

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

April 25, 2006

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session April 25, 2006 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

Members present, viz:            Dick Lang, Vice Chair  
                                         Garry E. Ellingson  
                                         Richard Cummings  
                                         Raymond Tucker  
                                         Craig Oscarson, County Coordinator

Members absent:                 David Hillier, Chair

**GENERAL:**

The Board received the following information:

1.        2006/2007 Forecast Challenges & Issues; and
2.        Out of home placement report.

Commissioner Tucker moved and Commissioner Ellingson seconded to authorize the Chair to sign Amendment #1 to the Alternative Quality Assurance licensing agreement between Mower County and the Minnesota Department of Human Services. This agreement will extend the licensing period for certain facilities from two to three years if previous reviews have been satisfactory. Motion carried.

Commissioner Cummings moved and Commissioner Tucker seconded to provide up to \$500 in funds to the Mower County Senior Advisory Committee for the purpose of sponsoring a health and wellness fair in November. Motion carried.

Commissioner Ellingson moved and Commissioner Cummings seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Date: April 25, 2006**

**Res. #27-06**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Cummings, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 25, 2006 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period April 1, 2006 through April 30, 2006 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of April 2006 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of April 2006 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Ray Tucker aye, Richard P. Cummings aye, Commissioner Ellingson aye, and Richard Lang aye. Passed and approved this 25<sup>th</sup> day of April, 2006.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Vice-Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: April 25, 2006**

**Res. #28-06**

**RESOLUTION**

On motion of Commissioner Ellingson, seconded by Commissioner Cummings, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 25, 2006 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period April 1, 2006 through April 30, 2006 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of April 2006 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of April 2006 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of April 2006 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Ray Tucker aye, Richard P. Cummings aye, Commissioner Ellingson aye, and Richard Lang aye. Passed and approved this 25<sup>th</sup> day of April, 2006.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Vice-Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion made by Commissioner Cummings, seconded by Commissioner Ellingson to authorize the Austin Development Company to repurchase tax forfeiture property; Lot 1, Blocks 1 and 2 of Oak Park Mall 4<sup>th</sup> Subdivision; for back taxes, penalties and interest pursuant to MS 282.241 as the repurchase was determined to serve the best interest of the public in promoting the use of the land. Motion carried.

Motion made by Commissioner Cummings, seconded by Commissioner Tucker to adopt an ACH (Automated Clearing House) Policy for the collection of property taxes as a

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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pilot program effective for 1 year commencing May 1, 2006 pursuant to MS 471.381 subd. 2. Motion carried.

Motion made by Commissioner Cummings, seconded by Commissioner Ellingson to include sales tax in the existing fee structure for all items less than \$25.00. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Cummings to set the reimbursement rate for approved personnel cell phones at \$15.00 per month. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Cummings to approve cell phones for the following Mower County positions:

<i>Department</i>	<i>Position</i>	<i>Allowance (Yes/No)</i>	<i>Other</i>
Assessor	All	No	No cell phones
Attorney	County Attorney (1)	Yes	
Attorney	Chief Deputy County Attorney (1)	Yes	
Attorney	Assistant County Attorney (2)	Yes	
Auditor	All	No	No cell phones
Correctional Services	Director (1)	Yes	
Correctional Services	Lead Probation Officer (1)	Yes	
Correctional Services	Probation Officer (6)	Yes	
Correctional Services	Mentoring Coordinator (1)	Yes	
Coordinator	County Coordinator (1)	Yes	
Coordinator	Interpreter/Cultural Diversity Coord (1)	Yes	
Coordinator	Interpreters (2)	No	1 shared checkout phone
Coordinator	Building Maintenance Supervisor (1)	Yes	
Coordinator	Building Maintenance Workers (2)	No	1 shared checkout phone
Coordinator	Emergency Management Director (1)	Yes	
Coordinator	Veterans Van Drivers	No	Phone stays in van
Coordinator	Central Services (2)	No	2 Check out phones
Environmental Services	Director (1)	Yes	
Environmental Services	All others	No	2 Check out phone
Extension	All	No	1 Check out phone
Family Connections	Family Connections Coordinator (1)	Yes	
Family Connections	Family Facilitators (5)	Yes	
Highway	County Engineer (1)	Yes	
Highway	Highway Department Supervisor (1)	Yes	
Highway	Maintenance Supervisor (1)	Yes	
Highway	Asst. Maintenance Supervisor (1)	Yes	
Highway	Engineering Technicians (3)	Yes	
Highway	Heavy and Light Equip Operators (7)	Yes	Until radio system installed
Highway	LeRoy Shop, Service Truck and Sign (3)	Yes	Until radio system installed
Human Services	Social Workers - out of town (5)	No	
Human Services	On call phone (1)	No	

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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<i>Department</i>	<i>Position</i>	<i>Allowance (Yes/No)</i>	<i>Other</i>
Human Services	All others	No	5 Check out phones
Recorder	All	No	No cell phones
Public Health	All	No	4 Check out phones
Sheriff	Sheriff (1)	Yes	
Sheriff	Chief Deputy Sheriff (1)	Yes	
Sheriff	Jail Administrator (1)	Yes	
Sheriff	Sergeant of Civil Process (1)	Yes	
Sheriff	Detectives (2)	Yes	
Sheriff	Sergeant of Patrol (2)	Yes	
Sheriff	Deputy Sheriff (5)	Yes	107, 115, 117, 118, and 119
Sheriff	Squad 101, 102, 103, 108, 120	No	Phone in car
Treasurer	All	No	No cell phones

Motion made by Commissioner Cummings, seconded by Commissioner Ellingson to approve the “Mower County Creating Tobacco Free Communities Grant Agreement” between Mower County and the Mower County Sheriff’s Department (\$700), Austin Police Department (\$300), Cedar River Education District (\$3,000) for youth tobacco prevention activities ending December 31, 2006. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Tucker to approve the “Eliminating Health Disparities Agreement” in the amount of \$2,260 between the Minnesota Department of Health and Mower County Community Health Services for refugee health services and tuberculosis management, ending June 30, 2006.

Margene Gunderson, Director of Community Health Services, provided an update on pandemic flu planning and public health preparedness planning.

Mike Hanson, County Engineer, reported to the Board that the City of Austin was seeking an endorsement from the County Board for a road project on Oakland Avenue involving the removal of 3 county bridges and the filling in of the under pass in 2007.

Motion made by Commissioner Ellingson, seconded by Commissioner Tucker to support the City of Austin in the Oakland Avenue Project involving the removal of three county bridges. The Commissioners voted as follows: Commissioner Cummings nay, Commissioner Tucker aye, Commissioner Ellingson aye, and Commissioner Lang aye. Motion carried 3-1.

Mike Hanson also updated the Board that the State has indicated that the County should be receiving bonding money for the East Side Lake and 12<sup>th</sup> Street Bridge projects.

Craig Oscarson provided the Board with an article from MN Public Radio that provided an update on transportation funding.

Motion made by Commissioner Tucker, seconded by Commissioner Ellingson to approve the minutes of April 11, 2006. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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Motion made by Commissioner Ellingson, seconded by Commissioner Cummings to approve the following miscellaneous bills for immediate payment:

KKE Architects \$1,624.50

The Commissioners voted as follows: Commissioner Cummings aye, Commissioner Tucker aye, Commissioner Ellingson aye, and Commissioner Lang nay. Motion carried 3-1.

Motion made by Commissioner Ellingson, seconded by Commissioner Cummings to approve the bi-monthly bills for immediate payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
127.70	ADAMS DRUG	175.00	ASSOCIATION OF MINN COUNTIES
450.00	ATOM	1493.24	AUSTIN MEDICAL CENTER ATTN: CAS
127.79	AUSTIN NEWSPAPERS, INC	222.00	BIG K 3578
373.70	BOB BARKER COMPANY INC.	448.64	CARDINAL HEALTH
1688.75	CARE EXPRESS PRODUCTS INC	13137.28	CDW GOVERNMENT, INC.
2289.09	CEDAR VALLEY SERVICES, INC	506.35	CHILDREN'S HOSPITALS & CLINICS
169.00	ALETA CHRISTOPHERSON	339.81	CITY OF AUSTIN
2355.12	DTI	1834.52	EMERGENCY AUTOMOTIVE TECHNOLOGY
159.00	PATRICIA ENGELHARDT	105.00	EVANS PRINTING AND PUBLISHING,
818.97	FLEET SERVICES	778.13	FOX ELECTRIC COMPANY, INC
325.91	GREAT NORTH AMERICAN COMPANIES	158.58	HACH COMPANY
167.88	HOLIDAY INN ST CLOUD	482.45	IDEACOM MID-AMERICA
216.60	IKON OFFICE SOLUTIONS	592.31	J & K WINONA
7176.05	JONES, HAUGH & SMITH, INC.	1794.66	KEY GOVERNMENT FINANCE, INC.
115.77	LANGUAGE LINE SERVICES	317.21	LASER PRODUCT TECHNOLOGIES INC
247.50	LRP PUBLICATIONS	511.35	LYNN PEAVEY CO
330.00	MAAO %PAUL KNUTSON	669.83	MAYO FOUNDATION
3720.00	MCF - STILLWATER	230.00	MEDTOX DIAGNOSTICS INC
1100.58	MEDTRONIC EMERGENCY RESPONSE S	123.09	MIDTOWN AUTO CLINIC
873.67	MIDWEST WIRELESS	412.16	MINNESOTA CONTINUING LEGAL
3555.72	MINNESOTA COUNTIES COMPUTER CO	109.72	MINNESOTA ELEVATOR, INC
10314.40	MN DEPT EMPLOYMENT & ECONOMIC	100.00	MOAPPP
176.00	GARY OFSTEDAHL	745.00	PACIFIC BANCNOTE COMPANY, LLC
101.02	PARK PLAZA HOTEL	479.25	PERFORMANCE OFFICE PAPERS
132.06	PRESTO-X-COMPANY INC	694.31	PUBLIC SAFETY CENTER INC.
345.00	PUBLIC SAFETY TRAINING CONSULT	138.84	QWEST
4500.00	RAMSEY BADRE & ASSOCIATES, INC	2068.06	RS EDEN INC
766.91	SCHILLING SUPPLY COMPANY	186.60	SCHMIDT-GOODMAN OFFICE PROD
160.00	SHERIFF DODGE COUNTY	219.20	SHERIFF HENNEPIN COUNTY
630.00	CJIS STATE OF MINN	554.75	TIGERDIRECT
312.30	UNIFORMS UNLIMITED INC	4954.89	UNIV OF MINN EXTENSION
603.97	VWR SCIENTIFIC	423.95	WASTE MANAGEMENT OF SO MINNESO
378.97	WELLS FARGO FINANCIAL LEASING	1000.14	WEST GROUP
	29 PAYMENTS LESS THAN \$100	1,345.74	
GENERAL FUND		\$82,161.49	* TOTAL

SOCIAL SERVICE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
319.50	PERFORMANCE OFFICE PAPERS		
	0 PAYMENTS LESS THAN \$100	.00	
SOCIAL SERVICE FUND		\$319.50	* TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
939.33	ABOVE ALL CLEANING, INC	328.55	EARL ANDERSEN, INC.
159.38	AUTO VALUE AUSTIN	4201.33	BROCK WHITE CO LLC
208.26	C S S	644.23	CATCO PARTS AND SERVICE
136.18	CCP INDUSTRIES INC	2063.00	CHOSEN VALLEY TESTING, INC

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

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387.82 ETTERMAN ENTERPRISES		27346.01 FRONTIER PRECISION, INC	
670.00 JONES, HAUGH & SMITH, INC.		130.44 LEEF BROS., INC.	
392.76 LITTLE FALLS MACHINE, INC.		658.73 M-R SIGN COMPANY, INC.	
150.00 MIDWEST DOOR INC		129.97 MISSISSIPPI WELDERS SUPPLY CO.	
2518.73 MOWER COUNTY SOIL & WATER CONS		117.75 NAPA AUTO PARTS	
158.00 PRO CAL CORPORATION		173.40 QWEST	
1392.27 ROCHESTER SAND AND GRAVEL, INC		3099.58 SCHAEFFER MFG CO.	
1206.33 STATE OF MINNESOTA,		105.34 SUBWAY 4TH ST	
121.18 DAVE SYVERSON FREIGHTLINER		102.02 TERMINAL SUPPLY CO.	
402.04 UNITED RENTALS HIGHWAY TECHNOL			
11 PAYMENTS LESS THAN \$100		490.53	
ROAD & BRIDGE FUND		\$48,433.16	* TOTAL
SOLID WASTE/RECYCLING FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
24537.79	CEDAR VALLEY SERVICES, INC	259.00	OWATONNA CLINIC MAYO HEALTH SY
589.81	WASTE MANAGEMENT OF SO MINNESO		
3 PAYMENTS LESS THAN \$100		63.56	
SOLID WASTE/RECYCLING FUND		\$25,450.16	* TOTAL
DITCH FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
878.00	BUSTAD DOZING AND EXCAVATING	38101.50	MAYER'S DIGGING COMPANY
1 PAYMENTS LESS THAN \$100		92.50	
DITCH FUND		\$39,072.00	* TOTAL
FAMILY CONNECTIONS			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
222.54	MIDWEST WIRELESS		
0 PAYMENTS LESS THAN \$100		.00	
FAMILY CONNECTIONS		\$222.54	* TOTAL
****	FINAL TOTAL.....	\$195,658.85	****

Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Ellingson to affirm the Environmental Assessment for the substation and power line relating to Condition #7 of Resolution #22-06 adopted on April 4, 2006 for CUP #696 of Horizon Wind Energy and FPL Energy. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Ellingson to approve the Consumption and Display Permit for Cedar River County Club Corp., of Adams, MN effective April 1, 2006 for a period of one year. Motion carried.

Motion by Commissioner Ellingson, seconded by Commissioner Tucker to adjourn the meeting at 11:20 a.m. until May 2, 2006 at 1:00 p.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY: \_\_\_\_\_**  
**Vice-Chairperson**

**Attest:**

**By: \_\_\_\_\_**  
**Clerk/Coordinator**

**INDEX**

**A**

Alternative Quality Assurance licensing agreement  
amendment, 102  
Automated Clearing House Policy  
electronic payment of property taxes, 104

**B**

bi-monthly bills, 107

**C**

cell phones  
list of eligible positions, 105  
Consumption and Display Permit  
Cedar River Country Club, Adams, 108

**D**

destruction of files, 102

**E**

Eliminating Health Disparities Agreement, 106

**F**

fee schedules  
fees less than \$25 include sales tax, 105

**H**

health and wellness fair  
sponsored by Senior Advisory Committee  
\$500 contribution, 102

**M**

minutes  
4-11-06, 106  
miscellaneous bills, 107

**O**

Oakland Avenue Project in Austin for bridge removal  
support project, 106

**P**

personnel cell phone reimbursement  
\$15.00  
option for designated positions, 105

**R**

repurchase of tax forfeiture property  
Austin Development Company, 104  
Res. #27-06  
Social Service Case Actions, 102  
Res. #28-06  
Income Maintenance Case Actions, 103

**S**

sales tax  
included in fees of less than \$25., 105

**T**

Tobacco Free Communities Grant Agreement, 106