

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

August 15, 2006

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session August 15, 2006 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz:     David Hillier, Chair  
  Dick Lang  
  Garry E. Ellingson  
  Richard Cummings  
  Raymond Tucker  
  Kelly Olson, Clerk Pro Temp

Commissioner Tucker moved and Commissioner Lang seconded to authorize the Director to send a letter of support to DHS in support of a dual diagnosis treatment program that has been developed by Wapiti Meadows Community Technologies & Services. Motion carried.

Commissioner Ellingson moved and Commissioner Cummings seconded to refer a request for funding for a new financial counseling program from Wapiti Meadows Community Technologies & Services to the Finance Committee for further review. Motion carried.

Commissioner Cummings moved and Commissioner Ellingson seconded to accept a donation in the amount of \$226.00 from the International Word Fellowship of Austin to be used toward the needs of children in foster care. Motion carried.

Commissioner Ellingson moved and Commissioner Lang seconded to approve entering into a contract with DHS to utilize Jodi Krueger, Child Support Officer, to provide training to statewide staff regarding new child support guidelines to be implemented in 2007. Motion carried.

Commissioner Cummings moved and Commissioner Tucker seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a.     Carlson Home of Austin (Colony Home) – renew agreement for Group Residential Housing Services, effective July 1, 2006 to June 30, 2008.
- b.     Carlson Home of Austin (Colony Home) – renew agreement for Assisted Living Services, effective July 1, 2006 to June 30, 2008.
- c.     Cedar Branch, D.A.C. – approve amendment to add Job Coaching Services to current contract, effective January 1, 2006 to September 30, 2006.
- d.     Joed & Brian Davis – approve agreement for Group Residential Housing Services, effective July 1, 2006 to June 30, 2008.

- e. Sharon DeClue (608) - approve agreement for Group Residential Housing Services, effective July 1, 2006 to June 30, 2008.
- f. Sharon DeClue (908) – approve agreement for Group Residential Housing Services, effective July 1, 2006 to June 30, 2008.
- g. Sharon DeClue (1009) - approve agreement for Group Residential Housing Services, effective July 1, 2006 to June 30, 2008.
- h. Our House, LLC (1313) – renew agreement for Group Residential Housing Services, effective September 30, 2005 through June 30, 2006.
- i. Parenting Resource Center, Inc. – approve agreement for Safe Havens Grant Administration, effective January 1, 2006 to May 31, 2008.
- j. Tealwood Care Centers, Inc. (The Meadows) - approve agreement for Group Residential Housing Services, effective July 1, 2006 to June 30, 2008.
- k. Tealwood Care Centers, Inc. (The Meadows) - approve agreement for Assisted Living Services, effective July 1, 2006 to June 30, 2008.

Motion carried.

Commissioner Ellingson moved and Commissioner Lang seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Date: August 15, 2006**

**Res. #53-06**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Cummings, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 15, 2006 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period August 1, 2006 through August 31, 2006 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of August 2006 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of August 2006 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Ray Tucker aye, Richard P. Cummings aye, Commissioner Ellingson aye, and Richard Lang aye. Passed and approved this 15<sup>th</sup> day of August, 2006.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: August 15, 2006**

**Res. #54-06**

**RESOLUTION**

On motion of Commissioner Ellingson, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 15, 2006 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period August 1, 2006 through August 31, 2006 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of August 2006 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of August 2006 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of August 2006 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye. Passed and approved this 15<sup>th</sup> day of August, 2006.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

The Finance Committee provided an update on a request from the Hormel Institute for economic development assistance in the expansion of their facility.

Motion by Commissioner Cummings, seconded by Commissioner Lang to approve the minutes of July 25, 2006, July 25, 2006 ditch board, August 1, 2006 and August 1, 2006 ditch board. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Ellingson to approve a miscellaneous bill for immediate payment to Riverland Community College in the amount of \$380.00. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Lang to approve the following bi-monthly bills for payment:

GENERAL FUND

| AMOUNT   | VENDOR NAME                    | AMOUNT  | VENDOR NAME                    |
|----------|--------------------------------|---------|--------------------------------|
| 766.01   | ADAMS DRUG                     | 2908.25 | ADAMS, RIZZI AND SWEEN         |
| 116.50   | ADVANCED FIRE PROTECTION SERVI | 400.00  | ATOM                           |
| 180.77   | AUSTIN DRUG, INC               | 660.90  | AUSTIN MEDICAL CENTER ATTN:CAS |
| 186.40   | AUSTIN NEWSPAPERS, INC         | 679.80  | BOB BARKER COMPANY INC.        |
| 592.00   | BUDGET OIL CO                  | 339.81  | CITY OF AUSTIN                 |
| 132.30   | COMMUNITY NEWS CORP.           | 437.45  | COUNTRY INN & SUITE SHAKOPEE   |
| 5180.40  | DARCAN                         | 1675.64 | DANIEL DONNELLY LAW FIRM       |
| 147.94   | DOUBLE K SPECIALTY, INC.       | 392.61  | ELECTION SYSTEMS & SOFTWARE, I |
| 125.00   | EXAMINATION MANAGEMENT SERVICE | 351.05  | DUANE FELT                     |
| 1577.77  | HARTY MECHANICAL INC           | 397.31  | HYVEE                          |
| 906.68   | J & K WINONA                   | 588.29  | JAKOBSON DRUG & HALLMARK SHOP  |
| 14905.00 | JONES, HAUGH & SMITH, INC.     | 4564.08 | KMTELECOM                      |

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

|  |                                       |
|--|---------------------------------------|
| 2977.50 EVAN LARSON                    | 451.24 LASER PRODUCT TECHNOLOGIES INC |
| 140.00 ROSEMARY LINDERMAN              | 631.35 LYNN PEAVEY CO                 |
| 280.35 MARTIN BROS                     | 1075.00 MAYER FUNERAL HOME            |
| 3720.00 MCF - STILLWATER               | 109.88 MIDTOWN AUTO CLINIC            |
| 2611.10 MINNESOTA COUNTIES COMPUTER CO | 109.72 MINNESOTA ELEVATOR, INC        |
| 208.11 NORTHLAND BUSINESS SYSTEMS      | 248.51 GARY NYQUIST                   |
| 3180.82 PARAGON PRINTING & MAILING INC | 745.00 PLUNKETT & ASSOCIATES INC      |
| 250.00 PYRAMID CONCEPTS INC.           | 258.81 QWEST                          |
| 828.50 SCHILLING SUPPLY COMPANY        | 1033.05 SERVICEMASTER CLEAN           |
| 305.00 SEVEN COUNTY PROCESS SERVERS L  | 24180.00 SHERIFF MITCHELL COUNTY      |
| 1171.55 SHOPKO PHARMACY                | 300.00 SKALICKY APPRAISALS            |
| 308.41 SMYTH COMPANIES INC             | 144.56 STAPLES CREDIT PLAN            |
| 195.28 TRI-ANIM HEALTH SERVICES INC.   | 409.92 UNIFORMS UNLIMITED INC         |
| 4900.00 UNIV OF MINN EXTENSION         | 116.86 VIKING GLASS & LOCK, INC       |
| 148.44 WAGNER HARDWARE                 | 563.88 WASTE MANAGEMENT OF SO MINNESO |
| 350.72 WELLS FARGO FINANCIAL LEASING   | 2985.64 WEST GROUP                    |
| 136.32 WHITEWATER WIRELESS,INC ROCHES  |                                       |
| 27 PAYMENTS LESS THAN \$100            | 1,313.07                              |
| GENERAL FUND                           | \$94,600.55 * TOTAL                   |

|                     |                            |          |             |
|---------------------|----------------------------|----------|-------------|
| SOCIAL SERVICE FUND |                            |          |             |
| AMOUNT              | VENDOR NAME                | AMOUNT   | VENDOR NAME |
| 217.03              | VIKING GLASS & LOCK, INC   |          |             |
|                     | 1 PAYMENTS LESS THAN \$100 | 52.27    |             |
| SOCIAL SERVICE FUND |                            | \$269.30 | * TOTAL     |

|                                     |                            |            |                             |
|-------------------------------------|----------------------------|------------|-----------------------------|
| MOWER COUNTY TRANSIT-PUBLIC TRANSP. |                            |            |                             |
| AMOUNT                              | VENDOR NAME                | AMOUNT     | VENDOR NAME                 |
| 3275.00                             | JONES,HAUGH & SMITH, INC.  | 125.00     | SCHMIDT-GOODMAN OFFICE PROD |
|                                     | 0 PAYMENTS LESS THAN \$100 | .00        |                             |
| MOWER COUNTY TRANSIT-PUBLIC TRANSP. |                            | \$3,400.00 | * TOTAL                     |

|                             |                                |              |                                |
|-----------------------------|--------------------------------|--------------|--------------------------------|
| ROAD & BRIDGE FUND          |                                |              |                                |
| AMOUNT                      | VENDOR NAME                    | AMOUNT       | VENDOR NAME                    |
| 939.33                      | ABOVE ALL CLEANING, INC        | 222.92       | AUSTIN BUILDERS SUPPLY, INC    |
| 251.29                      | AUTO VALUE AUSTIN              | 318.27       | BUNDY AUTO PARTS               |
| 227.26                      | C S S                          | 252.66       | CATCO PARTS AND SERVICE        |
| 127.88                      | CINTAS FIRST AID & SAFETY      | 604.66       | CITY OF AUSTIN                 |
| 416.60                      | CRETEX CONCRETE PRODUCTS NORTH | 8247.50      | ERICKSON ENGINEERING           |
| 749.10                      | ETTERMAN ENTERPRISES           | 2108.20      | L.R. FALK CONSTRUCTION CO.     |
| 2174.91                     | FERRELLGAS-AUSTIN              | 135086.81    | FLINT HILLS RESOURCES, LP      |
| 199.10                      | THOMAS FOX                     | 476.80       | FREEBORN COUNTY CO-OPERATIVE O |
| 121.22                      | GILLUND ENTERPRISES            | 100.00       | HANSON PIPE & PRODUCTS         |
| 171.55                      | HIGH FOREST BOBCAT SERVICE     | 1193.82      | HUNTER ELECTRIC, INC           |
| 178.78                      | IMAGETECH SERVICES             | 970.00       | JONES,HAUGH & SMITH, INC.      |
| 137.02                      | KESTNER ELECTRIC, INC.         | 1183.34      | LAWSON PRODUCTS, INC           |
| 240.39                      | LEEF BROS., INC.               | 1204.28      | M-R SIGN COMPANY, INC.         |
| 1833.67                     | MANTEK                         | 100.00       | MIDWEST CONTRACTING, LLC       |
| 410.00                      | MIDWEST DOOR INC               | 100.00       | MINNOWA CONSTRUCTION, INC.     |
| 154.15                      | MISSISSIPPI WELDERS SUPPLY CO. | 161.11       | PERSINGER'S EQUIPMENT, INC.    |
| 6850.99                     | PRINSCO, INC.                  | 787.59       | PROLINE DIST., INC             |
| 254.40                      | REED CONSTRUCTION INFORMATION  | 272.54       | ROAD MACHINERY & SUPPLIES CO.  |
| 100.00                      | ROCHESTER SAND AND GRAVEL, INC | 477.52       | RONCO ENGINEERING SALES, INC.  |
| 1459.69                     | SCHAEFFER MFG CO.              | 105.00       | STROUP DISTRIBUTING, INC.      |
| 311.40                      | DAVE SYVERSON FORD             | 223.99       | TERMINAL SUPPLY CO.            |
| 100.00                      | ULLAND BROTHERS, INC.          | 228.01       | WOODRUFF COMPANY               |
| 1261.50                     | YAGGY COLBY ASSOCIATES         | 862.74       | ZACK'S, INC.                   |
| 750.29                      | ZARNOTH BRUSH WORKS, INC.      |              |                                |
| 17 PAYMENTS LESS THAN \$100 |                                | 596.86       |                                |
| ROAD & BRIDGE FUND          |                                | \$175,305.14 | * TOTAL                        |

|                            |             |        |             |
|----------------------------|-------------|--------|-------------|
| SOLID WASTE/RECYCLING FUND |             |        |             |
| AMOUNT                     | VENDOR NAME | AMOUNT | VENDOR NAME |

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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|  |                       |
|--|-----------------------|
| 475.00 AUSTIN NEWSPAPERS, INC          | 375.00 WALLACE BUSTAD |
| 8430.60 FREEBORN COUNTY ENVIRONMENTAL  | 135.00 MN SWAA        |
| 562.57 WASTE MANAGEMENT OF SO MINNESO  |                       |
| 2 PAYMENTS LESS THAN \$100             | 149.41                |
| SOLID WASTE/RECYCLING FUND             | \$10,127.58 * TOTAL   |
|  |                       |
| BUILDING FUND                          |                       |
| AMOUNT    VENDOR NAME                  | AMOUNT    VENDOR NAME |
| 3125.00 DICK PEDERSEN & SON ELECTRIC L |                       |
| 0 PAYMENTS LESS THAN \$100             | .00                   |
| BUILDING FUND                          | \$3,125.00 * TOTAL    |
|  |                       |
| DITCH FUND                             |                       |
| AMOUNT    VENDOR NAME                  | AMOUNT    VENDOR NAME |
| 1113.16 HATLE DRAINAGE & CONSTRUCTION, |                       |
| 0 PAYMENTS LESS THAN \$100             | .00                   |
| DITCH FUND                             | \$1,113.16 * TOTAL    |
|  |                       |
| FAMILY CONNECTIONS                     |                       |
| AMOUNT    VENDOR NAME                  | AMOUNT    VENDOR NAME |
| 2 PAYMENTS LESS THAN \$100             | 72.75                 |
| FAMILY CONNECTIONS                     | \$72.75 * TOTAL       |
|  |                       |
| ****                                   | FINAL TOTAL.....      |
|  | \$288,013.48 ****     |

Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Lang to set the Employee Recognition Breakfast for September 26, 2006 at 7:30 a.m. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Ellingson to authorized the County Assessor to enter a contract with Vanguard Appraisals, Inc. for website services. This is a renewal of the current agreement. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Lang to authorize final payment to Heselton Construction LLC in the amount of \$24,675.86 in regard to Belleman's Subdivision. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Ellingson to authorize final payment to Osmundson Brothers Contractors in the amount of \$48,653.00 in regard to SAP 50-592-001 and SAP 50-593-001. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Ellingson to approve final payment to Midwest Contracting, LLC in the amount of \$2,244.10 in regard to SAP 50-599-098. Motion carried.

Motion by Commissioner Ellingson, seconded by Commissioner Cummings to award the bid on SAP 50-705-006 and SAP 50-709-003 to the apparent low bidder, Ulland Brothers, Inc. A detailed abstract of bids is on file in the Mower County Auditor's office. Motion carried.

**DATE: August 15, 2006**

**Res. #55-06**

**RESOLUTION**

On motion of Commissioner Cummings, seconded by Commissioner Lang, the following resolution was unanimously passed and adopted by the Mower County Board of Commissioners at a meeting held August 15, 2006 at the Courthouse, Austin, Minnesota.

**BE IT RESOLVED** that Doug Groh, Treasurer, is hereby authorized to sell, assign, and endorse for transfer, certificates representing stocks, bonds or other securities now registered in the name of this municipality.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion by Commissioner Tucker, seconded by Commissioner Ellingson to adjourn the meeting at 10:45 a.m. until August 22, 2006 at 8:30 a.m.. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

BY: \_\_\_\_\_  
Chairperson

Attest:

By: \_\_\_\_\_  
Clerk/Coordinator

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