

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

December 18, 2007

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session December 18, 2007 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Dick Lang, Chair
 Richard Cummings
 Raymond Tucker
 David Hillier
 Dave Tollefson
 Craig Oscarson, County Coordinator

Debra Langer, representing Family Focus, met with the Board regarding 2008 rate request.

Commissioner Tucker moved and Commissioner Hillier seconded to authorize accounting for all mental health funds received from the state on an "integrated" basis. Motion carried.

Commissioner Hillier moved and Commissioner Cummings seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. DeClue, Sharon – approve contract for Home and Community Based Services, effective July 1, 2007 to June 30, 2009.
- b. Zumbro Valley Mental Health Services – approve contract for Home and Community Based Services, effective July 1, 2007 to June 30, 2008.

Motion carried.

Commissioner Tucker moved and Tollefson seconded to respond to an offer by UCare for up to \$30,000 in funding to assist future projects planned by Mower County Seniors, Inc., to provide contracted health care application assistance and to support the roll out of UCare Connect, a new UCare product to be managed by Mower County Human Services. Motion carried.

Commissioner Cummings moved and Commissioner Tucker seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed.

SOCIAL SERVICE ACTIONS:

Date: December 18, 2007

Res. #93-07

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Tollefson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 18, 2007 at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period December 1, 2007 through December 31, 2007 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, that all Personnel Actions for the month of December 2007 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of December 2007 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, that all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____

Clerk/Coordinator

INCOME MAINTENANCE ACTIONS:

Date: December 18, 2007

Res. #94-07

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Cummings, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 18, 2007, at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, that all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period December 1, 2007 through December 31, 2007 are hereby approved.

BE IT FURTHER RESOLVED, that all assistance payments issued during the month of December 2007 are hereby approved.

BE IT FURTHER RESOLVED, that all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED that all personnel actions for the month of December 2007 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, that all refunds received during the month of December 2007 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: December 18, 2007

Res. #95-07

**RESOLUTION OF LIMITED GUARANTEE
OF STEDFAST HEALTH PLAN™
BY MOWER COUNTY**

On motion of Commissioner Cummings, seconded by Commissioner Tucker, the following Resolution was unanimously passed and adopted at a meeting held December 18, 2007, at the Mower County Courthouse, Austin, Minnesota.

WHEREAS, the Counties of Fillmore, Houston, Mower, Olmsted and Winona have created a Joint Powers Board under Minnesota Statutes Section 471.59, for the purpose of engaging in county-based purchasing of health care services for certain of their residents, as allowed by Minnesota Statutes Section 256B.692;

WHEREAS, the Joint Powers Board operates as StedFast Health Plan™;

WHEREAS, StedFast Health Plan™ will operate as a Community Integrated Service Network (CISN) under the provisions of Chapter 62N of Minnesota Statutes; and

WHEREAS, Minnesota Statutes Chapter 62N imposes certain financial solvency requirements on CISNs, which can be met in part by county guarantees as allowed by Minnesota Statutes Section 62N.29;

NOW, THEREFORE, be it RESOLVED, that if, at any time, the payments from the State, any interest earned through investment of those payments, any reinsurance, and any other receipts or assets of any nature whatsoever, are insufficient to make payments to the health care providers under contract with StedFast Health Plan™ in the ordinary course of business, or are insufficient to meet the solvency requirements of Minnesota law, the counties that are members of StedFast Health Plan™ shall, at the request of the Board of Directors of StedFast Health Plan™ or of the Minnesota Commissioner of Health, pay those excess costs or make such contributions to StedFast Health Plan™ as are necessary to meet the solvency requirements under Minnesota law. Each county shall, unconditionally and upon demand, pay its respective share of those excess costs or required contributions, as required by Minnesota Statutes Section 62N.29, Subdivision 7. The respective share from each county shall be in proportion to the number of Members from each county for the period in question, as provided for by Article 9 of the Joint Powers Agreement.

BE IT FURTHER RESOLVED, that the guarantee is absolute and unconditional, and may not be withdrawn or terminated for any reason without the Commissioner of the Department of Health being given at least nine months' advance notice, as required by the provisions of Minnesota Statutes Section 62N.29, Subdivision 7, unless net worth requirements are satisfied earlier as approved by the Commissioner of Health. No such withdrawal or termination shall release any county from any liability already incurred or to be incurred during the notification period. Nothing in this Guarantee shall alter or amend the time requirements set forth in the Joint Powers Agreement.

BE IT FURTHER RESOLVED, that this County:

- (a) shall pay or reimburse the Commissioner for all costs and expenses, including reasonable attorney's fees and costs, incurred by the Commissioner in connection with the protection, defense, or enforcement of this guarantee;
- (b) waives all defenses and claims it may have or StedFast Health Plan™ may have pertaining to the guarantee including, but not limited to, waiver, release, res judicata, statute of frauds, lack of authority, usury, and illegality;
- (c) waives presentment for payment, demand for payment, notice of dishonor for nonpayment or protest;
- (d) agrees that the Commissioner shall not be required to first resort to payment to any other sources or any other means before enforcing the guarantee;
- (e) agrees that the guarantee may not be waived, modified, amended, terminated, released, or otherwise changed except as provided in this agreement and applicable law;
- (f) agrees that this County waives its rights under the Federal Bankruptcy Code, United States Code, Title XI, Section 303, to initiate involuntary proceedings against StedFast Health Plan™;
- (g) agrees to submit to the jurisdiction of the Commissioner of Health and the courts of the State of Minnesota in any rehabilitation or liquidation of the community network;
- (h) agrees that the guarantee shall be governed by and construed and enforced according to the laws of the State of Minnesota; and
- (i) agrees that this County shall further comply with all other requirements imposed by Minnesota Statutes Section 62N.29 or other applicable law.

BE IT FURTHER RESOLVED, that this County agrees that any county which fails or refuses to pay its share of any costs, contributions, or other expenses which it owes under this guarantee or under the Joint Powers Agreement, shall be liable to StedFast Health Plan™ for the full amount of such costs, contributions, and expenses, interest thereon as provided in the Joint Powers Agreement, and any attorney's fees, costs, disbursements, and other expenses incurred by or on behalf of StedFast Health Plan™ in collecting such amounts.

PASSED AND ADOPTED BY THE COUNTY BOARD OF MOWER COUNTY,
MINNESOTA, THIS 18th DAY OF DECEMBER, 2007.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Commissioner Tucker moved and Commissioner Tollefson seconded to authorize the Chair, Auditor/ Treasurer and County Coordinator to sign the Resolution of Limited Guarantee of StedFast Health Plan™ By Mower County. This Guarantee will be used to meet part of the financial solvency requirements contained in Minnesota Statutes Chapter 62N. Motion carried.

Commissioner Hillier moved and Commissioner Tollefson seconded to authorize the Chair to sign letters to local legislators requesting their support of efforts by counties to engage in county based purchasing of health care for enrollees in public health care programs. Mower County is working with Olmsted, Houston, Fillmore and Winona counties to implement county based purchasing through the StedFast Health Plan™. Motion carried.

Date: December 18, 2007

Res. #96-07

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Cummings, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 18, 2007 at the Courthouse, Austin, Minnesota.

BE IT RESOLVED, that a per diem of forty dollars (\$40) be set for the following County Commissioner working committees:

- 1) Finance (budget meetings only)
- 2) Road and Bridge
- 3) Personnel (Monthly meeting, Union grievances and negotiations)
- 4) Ag Extension
- 5) Planning Commission
- 6) Community Health Services
- 7) RC & D
- 8) All State AMC Committees
- 9) AMC District IX

- 10) All Joint Powers Boards
- 11) Solid Waste Advisory
- 12) Building
- 13) Human Services Advisory (monthly meeting)
- 14) Feedlot Advisory
- 15) SEMCAC
- 16) EMS Joint Powers Board
- 17) PIC
- 18) Human Services/PMAP
- 19) All AMC and NACo Meetings and Conferences

BE IT FURTHER RESOLVED that all other previously stated non-county board working committees (Book U-49, U-53, U-233 & U-234) be forty dollars (\$40);

BE IT FURTHER RESOLVED that the Commissioners salaries for 2007 be set at \$24,200.00 payable in bi-weekly installments.

The Commissioners voted as follows: Tollefson nay, Cummings aye, Tucker aye, Hillier aye and Lang nay. Carried 3 to 2. Passed and approved this 18th day of December, 2007.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: December 18, 2007

Res. #97-07

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Cummings, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 18, 2007 at the Courthouse, Austin, Minnesota.

BE IT RESOLVED THAT; the annual salary for elected official of County Auditor-Treasurer for Mower County, be set as follows for 2008:

County Auditor-Treasurer
as of 1/1/08\$64,038.21

Passed and approved this 18th day of December, 2007.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: December 18, 2007

Res. #98-07

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Cummings, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 18, 2007 at the Courthouse, Austin, Minnesota.

BE IT RESOLVED THAT; the annual salary for elected official of County Recorder for Mower County, be set as follows for 2008:

County Recorder
as of 1/01/08.....\$66,057.47

Passed and approved this 18th day of December, 2007.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: December 18, 2007

Res. #99-07

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Cummings, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 18, 2007 at the Courthouse, Austin, Minnesota.

BE IT RESOLVED THAT; the annual salary for elected official of County Sheriff for Mower County, be set as follows for 2008:

County Sheriff
as of 1/01/07\$85,083.23

Passed and approved this 18th day of December, 2007.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: December 18, 2007

Res. #100-07

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Cummings, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 18, 2007 at the Courthouse, Austin, Minnesota.

BE IT RESOLVED THAT; the annual salary for elected official of County Attorney for Mower County, be set as follows for 2008:

County Attorney
as of 1/1/08.....\$83,286.53

Passed and approved this 18th day of December, 2007.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion by Commissioner Hillier, seconded by Commissioner Cummings to set the 2008 non-union employees salaries at an increase of approximately three percent (3%) subject to the 2008 pay chart on file in the Mower County Human Resource Office and also approve step increases when employees are eligible on their anniversary dates. The three percent (3%) increase includes bailiffs and guards. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Cummings the non-union employee's portion of family health insurance for the year 2008 is set at \$320.00 per month for the base plan. The employee portion for family health insurance on the alternate plan (VEBA) is set at \$216.17 per month. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Cummings to authorize the Human Resource Director to fill the vacant Lead Mechanic position. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Cummings to authorize the Human Resource Director to fill the vacant Communications Clerk position. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Cummings to extend the unpaid leave of absence of an employee for medical leave for eight weeks. Detail on this request is on file in the Human Resources office and is subject to data practices. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Cummings to authorize a temporary laborer in the Highway Department for up to 67 days or until employee on medical leave returns to work. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to reject the request of Family Focus for an increase in their 2008 rates. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Tollefson to award the bid on SAP 50-599-103 to Swenke Company based on the apparent low bid. A complete abstract of bids is on file in the office of the County Auditor-Treasurer and County Highway Department. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to award the bid on SAP 50-599-104 to Kimball Excavating based on the apparent low bid. A complete abstract of bids is on file in the office of the County Auditor-Treasurer and County Highway Department. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to award the bid on SAP 50-599-108 to Kimball Excavating based on the apparent low bid. A complete abstract of bids is on file in the office of the County Auditor-Treasurer and County Highway Department. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Hillier to award the bid on SAP 50-599-109 to Swenke Company based on the apparent low bid. A complete abstract of bids is on file in the office of the County Auditor-Treasurer and County Highway Department. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion by Commissioner Hillier, seconded by Commissioner Tucker to award the bid on SAP 50-599-110 to Swenke Company based on the apparent low bid. A complete abstract of bids is on file in the office of the County Auditor-Treasurer and County Highway Department. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tollefson to approve final payments to Minnowa Construction in regard to SAP 50-597-005 in the amount of \$39,604.19 and SAP 50-605-013 in the amount of \$41,429.07. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Cummings to approve the following miscellaneous bills for immediate payment:

Whitewater Wireless	\$228,182.97
Adams, Rizzi & Sween	530,000.00

Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tollefson to approve the following bi-monthly bills for payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
270.51	A+ PRINTING	299.99	ADAMS DRUG
12415.59	ADAMS, RIZZI AND SWEEN	768.15	ALLTEL
161.62	AUSTIN DRUG, INC	318.60	AUSTIN MEDICAL CENTER ATTN:CAS
229.07	AUSTIN NEWSPAPERS, INC	1611.10	AUSTIN SCHOOL DIST 492
555.91	BOB BARKER COMPANY INC.	2047.00	BERNADINE BRYANT
397.25	BUDGET OIL CO	5548.48	CDW GOVERNMENT, INC.
1894.33	CEDAR VALLEY SERVICES, INC	514.06	DALCO
3495.86	DANIEL DONNELLY LAW FIRM	101.12	DOUBLE K SPECIALTY, INC.
1488.62	DTI	868.77	FLEET SERVICES
199.00	FREEBORN-MOWER COOPERATIVE SER	494.38	HARTY MECHANICAL INC
165.89	HD SUPPLY FACILITIES MAINTENAN	769.68	IKON OFFICE SOLUTIONS
324.77	J & K WINONA	135.00	KAUS RADIO
2000.00	KIRK PEYSAR - MACO TREASURER	350.00	EVAN LARSON
353.53	LASER PRODUCT TECHNOLOGIES INC	1364.50	ROSEMARY LINDERMAN
940.00	MACO	190.76	MARTIN BROS
1572.51	MILLENNIUM HOTEL MINNEAPOLIS	237.61	MINNESOTA ELEVATOR, INC
275.00	MINNESOTA SHERIFF ASSOCIATION	135.78	MR SAM COMMUNICATIONS
529.64	PAMIDA DRUG	108.50	POLK CITY DIRECTORIES
229.64	QWEST DENVER	11800.54	RATWIK, ROSZAK & MALONEY, ATTY
241.67	RICHARDSON LAW OFFICE	573.56	SCHILLING SUPPLY COMPANY
1464.50	SCHMIDT-GOODMAN OFFICE PROD	26940.00	SHERIFF MITCHELL COUNTY
150.00	SOUTH CENTRAL BUSINESS MACHINE	108.55	STAPLES CREDIT PLAN
1196.19	STEELE COUNTY PLANNING & ZONIN	108.80	JANE THOME
139.85	TINY'S BODY SHOP	2835.75	UNIFORMS UNLIMITED INC
15150.00	UNIV OF MINN EXTENSION	1900.00	VANGUARD APPRAISALS, INC
349.51	WELLS FARGO FINANCIAL LEASING	2561.71	WEST GROUP
148.40	WHITEWATER WIRELESS, INC ROCHE	168.00	WINONA COUNTY TREASURER
200.00	ZUMBRO VALLEY MENTAL HEALTH CT		
	36 PAYMENTS LESS THAN \$100	2,024.56	
GENERAL FUND		\$111,423.81	* TOTAL

SOCIAL SERVICE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
193.31	CEDAR VALLEY SERVICES, INC		
	3 PAYMENTS LESS THAN \$100	69.43	
SOCIAL SERVICE FUND		\$262.74	* TOTAL

MOWER COUNTY TRANSIT-PUBLIC TRANSP.

Motion by Commissioner Cummings, seconded by Commissioner Tucker to reject the request of Jeff Capretz for abatement of penalty and interest on parcel number 34.365.2840 for taxes payable in 2007. Motion carried.

Motion by Commissioner Tollefson, seconded by Commissioner Cummings to reject the request of Lois M. O'Connell for abatement of penalty and interest on parcel numbers 06.007.0100, 06.007.0050, 06.007.0135 and 06.007.0140 for taxes payable in 2007. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Hillier to reject the request of Rudolf Jech for abatement of penalty and interest on parcel numbers 12.002.0020, 12.002.0030, 05.035.0040, 05.034.0100 and 05.034.0070 for taxes payable in 2007. The Commissioners voted as follows: Tollefson aye, Cummings aye, Tucker nay, Hillier aye and Lang nay. Motion carried 3 to 2.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to reappoint Ann Hanson to the Mower County Housing Authority effective January 1, 2008 for a three year term. Motion carried.

Motion by Commissioner Tollefson, seconded by Commissioner Tucker to approve the following items surplus property for auction:

Konica 7155 Copier
Minolta EP 4050 Copier
IBM Typewriter
HP Flatbed Scanner
Motion carried.

Date: December 18, 2007

Res. #107-07

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Tollefson, the following Resolution was unanimously passed and adopted by the Mower County Board of Commissioners at a meeting held December 18, 2007, at the Courthouse in Austin, Minnesota.

WHEREAS, on July 23, 1996, the Mower County Board of Commissioners passed and adopted Ordinance #3-96, which authorizes and establishes the Mower County ISTS Loan Program, and

WHEREAS, on July 23, 1996, the Mower County Board of Commissioners by motion adopted the Individual Sewage Treatment Systems (ISTS) Loan Procedural Guide, and

WHEREAS, Mower County has received monies from the Department of Agriculture to fund the Mower County ISTS Loan Program, and

WHEREAS, affected property owners who sign the ISTS Loan and Assessment Agreement have agreed that their 10-year loan repayment, plus interest, at the per annum rate of 3%, shall be added in equal annual installments to the real estate tax levied on the affected property, and

WHEREAS, said property owners have the right to pay off the remaining balance of the loan before November 15th of any year thereafter, and

WHEREAS, the County Auditor-Treasurer has submitted a list of affected properties, owners, and amounts. Said list is identified as ISTS Loan (Dept. of Ag.) 2007/2008.

NOW, THEREFORE, BE IT RESOLVED, There is now levied against the properties listed in the Auditor-Treasurer's ISTS Loan (Dept. of Ag.) 2007/2008 list an amount, plus interest, necessary to repay the monies loaned by Mower County for upgrade or repair of individual sewage treatment systems.

BE IT FURTHER RESOLVED, That the amount each tract and property shall be liable for and must pay is contained in the County Auditor-Treasurer's ISTS Loan (Dept. of Ag.) 2007/2008 list, which is on file in the office of the Mower County Auditor-Treasurer and shall be levied over a 10-year period, commencing with real estate taxes payable in the year 2008.

BE IT FURTHER RESOLVED, That the principal loan shall bear interest at the rate of 3% per annum, per signed loan and assessment agreements.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: December 18, 2007

Res. #102-07

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Tucker, the following Resolution was unanimously passed and adopted by the Mower County Board of Commissioners at a meeting held December 18, 2007, at the Courthouse in Austin, Minnesota.

BE IT RESOLVED that the Board of Commissioners of Mower County, and the County Recorder of Mower County, as evidenced by the authorized signatures below hereby declare:

1. That Mower County intends to implement electronic filing of those real estate documents permitted in pilot projects authorized by the task force created by Laws 2000, chapter 391; and
2. That Mower County will comply with the standards adopted by that task force for the electronic filing of real estate documents.

The Board of Commissioners of Mower County, and the County Recorder of Mower County, as evidenced by the authorized signatures below hereby certify that Mower County is in compliance with the requirement that Mower County uses software validated by that task force for the electronic filing of real estate documents.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion by Commissioner Tollefson, seconded by Commissioner Cummings to appoint Woody Vereide as the citizen representative to the Austin Mower County Transit Joint Powers Board effective immediately. Motion carried.

Motion by Commissioner Tollefson, seconded by Commissioner Tucker to accept a donation in the amount of \$1,000.00 from the Adams American Legion Post 146 for the Veterans Van Fund. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Tucker to approve a Memorandum of Intent between Mower County and the University of Minnesota Extension for the nutrition program and authorize the Chair to sign the memorandum. The employee working in this area is to report to the Extension Committee on a quarterly basis. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tollefson to approve the Memorandum of Agreement between Mower County and the University of Minnesota Extension for the 4H program for a three year term and to authorize the Chair to sign the memorandum. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Cummings to approve the application for duplicate warrant of Racine Township to replace warrant number 54587 in the amount of \$145.78. Motion carried.

Motion made by Commissioner Cummings, seconded by Commissioner Tucker to approve the minutes of November 6, 2007 and December 6, 2007. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Tucker to approve payment of bi-monthly bills on December 31, 2007 with the approval of the County Coordinator and Finance Director subject to mailing of audit lists to County Commissioners. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Tollefson to approve an amendment to the Joint Powers Agreement for the Southeast Minnesota Recyclers' Exchange (SEMREX) and authorize the Chair to sign the amended agreement. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Tucker to approve the grant agreement related to Childhood Immunizations between Mower County Public Health and the Minnesota Department of Health for the provision of Perinatal Hepatitis B and Immunization Practices Improvement. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tollefson to approve the Public Health Emergency Preparedness grant between Mower county Public Health and the Minnesota Department of Health in the amount of \$50,922 for the provision Emergency Preparedness and Pandemic Influenza Preparedness activities. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to approve the Restated Delegation Addendum to the County Participation Agreement and the Amendment #2007-4 to the County Participation Agreement between Mower county Public Health and UCare Minnesota for the provision of Minnesota Health Care Programs including MSHO and MSC+. Motion carried.

Margene Gunderson, Director of Community Health Services, updated the Board on a recent illness at Quality Pork Processors.

Motion by Commissioner Cummings, seconded by Commissioner Hillier to refer the environmental review of the Vonco 4 landfill in compliance with the conditions of CUP #521 to the Solid Waste Committee and County Attorney for review. Motion carried.

Date: December 18, 2007

Res. #103 -07

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Cummings, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 18, 2007 at the Courthouse, Austin, Minnesota.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

WHEREAS, on September 11, 2007 the Mower County Board of Commissioners adopted a preliminary tax levy and set meeting dates for public hearings on said levy and County Budget,

WHEREAS, on December 6, 2007, a public Truth in Taxation hearing was held with formal action to be taken on December 18, 2007,

WHEREAS, on December 18, 2007, the 2008 net property tax levy was set at \$12,618,763.00,

THEREFORE BE IT RESOLVED that the 2008 Departmental expenditure budgets which were used as the basis for the property tax levy certification and as approved by the County Finance Committee are hereby formally adopted and that the 2008 budget for the County is as follows:

EXPENSES

General Government	
Board of Commissioners	296,216
Courts	100,411
Administration	505,106
County Auditor/Treasurer	350,891
Elections	128,052
Data Processing	442,149
Interpreting	126,840
Attorney	662,726
Law Library	36,931
Recorder	297,548
County Assessor	458,257
Planning & Zoning	149,685
AMCAT	30,334
Buildings & Plant	620,503
Veterans Service Officer	135,480
GIS	50,000
Accounting & Auditing	88,100
Central Services	101,779
Total General Government	4,581,008

Public Safety	
Sheriff	2,433,019
E-9-1-1	592,089
Sentence to Serve	35,800
Coroner	44,300
County Jail	1,785,066
Community Corrections	866,308
Civil Defense	35,776
Law Enforcement Center	702,326

REVENUES

Revenues- General Government	
Tax Levy	6,930,168
State Formula Aid	1,548,812
Del Tax & Penalties, Mortgage Tax	38,000
Special Assessments	68,333
License/Permits	12,000
Intergovernmental	1,625,525
Charges For Services	1,996,438
Fines & Forfeits	41,038
Investment Income	1,145,746
Miscellaneous	269,400
Net Use of Reserves	984,281
Total General Government	14,659,741

Highways & Streets	
Tax Levy	2,711,005
State Formula Aid	442,070
Intergovernmental	8,679,735
Permits	13,000
Charges For Services	210,000
Miscellaneous	58,500
Total Highway & Streets	12,114,310

Human Services	
Tax Levy	2,514,760
State Formula Aid	416,589
Intergovernmental	4,840,940
Charges For Services	278,343
Miscellaneous	353,000
Use of Reserves	800,000

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Canteen	14,400
Other	45,516
Total Public Safety	6,554,600

Health	
Community Health Services	37,023
Nursing Service	834,373
Womens, Infant & Children	218,160
Health Officer	1,400
Maternal & Child Health	59,760
Environmental Health	186,622
Disease Prevention	184,190
Family Health	165,917
Total Health	1,687,445

Culture & Recreation	
Historical Society	35,000
Senior Citizens	43,000
CHORE	36,000
Regional Library	247,702
Other	22,700
Total Culture & Recreation	384,402

Conservation of Natural Resources	
Cooperative Extension	156,831
Soil & Water Conservation	151,930
Feedlot	77,631
Agricultural Inspector	18,242
Agricultural Society	45,414
Water Planning	43,575
Total Conservation of Natural Resources	493,623

Economic Development	
Development Corporation	31,800
Total Economic Development	31,800
Unallocated	
Insurance	620,787
Contingency	299,576
Other	6,500
Total Unallocated	926,863

Total General Revenue Fund	14,659,741
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Highways & Streets	
Administration	514,276
Maintenance	2,837,828
Construction	7,116,177
Equipment Maintenance & Shop	703,461

Total Human Services	9,203,632
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Sanitation	
Special Assessments	276,015
Intergovernmental	106,500
Charges For Services & License	182,400
Total Sanitation	564,915

Ditch	
Special Assessments	
Interest	
Total Ditch Funds	0

Transit	
Intergovernmental	495,000
Use of Reserves	125,000
Total	620,000

Building Maintenance Fund	
Tax Levy	462,830
Bond Funds	12,087,100
Local Grant	1,500,000
Use of Reserves	100,000
Total Building Maintenance	14,149,930

Sewer Loan	
Revenue	
Interest	10,000
Special Assessments	160,000
Total Revenue	170,000

Total County Revenues	51,482,528
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COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Building & Grounds	191,568
Snowmobile Trail	751,000
Total Highways & Streets	12,114,310

Human Services	
Income Maintenance	2,874,030
Social Services	5,529,602
Steadfast	800,000
Total Human Services	9,203,632

Sanitation	
Addition to Reserves	6,010
Solid Waste	558,905
Total Sanitation	564,915

Building Maintenance Fund	
Countywide Projects/Maintenance	312,830
Fairgrounds	250,000
Justice Center Project	13,587,100
Total Building Fund	14,149,930

Transit	620,000
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Ditch	
Sewer Loan	
Contracted Services	170,000
Total County Expenses	51,482,528

IT IS FURTHER RESOLVED:

1. Departmental expenditures, except Personnel items, shall not exceed the approved budget. To provide flexibility to the department, the Budget Officer shall be authorized to amend line item budgets within a department, exclusive of personnel items, provided the total approved budget remains unchanged. All other budget amendments shall require County Board approval.

2. Personnel line items are based on position authorization listings and estimates of staffing needs developed during the budget preparation process. Any changes in payroll shall be subject to County Board approval through one of the following actions:
 - i. General salary adjustments authorized by the County Board;
 - ii. Salary adjustments pursuant to union contract provisions or statutory requirements;

- iii. Specific authorization to fill a vacancy, add a new position or change a position classification.
- 3. Expenditure of funds budgeted shall be subject to applicable statutory procedures requiring proposals or bidding and any proposed expenditure in excess of \$25,000 shall be subject to prior approval of the County Board.
- 4. Department heads shall be responsible for maintaining sufficient internal departmental expenditure and receipt records to conform to requirements of this budget policy.

Passed and approved this 18th day of December, 2007.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion by Commissioner Tucker, seconded by Commissioner Cummings to adjourn the meeting at 12:07 p.m. until January 8, 2008 at 1:00 p.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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