance Director to sign the necessary documents.

SOCIAL SERVICE ACTIONS:

Date: March 25, 2008

Res. # 20-08

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 25, 2008 at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period March 1, 2008 through March 31, 2008 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, that all Personnel Actions for the month of March 2008 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of March 2008 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, that all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

INCOME MAINTENANCE ACTIONS:

Date: March 25, 2008

Res. #21-08

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Tollefson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 25, 2008, at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, that all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period March 1, 2008 through March 31, 2008 are hereby approved.

BE IT FURTHER RESOLVED, that all assistance payments issued during the month of March 2008 are hereby approved.

BE IT FURTHER RESOLVED, that all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED that all personnel actions for the month of March 2008 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, that all refunds received during the month of March 2008 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____ **Chairperson**

By: _____ **Clerk/Coordinator**

A presentation was made by the Southeast Minnesota Regional Advisory Committee in regard to interoperability of radio systems with surround counties and requested Mower County to enter a Joint Powers Agreement for the SE MN Radio Board and appoint representatives to the Board. The Joint Powers Agreement was referred to the Finance Committee for review and recommendation.

The Personnel Committee made a recommendation on the reorganization and filling vacancies in the Environmental Services Department. The recommendation included merging the Environmental Services Director and Feedlot Officer positions and shifting duties and creating back up in other existing positions. Representatives of the Mower County SWCD made a proposal to contract with the County for the Water Plan and Feedlot programs. Following discussion the reorganization and filling of vacancies in the Environmental Services Department was tabled to April 1, 2008.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to authorize the Human Resource Director to fill the vacant Female Jailer position. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tollefson to authorize the Human Resource Director to fill a vacant Temporary Male Jailer position to accommodate the military leave of a current employee. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Lang to authorize the Human Resource Director to fill the vacant .5 FTE Office Support Specialist Sr. position in the Auditor/Treasurer's office. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Lang to create and fill a .75 Public Health Nurse position in the WIC office and amend the 2008 WIC budget in the amount \$33,600.00 increase in the Federal WIC Grant and \$3,900.00 reduction from Interpreter to WIC. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion by Commissioner Tucker, seconded by Commissioner Hillier to approve the minutes of March 4, 2008. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tollefson to approve the following bi-monthly bills for payment:

GENERAL FUND		AMOUNT	VENDOR NAME
149.10	A+ PRINTING	644.06	ADAMS DRUG
158.16	AGRILIFE BOOKSTORE	321.03	ALBERT LEA MEDICAL CENTER
870.45	ALLTEL	741.86	ASSOCIATED BAG COMPANY
1125.00	ASSOCIATION OF MN COUNTIES	4215.26	AUSTIN MEDICAL CENTER ATTN:CAS
118.49	AUTO VALUE AUSTIN	155.00	BAUDLER, BAUDLER, MAUS, BLAHNIK
224.18	BP	660.41	CARE EXPRESS PRODUCTS INC
299.93	CEDAR VALLEY SERVICES, INC	641.81	CITY OF AUSTIN
125.00	CITY OF SAINT PAUL	162.75	CMI INC.
487.12	DALCO	282.23	DE LAGE LANDEN FINANCIAL SERVI
5200.82	DELL MARKETING L P	487.83	DIAMOND RIDGE PRINTING
1227.02	DANIEL DONNELLY LAW FIRM	1777.50	DTI
1972.24	ELECTION SYSTEMS & SOFTWARE, I	3635.96	EMERGENCY AUTOMOTIVE TECHNOLOG
100.00	ENFORCERS PUBLIC SAFETY SUPPLY	537.68	ENVIRONMENTAL RESOURCE ASSOCIA
543.00	ESPELAND VAN SERVICE INC	887.45	FLEET SERVICES
14472.00	FREEBORN COUNTY ADULT DETENTIO	420.11	FREEBORN-MOWER COOPERATIVE SER
570.00	SALLY GARRY	715.92	GOLD CROSS AMBULANCE TRAINING
273.77	GRAINGER	107.57	HACH COMPANY
695.40	HARTY MECHANICAL INC	238.24	HOLIDAY CARS, INC.
215.38	IDENTISYS	103.24	IKON OFFICE SOLUTIONS
354.44	J & K WINONA	2650.00	JONES, HAUGH & SMITH, INC.
217.83	KUSTOM SIGNALS INC	1021.83	LANGUAGE LINE SERVICES
417.21	LASER PRODUCT TECHNOLOGIES INC	280.00	DR LINDERMAN
1173.78	MAPLE LODGE	857.62	MCKESSON GENERAL MEDICAL CORP.
542.50	MELCHERT HUBERT SJODIN	279.00	MIDTOWN AUTO CLINIC
3365.75	MINNESOTA COUNTIES INFORMATION	128.62	MINNESOTA ELEVATOR, INC
1540.15	MITCHELL COUNTY REGIONAL HEALT	171.89	MN DEPT EMPLOYMENT & ECOMONIC
965.00	MN OFFICE OF ENTERPRISE TECHNO	293.23	AMY NEUENDORF
269.50	POST BULLETIN COMPANY	612.59	PUBLIC SAFETY CENTER INC.
811.52	QWEST DENVER	2176.25	RS EDEN INC
140.24	SCHILLING SUPPLY COMPANY	130.00	SHERIFF FREEBORN COUNTY
11401.96	SHERIFF GOODHUE COUNTY	305.09	SHERWIN WILLIAMS COMPANY
108.09	SHOPKO PHARMACY	254.65	STAPLES CREDIT PLAN
479.99	DON STREICHER GUNS	1200.00	DAVID STROBEL M.D.
1916.02	UNIFORMS UNLIMITED INC	660.00	WELCOME CENTER INC
336.16	WELLS FARGO FINANCIAL LEASING	3398.42	WEST GROUP
1393.53	WHITEWATER WIRELESS, INC ROCHE		
	36 PAYMENTS LESS THAN \$100	1,613.77	
GENERAL FUND		\$87,029.60	* TOTAL
SOCIAL SERVICE FUND		AMOUNT	VENDOR NAME
	2 PAYMENTS LESS THAN \$100	65.99	
SOCIAL SERVICE FUND		\$65.99	* TOTAL
MOWER COUNTY GOVERNMENT			IFD66
MOWER COUNTY TRANSIT-PUBLIC TRANSP.		AMOUNT	VENDOR NAME
208.25	ADAMS, RIZZI AND SWEEN		
	1 PAYMENTS LESS THAN \$100	29.82	
MOWER COUNTY TRANSIT-PUBLIC TRANSP.		\$238.07	* TOTAL
ROAD & BRIDGE FUND		AMOUNT	VENDOR NAME
225.00	ASSOCIATION OF MN COUNTIES	290.17	AUTO VALUE AUSTIN

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

<p>351.38 CATCO PARTS AND SERVICE 154.83 FORCE AMERICA, INC. 521.75 JMD MANUFACTURING, INC. 454.01 KESTNER ELECTRIC, INC. 427.23 THE LIGHTING CONNECTION 323.76 OLSON TRADING POST 568.79 PETROBLEND CORP. 129.08 RONCO ENGINEERING SALES, INC. 120.00 STATE OF MINNESOTA LABOR & IND 209.92 ZEP MANUFACTURING COMPANY 8 PAYMENTS LESS THAN \$100 ROAD & BRIDGE FUND</p> <p>SOLID WASTE/RECYCLING FUND AMOUNT VENDOR NAME 24965.87 CEDAR VALLEY SERVICES, INC 5551.73 IVERSON HAULING 633.13 WASTE MANAGEMENT OF SO MINNESO 3 PAYMENTS LESS THAN \$100 SOLID WASTE/RECYCLING FUND</p> <p>BUILDING FUND AMOUNT VENDOR NAME 1966.00 ADAMS, RIZZI AND SWEEN 0 PAYMENTS LESS THAN \$100 BUILDING FUND</p> <p>DITCH FUND AMOUNT VENDOR NAME 840.00 RINKE-NOONAN 0 PAYMENTS LESS THAN \$100 DITCH FUND</p> <p>FAMILY CONNECTIONS COLLABORATIVE AMOUNT VENDOR NAME 1 PAYMENTS LESS THAN \$100 FAMILY CONNECTIONS COLLABORATIVE **** FINAL TOTAL.....</p>	<p>1120.00 CDW GOVERNMENT, INC. 1940.26 HANSON TIRE SERVICE INC. 3777.00 JONES, HAUGH & SMITH, INC. 117.76 LAB SAFETY SUPPLY, INC 201.04 LITTLE FALLS MACHINE, INC. 625.00 OSMUNDSON BROS. CONTRACTORS, I 14862.00 POWERLINE INDUSTRIES, INC 212.98 STAPLES CREDIT PLAN 292.88 STROUP DISTRIBUTING, INC. 111.10 3D SPECIALTIES, INC. 553.19 \$27,589.13 * TOTAL</p> <p>AMOUNT VENDOR NAME 135.33 FOX ELECTRIC COMPANY, INC 110.00 M.J. O'CONNOR, INC. 89.24 \$31,485.30 * TOTAL</p> <p>AMOUNT VENDOR NAME .00 \$1,966.00 * TOTAL</p> <p>AMOUNT VENDOR NAME .00 \$840.00 * TOTAL</p> <p>AMOUNT VENDOR NAME 85.40 \$85.40 * TOTAL \$149,299.49 ****</p>
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Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to approve immediate payment of the miscellaneous bill to Jessica Berke in the amount of \$154.00. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tollefson to approve the application for Abatement of Penalties and Interest of Ronald Ellis in the amount of \$38.65 in regard to parcel identification number 27.006.0232 due to a clerical error. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Lang to approve the Consumption and Display Permit of Cedar River Country Club effective April 1, 2008 through March 31, 2009. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Lang to approve the quote of River City Data in the amount of \$25,250.00 for conversion of microfilm to scanned images in Recorder's office. Motion carried.

Motion by Commissioner Lang, seconded by Commissioner Tucker to send a letter to Minnesota Counties Insurance Trust sponsoring the Cedar River Watershed District for membership and insurance coverage with the Trust. Motion carried.

Motion by Commissioner Tollefson, seconded by Commissioner Lang to approve the annual Emergency Management Preparedness Grant (EMPG). Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Lang to approve the 2008 Hazardous Materials Emergency Preparedness (HMEP) grant application. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to approve a contract with the State of Minnesota, Department of Corrections for housing an inmate in a special housing unit. Motion carried.

The County Engineer provided the Board with information on seat belt use in Minnesota and letter from Menard's Inc. indicating the Menard's Development Project in Austin is on hold.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to adjourn the meeting at 12:10 p.m. until April 1, 2008 at 1:00 p.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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