

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

June 26, 2007

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session June 26, 2007 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Dick Lang, Chair
Raymond Tucker
David Hillier
Dave Tollefson
Craig Oscarson, County Coordinator

Members absent: Richard Cummings

GENERAL:

Staff gave a report on MinnesotaCare cases and premiums.

Commissioner Tucker moved and Commissioner Tollefson seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Janine Marks – renew contract for Professional Services, effective July 1, 2007 to June 30, 2008.
 - b. Parenting Resource Center, Inc. – renew contract for Crisis Nursery & Parenting Services, effective July 1, 2007 to June 30, 2008.
 - c. Quality Community Services, Inc. – renew agreement for Group Residential Housing Services, effective July 1, 2007 to June 30, 2008.
- Motion carried.

Commissioner Tollefson moved and Commissioner Tucker seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

SOCIAL SERVICE ACTIONS:

Date: June 26, 2007

Res. #53-07

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Tollefson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 26, 2007 at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period June 1, 2007 through June 30, 2007 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of June 2007 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of June 2007 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

INCOME MAINTENANCE ACTIONS:

Date: June 26, 2007

Res. #54-07

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Tollefson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 26, 2007, at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period June 1, 2007 through June 30, 2007 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of June 2007 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of June 2007 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of June 2007 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion by Commissioner Tucker, seconded by Commissioner Hillier to recess to Board of Equalization at 10:04 a.m. Motion carried.

The Special Session reconvened at 11:39 a.m.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Ruth Biedermann, Public Health Nurse, was recognized for retirement after 18 years of service.

Motion by Commissioner Hillier, seconded by Commissioner Tollefson to award the bid on SAP 50-646-004/Federal Project STP 5507 (046) to Ulland Brothers, Inc. based on apparent low bid. A full abstract of bids is on file in the office of the County Auditor-Treasurer and County Engineer. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to approve the minutes of June 12, 2007. Motion carried.

Motion made by Commissioner Tollefson, seconded by Commissioner Tucker to approve the bi-monthly bills for immediate payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
283.29	A+ PRINTING	170.68	ADAMS DRUG
1287.00	ADAMS, RIZZI AND SWEEN	402.00	ALBERT LEA TRIBUNE
100.67	AUSTIN DRUG, INC	1936.44	AUSTIN MEDICAL CENTER ATTN:CAS
1110.75	AUSTIN NEWSPAPERS, INC	155.01	BIG K 3578
138.04	BP	1096.47	CARDINAL HEALTH
1790.24	CEDAR VALLEY SERVICES, INC	339.81	CITY OF AUSTIN
262.80	COURTYARD BY MARRIOTT - MOORHE	147.94	DASH MEDICAL GLOVES INC.
282.23	DE LAGE LANDEN FINANCIAL SERVI	152.05	DONKERS HOMETOWN APPLIANCES
2000.00	DANIEL DONNELLY LAW FIRM	482.04	DOUBLE TREE PARK PLACE HOTEL
195.95	EPOLICESUPPLY COM,INC	194.16	FREEBORN-MOWER COOPERATIVE SER
298.20	HASLER MAILING SYSTEMS	180.00	CAMPOS HERRERA
105.73	IKON OFFICE SOLUTIONS	1519.75	INDEPENDENT EMERGENCY SERVICES
1356.50	INFOPRINT SOLUTIONS COMPANY	216.08	IOD INC.
701.98	J & K WINONA	134.40	LINDA JOHNSON
2045.00	JONES,HAUGH & SMITH, INC.	256.16	LANGUAGE LINE SERVICES
328.83	LASER PRODUCT TECHNOLOGIES INC	450.00	ROSEMARY LINDERMAN
327.00	M.LEE SMITH PUBLISHERS LLC	133.90	MEDTOX LABORATORIES INC
184.22	MIDWEST WIRELESS	965.00	MN OFFICE OF ENTERPRISE TECHNO
190.00	MOWER COUNTY SHOPPER	495.48	NAPA AUTO PARTS
210.78	NORTH CENTRAL LABORATORIES	155.88	GARY NYQUIST
243.75	MARIA PENA	1090.00	PLUNKETT & ASSOCIATES INC
363.50	POLK CITY DIRECTORIES	387.80	QWEST DENVER
481.68	RATWIK,ROSZAK & MALONEY,ATTY	341.66	RICHARDSON LAW OFFICE
7184.36	RS EDEN INC	620.48	SCHILLING SUPPLY COMPANY
180.00	SHERIFF FREEBORN COUNTY	165.00	SHERIFF OLMSTED COUNTY
170.31	SHOPKO STORE #141	175.00	SOUTHEAST SERVICE COOPERATIVE
419.43	STAPLES CREDIT PLAN	415.73	TRIPLE J DISPOSAL, INC.
757.80	UNIFORMS UNLIMITED INC	113.53	PAUL WAHLSTROM
5284.98	WEST GROUP	114.43	WHITEWATER WIRELESS,INC ROCHES
	20 PAYMENTS LESS THAN \$100	1,155.48	
GENERAL FUND		\$42,447.38	* TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
3352.00	ASBESTROL, INC	373.05	AUSTIN FIRE AND SAFETY
853.48	AUTO VALUE AUSTIN	1493.89	BOYER TRUCK PARTS
1404.92	BROCK WHITE CO LLC	2700.00	BUSTAD DOZING AND EXCAVATING
2395.40	CATCO PARTS AND SERVICE	627.85	CDW GOVERNMENT, INC.
3075.72	CRETEx CONCRETE PRODUCTS NORTH	679.58	DELL MARKETING L P
106.49	DOUBLE K SPECIALTY, INC.	158.72	ETTERMAN ENTERPRISES
5509.66	L.R. FALK CONSTRUCTION CO.	650.00	JONES,HAUGH & SMITH, INC.
158.69	LAWSON PRODUCTS, INC	128.15	LEEF BROS., INC.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

<p>4835.10 M-R SIGN COMPANY, INC. 160.43 MISSISSIPPI WELDERS SUPPLY CO. 425.59 PEOPLE & PROFITS, LLC 1506.95 PRINSCO, INC. 651.16 REED BUSINESS INFORMATION 170.75 SCHILLING SUPPLY COMPANY 1046.26 DAVE SYVERSON FREIGHTLINER 9 PAYMENTS LESS THAN \$100 ROAD & BRIDGE FUND</p> <p>SOLID WASTE/RECYCLING FUND</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">AMOUNT</th> <th style="text-align: left;">VENDOR NAME</th> </tr> </thead> <tbody> <tr> <td>375.00</td> <td>WALLACE BUSTAD</td> </tr> <tr> <td>2335.55</td> <td>CENTRAL STATES WIRE PROD</td> </tr> <tr> <td>196.62</td> <td>INN ON LAKE SUPERIOR</td> </tr> <tr> <td>283.00</td> <td>MOWER COUNTY SHOPPER</td> </tr> <tr> <td></td> <td>4 PAYMENTS LESS THAN \$100</td> </tr> </tbody> </table> <p>SOLID WASTE/RECYCLING FUND</p> <p>SEWER IMPROVEMENT LOANS/ I.S.T.S</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">AMOUNT</th> <th style="text-align: left;">VENDOR NAME</th> </tr> </thead> <tbody> <tr> <td>20000.00</td> <td>MN DEPT OF TRADE & ECONOMIC DE</td> </tr> <tr> <td></td> <td>0 PAYMENTS LESS THAN \$100</td> </tr> </tbody> </table> <p>SEWER IMPROVEMENT LOANS/ I.S.T.S</p> <p>BUILDING FUND</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">AMOUNT</th> <th style="text-align: left;">VENDOR NAME</th> </tr> </thead> <tbody> <tr> <td>490.00</td> <td>KEN DAVIS CONSTRUCTION</td> </tr> <tr> <td>116.25</td> <td>MOWER COUNTY FAIR BOARD</td> </tr> <tr> <td></td> <td>1 PAYMENTS LESS THAN \$100</td> </tr> </tbody> </table> <p>BUILDING FUND</p>	AMOUNT	VENDOR NAME	375.00	WALLACE BUSTAD	2335.55	CENTRAL STATES WIRE PROD	196.62	INN ON LAKE SUPERIOR	283.00	MOWER COUNTY SHOPPER		4 PAYMENTS LESS THAN \$100	AMOUNT	VENDOR NAME	20000.00	MN DEPT OF TRADE & ECONOMIC DE		0 PAYMENTS LESS THAN \$100	AMOUNT	VENDOR NAME	490.00	KEN DAVIS CONSTRUCTION	116.25	MOWER COUNTY FAIR BOARD		1 PAYMENTS LESS THAN \$100	<p>664.21 MANTEK 171.61 ROCKMOUNT NASSAU 308.50 POLK CITY DIRECTORIES 307.32 PROLINE DIST., INC 1553.41 SCHAEFFER MFG CO. 258.46 SHERWIN WILLIAMS COMPANY 1189.23 ZIEGLER, INC 502.87 \$37,419.45 * TOTAL</p> <p>21743.98 CEDAR VALLEY SERVICES, INC 1510.00 MJ FLAHERTY PAINTING 5551.73 IVERSON HAULING 1025.45 WASTE MANAGEMENT OF SO MINNESO 143.51 \$33,164.84 * TOTAL</p> <p>.00 \$20,000.00 * TOTAL</p> <p>2456.39 DICK'S PLUMBING 75.00 \$3,137.64 * TOTAL</p> <p>FINAL TOTAL..... \$136,169.31 ****</p>
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Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to approve the following miscellaneous bills for immediate payment:

KKE Architects	\$10,681.50
Leonard J. Koehnen & Associates	12,300.00
Whitewater Wireless, Inc.	224,341.45
Mower County (Special Assessment)	23.84

Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to enter the State of Minnesota Cooperative Purchasing Venture effective July 1, 2007 through June 30, 2008 and to pay the membership fee of \$500.00. Motion carried.

Motion by Commissioner Tollefson, seconded by Commissioner Hillier to approve a Wellness Motivational Seminar for county employees and to allow employees to attend during work hours provided that offices remain open. Motion carried.

Commissioner Hillier absent at 12:00 p.m.

Motion by Commissioner Tollefson, seconded by Commissioner Tucker to approve a mutual aid agreement in regard to Homeland Security Emergency Management grant funds. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to refer a letter of agreement with ISD #492 for two probation officers to the Finance Committee for review. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to approve the JABG grant agreement with the State of Minnesota Department of Public Safety and authorize the Chair and Coordinator to sign the agreement. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to approve the following licenses effective July 1, 2007 through June 30, 2008, unless otherwise indicated:

Racine Travel Plaza, Tobacco License
Windrift Lounge, Tobacco License
City Service, Tobacco License
K&H Classic Stop, Tobacco License
Lansing Corners, Liquor and Sunday Liquor
Chateau Speedway, Fireworks display, effective July 6, 2007
Chateau Speedway, 3.2 Beer License on Sale
Meadow Greens Golf Course, 3.2 Beer License on Sale
Cedar River Country Club, 3.2 Beer License on and off sale
Deer Creek Speedway, 3.2 Beer License, on and off sale
Backstage Bar and Grill, Tobacco License
Windmill Travel Center, Tobacco License
Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to authorize filling a part-time non-benefited vacant clinic receptionist position in Public Health. Motion carried.

Motion by Commissioner Tollefson, seconded by Commissioner Tucker to approve filling a vacant part-time Interpreter position at 10 hours per week. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to approve filling a vacant full-time female Jailer position. Motion carried.

Motion by Commissioner Tollefson, seconded by Commissioner Tucker to approve the request of an employee dated June 25, 2007 for an unpaid medical leave for four weeks effective June 26, 2007. The request is on file in the Human Resources Office and is subject to data practices. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to approve a loan in the amount of \$45,000.00 to the Cedar River Watershed District for start up costs with an interest rate of 7% and a maturity date of December 31, 2008. Motion carried.

Discussion was held in regard to implementing an aggregate (sand and gravel) tax. No action was taken at this time.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to amend the 2007 County Highway Budget in the amount of \$2,362,022.00 due to receipt of grant funds and other unexpected revenues. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to amend the 2007 Law Enforcement Center budget in the amount of \$7,220.50 for caller identification service on non-911 phones to be paid from the 911 fund.. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to approve the following change orders on the Sheriff's radio project:

Change Order #040907A, Change from CF-29 to CF-30 Panasonic Toughbook, in the amount of \$10,569.32; and
Change Order #040907B, Change CF-30 Panasonic Toughbook quantity from 18 to 21 (three additional units for Mower County Sheriff Department) in the amount of 31,242.09.
Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to amend the 2007 Human Services budget in the amount of \$15,000.00 from surplus funds for hiring temporary employees to cover upcoming medical leaves of absence. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to instruct the County Assessor to send an appeal to the State Board of Appeals to resolve inconsistencies in the resolution of appeals to the Mower County Board of Equalization. Motion carried.

Motion by Commissioner Tollefson, seconded by Commissioner Tucker to adjourn the meeting at 12:24 p.m. Mower County Ditch Board. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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