

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

January 15, 2008

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 15, 2008 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz:     Richard Cumming, Chair  
  Raymond Tucker  
  David Hillier  
  Dave Tollefson  
  Dick Lang  
  Craig Oscarson, County Coordinator

**GENERAL:**

Commissioner Lang moved and Commissioner Hillier seconded to authorize staff to encumber up to 96% of the annual state allocation for the provision of child care to eligible families and to report back periodically on the status of remaining funds. Motion carried.

Commissioner Tucker moved and Commissioner Hillier seconded to purchase six plots at Grandview Memorial Gardens to be utilized for burials of indigents. Motion carried.

Dennis Breza, Consumer Survivor Network, met with the Board regarding the Warmline.

Commissioner Tucker moved and Commissioner Lang seconded to amend the 2008 Human Services budget for the purchase of interpreter services in the amount of \$15,450.00. Motion carried.

Commissioner Hillier moved and Commissioner Tollefson seconded to authorize Director to sign the amendment to the contract with Austin Manor for Intensive Residential Treatment Services. Motion carried.

Commissioner Tucker moved and Commissioner Lang seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a.     Austin Medical Center – renew contract for Consolidated Chemical Dependency Treatment Fund, effective January 1, 2008 to December 31, 2008.
- b.     Austin Medical Center – approve contract for Chemical Use Assessments, effective January 1, 2008 to December 31, 2008.
- c.     Austin/Mower County Area Transit – renew contract for Transportation Services, effective January 1, 2008 to December 31, 2008.

- d. Sherry Bibus – renew contract for Day Care Facility Licensing Services, effective January 1, 2008 to December 31, 2008.
- e. Cedar Valley Services – approve amendment to Home & Community Based Waiver Services Contract, effective January 1, 2008 to June 30, 2009.
- f. Lee Chang – renew contract for Case Management Services, effective January 1, 2008 to December 31, 2008.
- g. Gary Corcoran – renew contract for Case Management & Outreach Services, effective January 1, 2008 to December 31, 2008.
- h. Carlton Frank – renew contract for Chemical Use Assessments, effective January 1, 2008 to December 31, 2008.
- i. Lutheran Social Services – approve amendment to Home & Community Based Waiver Services Contract, effective January 1, 2008 to June 30, 2009.
- j. Todd Moran – renew contract for Case Management & Outreach Services, effective January 1, 2008 to December 31, 2008.
- k. Mower Council for the Handicapped – renew contract for General Case Management Services, effective January 1, 2008 to December 31, 2008.
- l. Mower County Attorney – renew contract for Fraud Prosecution Services, effective January 1, 2008 to December 31, 2008.
- m. Palmer Bus Service of Hayfield, Inc. – approve contract for Transportation Services, effective October 1, 2007 to September 30, 2009.
- n. Parenting Resource Center – renew contract for Administrative Services, effective January 1, 2008 to December 31, 2008.
- o. Pam Retterath – renew contract for Mental Health Services, effective January 1, 2008 to December 31, 2008.
- p. Wapiti Meadows CT&S, Inc. – approve amendment to Employment Services Contract, effective January 1, 2007 to December 31, 2008.
- q. Wapiti Meadows CT&S, Inc. – approve amendment to MFIP & DWP Contract, effective January 1, 2007 to December 31, 2008.
- r. Wapiti Meadows CT&S, Inc. – renew contract for Mental Health Services, effective January 1, 2008 to December 31, 2008.
- s. Wapiti Meadows CT&S, Inc. – renew contract for Mental Health CTSS Services, effective January 1, 2008 to December 31, 2008.
- t. Whispering Pines Ranch – approve contract for Home & Community Based Waiver Services, effective December 1, 2007 to June 30, 2009.
- u. Wittkopp, Susan – renew contract for Mental Health Services and amend to purchase case management services, effective January 1, 2008 to December 31, 2008.
- v. Witkopp, Susan & John – renew contract for Court Related Services, effective January 1, 2008 to December 31, 2008.
- w. Workforce Development, Inc. – approve amendment to Employment Services Contract, effective January 1, 2007 to December 31, 2008.
- x. Workforce Development, Inc. – approve amendment to MFIP & DWP Contract, effective January 1, 2007 to December 31, 2007.

Motion carried.

Commissioner Hillier moved and Commissioner Tollefson seconded to accept grant funds in the amount of \$30,000 from UCare and to designate the funds for the following purposes:

Mower County Seniors - Age Wave planning	\$12,600
Community Organizations - Contracted application assistance	2,400
Human Services - UCare Connect roll out costs	15,000

Motion carried.

Commissioner Lang moved and Commissioner Hillier seconded to approve the 2008 proposal for Support for Emancipation and Living Functionally, (SELF), program funds in the amount of \$8,863. Motion carried. Motion carried.

Commissioner Hillier moved and Commissioner Tucker seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Date: January 15, 2008**

**Res. #07-08**

### **RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Tollefson, the following Resolution was unanimously passed and adopted at a meeting held January 15, 2008, at the Mower County Courthouse, Austin, Minnesota.

WHEREAS, County Boards may elect to collaboratively perform various duties including purchase of service and MA Waiver contract development, monitoring and oversight;

WHEREAS, the Mower County Board of Commissioners has authorized staff to assess the feasibility of developing a regional purchase of service Contract Manager position agreement with Olmsted County shared among the Counties of Winona, Houston, Dodge, Fillmore, Mower, Freeborn, Steele and Wabasha;

WHEREAS, the County staff have explored the viability of doing this alone or in partnership with other counties;

NOW THEREFORE BE IT RESOLVED the Mower County Board of Commissioners has approved entering into this agreement and to so notify the MN Department of Human Services indicating Mower County would to participate in creating a shared Contract Manager position in cooperation with the other above mentioned Counties and Olmsted County.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**SOCIAL SERVICE ACTIONS:**

Commissioner Lang moved and Commissioner Tucker seconded to approve the Social Service Actions. Motion carried.

**INCOME MAINTENANCE ACTIONS:**

Commissioner Tollefson moved and Commissioner Lang seconded to approve the Income Maintenance Actions. Motion carried.

The Building Committee presented the Board with a proposed Developer's Agreement with the City of Austin for acquisition and preparation of downtown property for the Justice Center Project. After review and discussion, the following action took place.

Motion by Commissioner Lang, seconded by Commissioner Tollefson to approve the Developer's Agreement between the City of Austin and Mower County in regard to the acquisition and preparation of downtown property for the Justice Center project. The Commissioners voted as follows: Tollefson aye, Lang aye, Tucker aye, Hillier nay, and Cummings nay. Motion carried 3 to 2.

Commissioner Tucker proposed that the County request a waiver on taxes for building materials similar to the waiver granted to the Hormel Institute for their building expansion.

Motion by Commissioner Lang, seconded by Commissioner Tucker to enter closed session at 11:35 a.m. due to client/attorney privilege to discuss tax court petitions with the County Attorney. Motion carried.

The Special Session reconvened at 11:40 a.m. with no action taken.

Motion by Commissioner Hillier, seconded by Commissioner Tollefson to approve the request of the County Assessor to authorize up to 75 hours of comp time for three employees. All comp time earned must be used by December 31, 2008. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to approve the minutes of December 18, 2007. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to approve the request of an employee for an unpaid medical leave of absence from January 8, 2008

through March 21, 2008. Detail on this request is on file in the Human Resources office and is subject to data practices. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Lang to adjourn the meeting at 12:22 a.m. until January 29, 2008 at 8:30 a.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

INDEX

**2**

2008 Human Services budget  
amend for interpreter services,  
14

**A**

adjourn, 18  
Austin Manor  
amend for Intensive  
Residential Treatment  
services, 14  
Austin Medical Center  
Chemical Use Assessments, 14  
renew for consolidated  
chemical dependency  
treatment fund, 14  
Austin/Mower County Area  
Transit  
renew for transportation  
services, 14

**C**

Carlton Frank  
renew for Chemical Use  
Assessments, 15  
Cedar Valley Services  
amend for home and  
community based waiver  
services, 15  
closed session, 17  
comp time  
authorize for County Assessor  
department, 17

**D**

destruction of designated Agency  
files, 16  
Developer's Agreement  
City of Austin  
Justice Center, 17

**G**

Gary Corcoran  
renew for case management  
and outreach services, 15

**I**

Income Maintenance Actions, 17

**L**

Lee Chang  
renew for case management  
services, 15  
Lutheran Social Services  
amend for Home &  
Community based waiver  
services, 15

**M**

minutes  
12/18/07, 17  
Mower Council for the  
Handicapped  
renew for general case  
management services, 15  
Mower County Attorney  
renew for fraud prosecution  
services, 15

**P**

Palmer Bus Service of Hayfield,  
Inc.  
Transportation services, 15  
Pam Retterath  
renew for mental health  
services, 15  
Parenting Resource Center  
renew for Administrative  
Services, 15  
plots at Grandview Memorial  
Gardens  
purchase for indigent burials,  
14

**R**

reconvene special session, 17  
**Res. #07-08**  
shared Contract Manager  
position, 16

**S**

Sherry Bibus  
renew for daycare licensing  
services, 15  
Social Service Actions, 17  
state allocation for the provision  
of child care  
encumber upto 96%, 14  
Support for Emancipation and  
Living Functionally  
approve 2008 proposal, 16

**T**

Todd Moran  
renew for case management  
and outreach services, 15

**U**

UCare  
accept grant and designate, 16  
unpaid medical leave of absence,  
18

**W**

Wapiti Meadows CT&S, Inc.  
amend for Employment  
Services, 15  
amend for MFIP & DWP, 15  
renew for Mental Health CTSS  
Services, 15  
renew for Mental Health  
Services, 15  
Whispering Pines Ranch  
Home & Community Based  
Waiver Services, 15  
Witkopp, Susan & John  
renew for Court Related  
Services, 15  
Witkopp, Susan  
renew for Mental Health  
Services & amend for case  
management services, 15  
Workforce Development, Inc.  
amend for Employment  
Services, 15  
amend for MFIP and DWP, 15