

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

March 27, 2007

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session March 27, 2007 at 10:00 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Dick Lang, Chair
 Richard Cummings
 Raymond Tucker
 David Hillier
 Dave Tollefson
 Craig Oscarson, County Coordinator

GENERAL:

Jack Wittkopp, Austin Medical Center, described a new treatment program for dual diagnosis people.

Commissioner Cummings moved and Commissioner Tollefson seconded to authorize the provision of subsidized child care to 12 additional children, based on notice of additional state funding. Motion carried.

Commissioner Tucker moved and Commissioner Tollefson seconded to authorize the Human Services Director to approve a variance request to the child care license of Catherwood Homes after appropriate review of authorizing statutes and risk level to the County. Motion carried.

Recommendation regarding funding for Southeast Minnesota Continuum of Care in cooperation with Region 10 counties. This will be reviewed in the 2008 budget.

Commissioner Hillier moved and Commissioner Tucker seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Austin Medical Center – approve amendment to contract for CD Treatment Fund Services, effective April 15, 2007 to December 31, 2007.
- b. Cedar House, Inc. – approve amendment to contract for Home & Community Based Services, effective January 1, 2007 to December 31, 2007.
- c. Lutheran Social Services – approve contract for Senior Companion Services, effective April 1, 2007 to June 30, 2008.
- d. Our House, LLC (Memory Care-1401) – renew contract for Assisted Living Services, effective July 1, 2006 to June 30, 2008.

Motion carried.

Commissioner Cummings moved and Commissioner Tucker seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

SOCIAL SERVICE ACTIONS:

Date: March 27, 2007

Res. #25-07

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 27, 2006 at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period March 1, 2007 through March 31, 2007 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of March 2007 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of March 2007 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Dave Tollefson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

INCOME MAINTENANCE ACTIONS:

Date: March 27, 2007

Res. # 26-07

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Tollefson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 27, 2007, at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period March 1, 2007 through March 31, 2007 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of March 2007 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of March 2007 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of March 2007 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Denny Maschka, Austin Director of Park and Recreation, updated the Board on Austin Community Pride Day scheduled for April 28, 2007 to clean up city parks and other public areas.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion by Commissioner Hillier, seconded by Commissioner Tollefson to amend the 2007 County Attorney budget in the amount of \$13,000.00 for scanning equipment from settlement funds. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Cummings to amend the 2007 Law Enforcement Center budget in the amount of \$4,000.00 for purchase of a copy machine. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to approve an agreement with Maximus Inc. for cost allocation study for financial years 2006, 2007 and 2008. Motion carried.

The Building Committee provided an update on the proposed four seasons building at the Mower County Fairgrounds.

Motion by Commissioner Hillier, seconded by Commissioner Cummings to award the bid on SAP 50-605-013, Bridge 50588, to Minnowa Construction based on apparent low bid. A complete abstract of bids is on file in the County Engineer and County Auditor-Treasurer offices. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Tucker to approve the minutes of March 6, 2007 and March 13, 2007. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to approve the following bi-monthly bills for payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
485.52	ADAMS DRUG	129.65	ARROW PRINTING
625.60	AUSTIN FORD LINCOLN-MERCURY	6787.80	AUSTIN MEDICAL CENTER ATTN:CAS
2422.50	BATH FITTER	195.00	BAUDLER, BAUDLER, MAUS, BLAHNIK
197.35	BIG K 3578	837.48	BOB BARKER COMPANY INC.
2384.76	CARE EXPRESS PRODUCTS INC	2020.28	CEDAR VALLEY SERVICES, INC
339.81	CITY OF AUSTIN	754.23	COMPUTER PROFESSIONALS UNLIMIT
282.23	DE LAGE LANDEN FINANCIAL SERVI	4081.99	DEVELOPMENT CORP OF AUSTIN
223.65	DIAMOND RIDGE PRINTING	3027.19	DANIEL DONNELLY LAW FIRM
1841.42	DTI	16497.92	ELECTION SYSTEMS & SOFTWARE, I
985.15	EMERGENCY AUTOMOTIVE TECHNOLOGY	649.30	FEATHERLITE GRAPHICS INC
447.39	FIRESTONE TIRE & SERVICE CENTE	110.50	FIRSTLAB INC.
652.56	FLEET SERVICES	542.25	FREEBORN-MOWER COOPERATIVE SER
209.07	GALLS INC.	1578.53	HARTY MECHANICAL INC
298.20	HASLER MAILING SYSTEMS	285.64	HOLIDAY CARS, INC.
243.19	HOWE ADVERTISING & EMBROIDERY	220.21	IKON OFFICE SOLUTIONS
200.75	INTOXIMETERS, INC	171.84	J & K WINONA
238.50	RAQUEL KAHLE	182.67	LANGUAGE LINE SERVICES
800.00	LARSON ALLEN WEISHAIR & CO	190.00	EVAN LARSON
608.60	MARTIN BROS	366.50	MELCHERT HUBERT SJODIN
173.55	MIDTOWN AUTO CLINIC	140.91	MIDWEST WIRELESS
210.00	MINNESOTA ASSOC COUNTY ADMIN.	1000.00	MINNESOTA COUNTIES INS TRUST
165.08	MINNESOTA COUNTY ATTORNEYS ASS	517.05	MN OFFICE OF ENTERPRISE TECHNO
335.52	AMY NEUENDORF	100.00	PLUNKETT & ASSOCIATES INC
2098.70	POSITIVE PROMOTIONS, INC.	269.50	POST BULLETIN COMPANY
142.95	QUARTERMASTER	367.82	QWEST DENVER
431.10	RATWIK, ROSZAK & MALONEY, ATTY	875.68	RICHARDSON LAW OFFICE

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

3673.80 RS EDEN INC		441.39 SCHILLING SUPPLY COMPANY	
1673.87 SCHMIDT-GOODMAN OFFICE PROD		662.26 UNIFORMS UNLIMITED INC	
211.19 PAMELA VAUGHN		177.18 VIKING GLASS & LOCK, INC	
444.58 WASTE MANAGEMENT OF SO MINNESO		4602.18 WEST GROUP	
25 PAYMENTS LESS THAN \$100		1,184.46	
GENERAL FUND		\$72,014.00	* TOTAL
SOCIAL SERVICE FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
7580.84	DEVELOPMENT CORP OF AUSTIN		
	2 PAYMENTS LESS THAN \$100	119.48	
SOCIAL SERVICE FUND		\$7,700.32	* TOTAL
ROAD & BRIDGE FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
939.33	ABOVE ALL CLEANING, INC	114.44	AUTO VALUE AUSTIN
2199.94	BUSTAD DOZING AND EXCAVATING	1050.14	C S S
1379.19	CATCO PARTS AND SERVICE	15019.45	COMMISSIONER OF TRANSPORTATION
150.58	CRYSTEEL TRUCK EQUIPMENT, INC.	450.50	DEXTER LP, INC
1402.40	GLOBAL EQUIPMENT COMPANY	180.05	IMAGETECH SERVICES
159.64	INTERSTATE BATTERY SYSTEMS OF	195.69	LA CROSSE TRUCK CENTER, INC
1145.94	LASER PRODUCT TECHNOLOGIES INC	295.87	LAWSON PRODUCTS, INC
128.03	LEEF BROS., INC.	102.73	M-R SIGN COMPANY, INC.
2147.04	MACQUEEN EQUIPMENT, INC.	1086.30	MRCI
125.44	ON SITE SANITATION	625.00	OSMUNDSON BROS. CONTRACTORS, I
223.02	PROLINE DIST., INC	173.40	QWEST DENVER
209.62	REED BUSINESS INFORMATION	7817.10	SHERWIN WILLIAMS COMPANY
265.69	STAPLES CREDIT PLAN	1869.76	DAVE SYVERSON FORD
244.65	UNITED RENTALS HIGHWAY TECHNOL	248.46	ZIEGLER, INC
10 PAYMENTS LESS THAN \$100		469.62	
ROAD & BRIDGE FUND		\$40,419.02	* TOTAL
SOLID WASTE/RECYCLING FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
375.00	WALLACE BUSTAD	24283.99	CEDAR VALLEY SERVICES, INC
955.80	FOX ELECTRIC COMPANY, INC	5468.40	IVERSON HAULING
347.95	THE LIGHTING CONNECTION	5600.00	RECOVERY SYSTEMS COMPANY, INC.
483.16	WASTE MANAGEMENT OF SO MINNESO		
3 PAYMENTS LESS THAN \$100		71.28	
SOLID WASTE/RECYCLING FUND		\$37,585.58	* TOTAL
STATE & AGENCY COLLECTION FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
5000.00	PARENTING RESOURCE CENTER, INC		
	0 PAYMENTS LESS THAN \$100	.00	
STATE & AGENCY COLLECTION FUND		\$5,000.00	* TOTAL
****	FINAL TOTAL.....	\$162,718.92	****

Motion carried.

Motion by Commissioner Tollefson, seconded by Commissioner Hillier to accept a \$500.00 donation from the Eagles for the USPCA and authorize the Coordinator to sign the Government Approval or Acknowledgement for use of Gambling Funds. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to approve the following miscellaneous bills for immediate payment:

USPCA \$500.00

Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Hillier to approve the Communications Facility Income Lease, #LI-209 between Mower County and the State of Minnesota. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Tollefson to approve a change order with Motorola in regard to the radio project in the amount of \$50,743.71. The consultant is requested to meet with the Finance Committee to explain the reason for the change order. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Hillier to approve a change order with Motorola in regard to the radio project in the amount of \$19,723.18 subject to approval by the City of Austin as the change was requested by the City of Austin Fire Chief. Motion carried.

Motion by Commissioner Tollefson, seconded by Commissioner Tucker to approve Addendum #2 of the Drug and Alcohol Testing agreement between Mower County and Minnesota Counties Insurance Trust. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Tollefson to approve the 3.2 Beer License of Chateau Speedway, effective April 1, 2007 through June 30, 2007. Motion carried.

The County Coordinator gave an update on the number of inmates in Mower County custody as of March 26, 2007, including 48 in Mower County Jail (3 over limit), 23 in Mitchell County (5 over contract), 5 in Freeborn County, 1 in Goodhue County and 1 at Austin Medical Center.

Motion by Commissioner Tucker, seconded by Commissioner Cummings to adjourn the meeting at 10:45 a.m. until April 3, 2007 at 1:00 p.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

INDEX

2

2007 County Attorney budget
scanning equipment, 72
2007 Law Enforcement Center budget
amend for copier, 72

3

3.2 Beer License of Chateau Speedway, 74

A

accept a \$500.00 donation from the Eagles
USPCA, 73
adjourn, 74
Austin Community Pride Day
update, 71
Austin Medical Center
amend for CD Treatment Fund, 69
award the bid on SAP 50-605-013, 72

B

bi-monthly bills, 72

C

Catherwood Homes
approve variance after review, 69
Cedar House, Inc.
amend for Home & Community based services, 69
change order with Motorola
radio project
\$19,723.18, 74
Radio Project
\$50,743.71, 74
Communications Facility Income Lease, #LI-209, 74
cost allocation study
agreement with Maximus
2006, 2007 & 2008, 72

D

destruction of designated Agency files, 70

Drug and Alcohol Testing agreement
Addendum #2, 74
dual diagnosis people
new treatment program, 69

F

four seasons building update, 72

I

inmates in custody update, 74

L

Lutheran Social Services
Senior Companion Services, 69

M

minutes
3/6/07 and 3/13/07, 72
miscellaneous bills for immediate payment, 73

O

Our House, LLC (Memory Care-1401)
renew for Assisted Living Services, 69

R

Res. # 26-07
Income Maintenance Actions, 71
Res. #25-07
Social Service Actions, 70

S

Southeast Minnesota Continuum of Care, 69
subsidized child care
add 12 children, 69