

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

November 27, 2007

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session November 27, 2007 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz:     Dick Lang, Chair  
  Richard Cummings  
  Raymond Tucker  
  David Hillier  
  Dave Tollefson  
  Craig Oscarson, County Coordinator

**GENERAL:**

Commissioner Tucker moved and Commissioner Hillier seconded to provide a letter of support for an application to the Minnesota Department of Human Services for the closure of eight beds at St. Mark's Lutheran Home. The Commissioners voted as follows: Commissioner Cummings nay, Commissioner Hillier aye, Commissioner Lang aye, Commissioner Tollefson aye, Commissioner Tucker aye. Motion carried 4 to 1.

Commissioner Hillier moved and Commissioner Cummings seconded to authorize contracting with Blue Cross and Blue Shield of Minnesota for the provision of care coordination services for Special Needs Basic Care enrollees, effective upon execution of the Amendment. Motion carried.

Commissioner Tucker moved and Commissioner Tollefson seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Cedar Branch, D.A.C. – approve amendment to Home and Community Based Waiver Contract, effective October 1, 2007 to June 30, 2009.
- b. Cedar House, Inc. – approve amendment to Home and Community Based Waiver Contract, effective October 1, 2007 to June 30, 2009.
- c. Lunt, Tracy – approve contract for Professional Services, effective December 2007 to June 30, 2008.
- d. Marks, Janine – approve amendment to Professional Services Contract, effective July 1, 2007 to June 30, 2008.
- e. Plath Enterprises – approve agreement for Outdoor Maintenance Services, effective October 1, 2007 to June 30, 2009.

- f. Wapiti Meadows CT&S – approve amendment to Mental Health Contract, effective January 1, 2007 to December 31, 2007.

Motion carried.

**Date: November 27, 2007**

**Res. #86-07**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Hillier, the following Resolution was unanimously passed and adopted at a meeting held November 27, 2007 at the Mower County Courthouse, Austin, Minnesota.

WHEREAS, Counties are granted the authority to do County-Based Purchasing for health care programs based on Minnesota Statute 256B.692, and

WHEREAS, Counties choose to become a health plan to provide better prevention services and outcomes for members, and

WHEREAS, becoming a health plan may provide counties the resources to reinvest in their local health care system, supporting the overall economy of the county, and

WHEREAS, there are currently 25 counties actively involved in existing County-Based purchasing projects with another 4 scheduled to start in 2008, and another 8 planning for 2009, and another 14 expressing interest in starting in 2010, and

WHEREAS, Mower County along with Winona, Houston, Fillmore and Olmsted Counties are working to develop and implement StedFast Health Plan™, a county-based purchasing entity in these Counties, and

WHEREAS, the Association of Minnesota Counties representing all counties in the State of Minnesota works closely with legislative and administrative branches of government to further the interests of effective county governance including legislation and policies that are favorable to counties.

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board of Commissioners urges AMC to take an active role in promoting legislation and policies that support the creation and sustainability of CBP entities in Minnesota.

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
Clerk/Coordinator

Commissioner Hillier moved and Commissioner Cummings seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**SOCIAL SERVICE ACTIONS:**

**Date: November 27, 2007**

**Res. #87-07**

**RESOLUTION**

On motion of Commissioner Cummings, seconded by Commissioner Tollefson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 27, 2007 at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period November 1, 2007 through November 30, 2007 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, that all Personnel Actions for the month of November 2007 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of November 2007 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, that all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**INCOME MAINTENANCE ACTIONS:**

**Date: November 27, 2007**

**Res. # 88-07**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Cummings, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 27, 2007, at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, that all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period November 1, 2007 through November 30, 2007 are hereby approved.

BE IT FURTHER RESOLVED, that all assistance payments issued during the month of November 2007 are hereby approved.

BE IT FURTHER RESOLVED, that all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED that all personnel actions for the month of November 2007 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, that all refunds received during the month of November 2007 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Jack Dunlap, Senior Advisory Committee, updated the Board on 2007 activities and projects and proposed 2008 projects.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to approve the following bi-monthly bills for payment:

GENERAL FUND		AMOUNT	VENDOR NAME
213.75	ADAMS, RIZZI AND SWEEN	847.12	ALLTEL
935.95	AUSTIN FORD LINCOLN-MERCURY	595.10	AUSTIN MEDICAL CENTER ATTN:CAS
132.00	AUSTIN NEWSPAPERS, INC	567.03	AUTO VALUE AUSTIN
144.61	BIG K 3578	7845.34	CDW GOVERNMENT, INC.
339.81	CITY OF AUSTIN	141.83	DALCO
282.23	DE LAGE LANDEN FINANCIAL SERVI	21475.16	DELL MARKETING L.P.
1550.82	DANIEL DONNELLY LAW FIRM	1545.21	DTI
315.00	JAMES ERICKSON	1455.79	FLEET SERVICES
516.24	FOX ELECTRIC COMPANY, INC	182.60	CARLTON FRANK
9573.14	FREEBORN COUNTY ADULT DETENTIO	275.00	SYSTEMS HELP
702.41	IKON OFFICE SOLUTIONS	298.16	J & K WINONA
105.29	KEN KROUPA	339.50	KUSTOM SIGNALS INC
607.95	LANGUAGE LINE SERVICES	971.87	LASER PRODUCT TECHNOLOGIES INC
200.00	LAW ENFORCEMENT TRAINING SERVI	129.00	LEXISNEXIS MATTHEW BENDER
280.00	ROSEMARY LINDERMAN	221.32	MARTIN BROS
737.62	MELCHERT HUBERT SJODIN	200.18	METRO SALES, INC.
2693.79	MN OFFICE OF ENTERPRISE TECHNO	2026.00	NORTHLAND BUSINESS SYSTEMS
1738.00	GARY OFSTEDAHL	835.00	PACIFIC BANCNOTE COMPANY,LLC
320.00	PUBLIC SAFETY EQUIPMENT LLC	387.80	QWEST DENVER
100.00	TREASURER RICE COUNTY AUDITOR	103.50	SONYA RICE
450.00	RICHARDSON LAW OFFICE	142.02	ROCHESTER MIDLAND CORPORATION
4319.60	RS EDEN INC	484.78	SCHILLING SUPPLY COMPANY
479.25	SCHMIDT-GOODMAN OFFICE PROD	480.00	SHERIFF GOODHUE COUNTY
115.00	SHERIFF SWIFT COUNTY	1511.42	STAPLES CREDIT PLAN
662.13	STEELE COUNTY PLANNING & ZONIN	161.01	TOTAL GLASS-LOCK, INC
2496.01	WEST GROUP	147.20	ZUMBROTA BEARING & GEAR, INC
	27 PAYMENTS LESS THAN \$100	1,387.52	
GENERAL FUND		\$74,767.06	* TOTAL
SOCIAL SERVICE FUND		AMOUNT	VENDOR NAME
	1 PAYMENTS LESS THAN \$100	.67	
SOCIAL SERVICE FUND		\$.67	* TOTAL
ROAD & BRIDGE FUND		AMOUNT	VENDOR NAME
225.00	ADAMS, RIZZI AND SWEEN	701.66	EARL ANDERSEN, INC.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

13582.16 BISHOP EXCAVATING, INC	950.00 BUSTAD DOZING AND EXCAVATING
339.20 CRV CANNON	154.17 CINTAS FIRST AID & SAFETY
5432.88 COMMISSIONER OF TRANSPORTATION	862.86 CRETEX CONCRETE PRODUCTS NORTH
1911.68 DOUBLE K SPECIALTY, INC.	149.49 LASER PRODUCT TECHNOLOGIES INC
115.36 LEEF BROS., INC.	715.94 METRO SALES, INC.
599.27 PETROBLEND CORP.	131.75 RONCO ENGINEERING SALES, INC.
768.76 STEELE COUNTY LANDFILL	200.31 STROUP DISTRIBUTING, INC.
549.91 TERMINAL SUPPLY CO.	
5 PAYMENTS LESS THAN \$100	193.18
ROAD & BRIDGE FUND	\$27,583.58 * TOTAL
SOLID WASTE/RECYCLING FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
375.00 WALLACE BUSTAD	23366.33 CEDAR VALLEY SERVICES, INC
1297.17 CENTRAL STATES WIRE PROD	448.99 GLOBAL EQUIPMENT COMPANY
5551.73 IVERSON HAULING	344.56 THE LIGHTING CONNECTION
5218.04 VEOLIA ENVIRONMENTAL SERVICES	
3 PAYMENTS LESS THAN \$100	109.04
SOLID WASTE/RECYCLING FUND	\$36,710.86 * TOTAL
DITCH FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
4763.57 ROBERT RUBLE	
0 PAYMENTS LESS THAN \$100	.00
DITCH FUND	\$4,763.57 * TOTAL
FAMILY CONNECTIONS COLLABORATIVE	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
1 PAYMENTS LESS THAN \$100	85.54
FAMILY CONNECTIONS COLLABORATIVE	\$85.54 * TOTAL
****	

Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to appoint the following individuals to the Extension Committee:

Lauren Nelson, Youth Member, 2 year term effective January 1, 2008;  
Daryl Boehm, Adult Member, 3 year term effective January 1, 2008; and  
Mark Schaefer, Adult Member, 3-year term effective January 1, 2008.  
Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Cummings to authorize the Chair to sign the Audit Engagement Letter with LarsonAllen for the year ending December 31, 2007. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Tollefson to approve an amended purchase agreement with Mel and Joan Saxton for property for the proposed transit facility. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to accept a donation in the amount of \$300.00 from VFW Auxiliary 1216 for the Veterans Van Fund. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Tollefson to approve the following items as surplus property for auction:

Extension

Toshiba Laptop  
Presto Canner and cooker  
Metal accordion style file  
Cassette recorder (Radio Shack)  
Quartz Wall clock  
(2) Kodak Carousel Transvue Slide tray and projector  
HP Scanjet scanner (5400C)  
Halloween toys  
Holmin 300 Portable microphone set  
6 VHS storage cases  
RCA camcorder tripod  
Filmstrip projector  
(5) Sony camcorder/cassette tapes (new)  
Projector Stand  
Case of microphone miscellaneous  
Storage box (carrying case w/ handle)  
Cassette system  
Kodak Projector (old)  
Conference call phone  
Small plastic 4 drawer storage box

Highway

1998 Ford Expedition 4x4  
Push mower

Sheriff

1998 Volkswagen Passat, 4 dr, black  
2003 Ford Crown Victoria

Auditor-Treasurer

1 Sharp EL-1997GII ten-key calculator – needs print wheel  
1 paper cutter  
2 boxes Smead 4 x 9½” tabbed open end file pockets  
1 metal lock box  
1 black & brown metal cart with wheels  
2 steel shelving units – both need reinforcing (one has 8 shelves – double; one has 7 shelves – single)  
2 computer paper holders  
2 file cabinets – 36 drawers each—holds 4 x 9½” open end file pockets  
1 box of data binders – approximately 70

Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to approve the 2008 – 2009 Child and Teen Checkups Administrative Services Contract between Mower County Public Health and the Minnesota Department of Human Services in the amount of \$104,225. Motion carried.

Margene Gunderson, Director of Community Health Services, reported that 150 Mower County employees received influenza vaccinations.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to approve the minutes of November 13, 2007. Motion carried.

Dean Lerud addressed the Board in regard to a penalty and interest owed on unpaid taxes prior to his buying the property in question. The Board directed the Coordinator to work with Mr. Lerud and the County Auditor-Treasurer and bring back a recommendation to the Board to resolve the issue.

The Board recessed at 11:00 a.m. and reconvened at 11:15 a.m.

The Board asked for input from City of Austin officials, staff and others present in regard to the location of the Justice Center followed by comments from the Commissioners.

Motion by Commissioner Hillier, seconded by Commissioner Cummings to reject the downtown proposal of the City of Austin for the Justice Center as it decreases the necessary scope of the project in terms of public safety and necessary flexibility and to confirm the airport location for a criminal justice center. The Commissioners voted as follows: Hillier aye, Tollefson nay, Cummings aye, Tucker nay, and Lang nay. Motion failed 3 to 2.

Motion by Commissioner Tollefson, seconded by Commissioner Tucker to approve a downtown location for the Justice Center. This location is contingent on the City of Austin providing two blocks construction ready by October 1, 2008 and a developer's agreement between Mower County and the City of Austin to be presented to the Board in December 2007. The Commissioners voted as follows: Hillier nay, Tollefson aye, Cummings nay, Tucker aye, and Lang aye. Motion carried 3 to 2.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to authorize KKE Architects to begin the design process contingent upon a contract for services being presented at the next board meeting. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Cummings to adjourn the meeting at 12:15 p.m. until December 6, 2007 at 1:00 p.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

**INDEX**

**2**

2008 – 2009 Child and Teen Checkups Administrative Services Contract, 288

**A**

adjourn, 289

**B**

bi-monthly bills, 286  
Blue Cross and Blue Shield of Minnesota  
care coordination services  
special needs basic care, 282  
Boehm, Daryl  
appoint to Extension Committee, 287

**C**

Cedar Branch, D.A.C.  
amend for home and community based services, 282  
Cedar House, Inc.  
amend for home and community based waiver contract, 282

**D**

destruction of designated Agency files, 284  
donation  
accept for Veterans Van, 287

**J**

Justice Center  
approve downtown location, 289  
reject downtown location, 289

**K**

KKE Architects  
authorize design process, 289

**L**

LarsonAllen  
Audit Engagement Letter, 287

Lerud, Dean  
penalty and interest concern, 289  
Lunt, Tracy  
professional services, 282

**M**

Marks, Janine  
amend for professional services, 282  
minutes  
11/13/07, 288

**N**

Nelson, Lauren  
appoint to Extension Committee, 287

**P**

Plath Enterprises  
Outdoor Maintenance Services, 282

**R**

**Res. # 88-07**  
income maintenance actions, 285  
**Res. #86-07**  
urge AMC to support CBP agency, 283  
**Res. #87-07**  
social services actions, 284

**S**

Saxton, Mel and Joan  
amend purchase agreement for transit facility, 287  
Schaefer, Mark  
appoint to Extension Committee, 287  
Senior Advisory Committee  
update by Jack Dunlap, 286  
St. Mark's Lutheran Home  
closure of 8 beds, 282  
surplus property for auction, 287

**W**

Wapiti Meadows CT&S  
amend Mental Health Contract, 283