

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

March 14, 2006

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session March 14, 2006 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: David Hillier, Chair
 Dick Lang
 Garry E. Ellingson
 Richard Cummings
 Raymond Tucker
 Craig Oscarson, County Coordinator

GENERAL:

Commissioner Cummings moved and Commissioner Lang seconded to approve the appointment of Deb Heise to the Mower County Chemical Health Coalition Marijuana Task Force for a period of one year. The task force will normally meet one hour per month. Motion carried.

Commissioner Ellingson moved and Commissioner Tucker seconded to authorize the chair to sign a letter to Representative Gutknecht regarding Federal Funding for Child Support. Motion carried.

Discussion of Developmental Disabilities Waiver results for 2005.

Commissioner Tucker moved and Commissioner Cummings seconded to authorize the director to sign a contract for purchasing shredding services from Turtle Creek Industries, effective April 3, 2006 to April 2, 2008. Motion carried.

Commissioner Cummings moved and Commissioner Lang seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Comfort Keepers – renew contract for Home Based Services, effective February 1, 2006 to January 31, 2007.
- b. Vicki Bjork – approve agreement for Group Residential Housing Services, effective March 1, 2006 to June 30, 2008.
- c. Mower County Seniors, Inc. – approve contract for Transportation Services, effective March 1, 2006 to December 31, 2006.
- d. Suzanne Herr – approve agreement for Group Residential Housing Services, effective March 8, 2006 to June 30, 2008.
- e. Wapiti Meadows Community Technologies & Services – approve contract for Child Support Employment Services, effective March 1, 2006 to December 31, 2006.

Motion carried.

Commissioner Lang moved and Commissioner Tucker seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

SOCIAL SERVICE ACTIONS:

Commissioner Ellingson moved and Commissioner Lang seconded to approve the Social Service Actions. Motion carried.

INCOME MAINTENANCE ACTIONS:

Commissioner Tucker moved and Commissioner Cummings seconded to approve the Income Maintenance Actions. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Cummings to amend the Mower County Personnel Policy Section B120 to clarify the implementation date of job re-evaluations. The effective date of the amendment is January 1, 2006.

The changes are as follows:

2. If changes in the position warrant reclassification, the Human Resource Director will forward the analysis to the ~~Personnel Committee~~ **consultant**. Otherwise, the classification will remain unchanged. If the significant change has occurred due to redistribution of duties then the other affected jobs will also be re-evaluated.
6. The following is intended for non-union individual or class re-evaluations:
 - a. A regular employee who is re-evaluated or promoted to a higher classification shall be placed on the new grade based on the following:

Incorporate the employee current range and step and projected step(s) (if any) for one year. Assign the new grade and step, which allows for an increase in pay above the projected step(s).

The employee's anniversary date will not change. **The effective date of the higher classification will be the date a fully completed re-evaluation is received by the Human Resource Director from the consultant.** ~~The effective date shall be the date a fully completed re-evaluation request is accepted by the Human Resource Director.~~

- b. In the event a re-evaluation results in one grade lower, the employee shall maintain their existing pay rate. The employee's anniversary date will not change. On their next anniversary date **following the date a fully completed re-evaluation is received by the Human Resource Director from the consultant** the employee shall be placed one grade lower, one step higher if not over Step 10 on the range to which he/she is placed on as a result of the re-evaluation. In the event the employee's pay rate exceeds step 10 of the new grade the employee will be placed on Step 10 of the new grade on their next anniversary date. The

employee will not receive COLA increases on January 1 until the employee reaches the new grade and step.

- c. In the event a re-evaluation results in two or more grades lower, on their next anniversary date **following the date a fully completed re-evaluation is received by the Human Resource Director from the consultant** the employee will be placed one grade lower, one step higher each year until the employee reaches the new grade. In the event the employee's pay rate exceeds Step 10, on their anniversary date the employee will be placed on Step 10 of the next lower grade each year until he/she reaches the new grade. The employee's anniversary date will not change. The employee will not receive COLA increases on January 1 until the employee reaches the new grade and step.

Motion carried.

The Building Committee and Solid Waste Committee provided a brief update regarding the sorting equipment changes in the Recycling Center.

The Commissioners were updated concerning the Flood Reduction Committee's work concerning the possible creation of a Cedar Valley watershed district or a Joint Powers. The Soil and Water Conservation District will provide a report to the County Board on April 4, 2006.

Motion made by Commissioner Ellingson, seconded by Commissioner Tucker to approve the 2006 Emergency Management Performance Grant application. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Ellingson to approve the Veterans Outreach Grant application with SEMCAC for \$1500 for food and shelter usage. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Cummings to approve the minutes of February 28, 2006. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Cummings to approve the following miscellaneous bill for immediate payment: Ultimate Data Systems, Inc. \$76,906.00. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Cummings to approve the bi-monthly bills for immediate payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1249.37	ADAMS DRUG	250.00	ADVANCED SYSTEMS CONCEPTS
157.47	ALBERT LEA TRIBUNE	208.51	AMOCO FOOD SHOP
1044.25	AUSTIN GED TEST CENTER	4837.78	AUSTIN MEDICAL CENTER ATTN:CAS
1403.85	AUSTIN NEWSPAPERS, INC	700.00	AUTOMATED TELECOM INC.
116.77	BEAR GRAPHICS, INC	618.05	BEHAVIORAL INTERVENTIONS
665.03	BOB BARKER COMPANY INC.	994.59	BP PRODUCTS NORTH AMERICA
487.50	BUDGET OIL CO	1719.77	CARDINAL HEALTH
199.00	CENTURY COLLEGE	208.38	CHANNING L BETE CO, INC

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

<p>339.81 CITY OF AUSTIN 9558.45 DARCAN 2377.03 DTI 673.54 EMERGENCY AUTOMOTIVE TECHNOLOGY 123.48 GALLS INC. 2146.11 GOLD CROSS AMBULANCE SERVICE M 690.90 HARTY MECHANICAL INC 374.15 HOPKINS MEDICAL PRODUCTS 524.94 JAKOBSON DRUG & HALLMARK SHOP 1250.00 MARY,PHD KENNING 337.68 LANGUAGE LINE SERVICES 404.98 LEXISNEXIS MATTHEW BENDER 600.00 ROSEMARY LINDERMAN 851.57 MARTIN BROS 16600.00 MAYO FOUNDATION 508.00 METRO SALES, INC. 1758.24 MIDWEST WIRELESS 163.75 MINNESOTA COUNTY ATTORNEYS ASS 436.00 MINNESOTA SUPREME COURT ATTY 307.00 MOWER COUNTY SHOPPER 237.14 OFFICE SOLUTION PROVIDERS INC. 3292.66 PARAGON PRINTING & MAILING INC 169.00 PESI HEALTHCARE 660.59 POST BULLETIN COMPANY 270.87 QWEST 129.27 ROCHESTER MIDLAND CORPORATION 127.50 STEVE SANDVIK 160.00 SE MINNESOTA EMS 229.69 SHELL FLEET PLUS 1184.66 SMYTH COMPANIES INC 1332.05 UGS 9852.31 UNIV OF MINN EXTENSION 143.16 VIKING GLASS & LOCK, INC 421.26 WASTE MANAGEMENT OF SO MINNESO 1045.32 WELLS FARGO FINANCIAL LEASING 1997.56 WHITEWATER WIRELESS,INC ROCHE 250.93 X-STREAM CONCEPTS INC. 42 PAYMENTS LESS THAN \$100</p>	<p>412.00 CLASEN-JORDAN MORTUARY 1165.64 DELL MARKETING L.P. 24380.00 ELK RIVER FORD 131.19 EVANS PRINTING AND PUBLISHING, 123.60 GLAXOSMITHKLINE 332.93 HACH COMPANY 834.00 CAMPOS HERRERA 2229.35 J & K WINONA 147.85 K MART 1794.66 KEY GOVERNMENT FINANCE, INC. 6853.16 LASER PRODUCT TECHNOLOGIES INC 508.01 THE LIGHTING CONNECTION 203.00 LOCKUP USA PRODUCTIONS 410.00 MAYER FUNERAL HOME 202.40 MEDDIRECT 142.20 MIDTOWN AUTO CLINIC 2611.10 MINNESOTA COUNTIES COMPUTER CO 219.44 MINNESOTA ELEVATOR, INC 2635.46 MN OFFICE OF ENTERPRISE TECHNO 341.84 GARY NYQUIST 380.64 OWATONNA PEOPLES PRESS 544.50 PERFORMANCE OFFICE PAPERS 243.32 ELLEN PETERSEN 160.00 PYRAMID CONCEPTS INC. 699.30 ROBERTS SPECIALTY COMPANY 1774.95 RS EDEN INC 2825.94 SCHILLING SUPPLY COMPANY 1001.10 SERVICEMASTER CLEAN 21840.00 SHERIFF MITCHELL COUNTY 1230.00 DAVID STROBEL 541.34 UNIFORMS UNLIMITED INC 273.64 PAMELA VAUGHN 932.45 VWR SCIENTIFIC 120.00 WATCHGUARD 11692.22 WEST GROUP 345.00 WORLEIN FUNERAL HOME 1,883.75 \$168,555.90 * TOTAL</p>
GENERAL FUND	
ROAD & BRIDGE FUND	
<p>AMOUNT VENDOR NAME 545.83 ADAMS PLUMBING & HEATING, INC 204.73 AUSTIN FORD LINCOLN-MERCURY 1314.95 AUTO VALUE AUSTIN 210.92 BOYER TRUCKS SO. ST. PAUL 556.77 BUNDY AUTO PARTS 184.90 CATCO 2400.00 CHOSEN VALLEY TESTING, INC 3014.52 DELL MARKETING L P 11119.20 DLT SOLUTIONS, INC 706.14 L.R. FALK CONSTRUCTION CO. 151.95 IMAGETECH SERVICES 2310.09 J-CRAFT, DIV. OF CRYSTEEL MFG, 1145.94 LASER PRODUCT TECHNOLOGIES INC 310.63 LEEF BROS., INC. 218.22 MATCO TOOLS 4134.65 MISSISSIPPI WELDERS SUPPLY CO. 168.64 ROCKMOUNT NASSAU 625.00 OSMUNDSON BROS. CONTRACTORS, I 814.73 PRAIRIE EQUIPMENT COMPANY LLC 381.96 PROLINE DIST., INC 1829.56 REED CONSTRUCTION INFORMATION</p>	<p>AMOUNT VENDOR NAME 146.71 TRUCK AUSTIN AUTO 714.38 AUSTIN NEWSPAPERS, INC 138.88 BEST WESTERN KELLY INN ST CLOU 7696.85 BROCK WHITE CO LLC 353.78 C S S 323.49 CEMSTONE PRODUCTS COMPANY 2960.15 CRYSTEEL TRUCK EQUIPMENT, INC. 954.24 DEXTER LP, INC 165.02 ETTERMAN ENTERPRISES 391.10 GLOBAL EQUIPMENT COMPANY 278.33 J & K WINONA 6172.50 JONES,HAUGH & SMITH, INC. 600.33 LAWSON PRODUCTS, INC 2277.85 MANTEK 500.00 MINNESOTA COUNTIES INS TRUST 482.21 NAPA AUTO PARTS 330.25 M.J. O'CONNOR, INC. 4664.44 PETROBLEND CORP. 242.89 PRINSCO, INC. 379.01 READY MIX CONCRETE COMPANY,LLC 709.10 RONCO ENGINEERING SALES, INC.</p>

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

<p>1389.40 SCHAEFFER MFG CO. 123.90 TOP PERFORMANCE SALES 226.23 ZIEGLER, INC 26 PAYMENTS LESS THAN \$100 ROAD & BRIDGE FUND</p> <p>SOLID WASTE/RECYCLING FUND AMOUNT VENDOR NAME 375.00 WALLACE BUSTAD 487.24 CENTRAL STATES WIRE PROD 580.71 SV OVERHEAD DOOR, INC. 5 PAYMENTS LESS THAN \$100 SOLID WASTE/RECYCLING FUND</p> <p>DITCH FUND AMOUNT VENDOR NAME 353.76 MARK CHRZ 7913.14 JONES, HAUGH & SMITH, INC. 1 PAYMENTS LESS THAN \$100 DITCH FUND</p> <p>FAMILY CONNECTIONS AMOUNT VENDOR NAME 160.00 AUSTIN MEDICAL CENTER ATTN: CAS 2 PAYMENTS LESS THAN \$100 FAMILY CONNECTIONS ***** FINAL TOTAL.....</p>	<p>1947.22 STATE OF MINNESOTA, 548.81 ZACK'S, INC. 1,114.14 \$68,180.54 * TOTAL</p> <p>AMOUNT VENDOR NAME 48202.63 CEDAR VALLEY SERVICES, INC 317.11 M.J. O'CONNOR, INC. 572.21 WASTE MANAGEMENT OF SO MINNESO 203.53 \$50,738.43 * TOTAL</p> <p>AMOUNT VENDOR NAME 341.00 THOMAS DAHL 1295.00 RINKE-NOONAN 26.59 \$9,929.49 * TOTAL</p> <p>AMOUNT VENDOR NAME 530.57 MIDWEST WIRELESS 116.53 \$807.10 * TOTAL \$298,211.46 *****</p>
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Motion carried.

The Board recessed at 10:32 a.m. and reconvened at 11:26 a.m.

At this time a Public Hearing was held in regard to amending the Mower County Zoning Ordinance Section #14-7 definitions for a proposed addition to the definition of "family" as it specifically pertains to feedlots.

The proposed addition is as follows:

Section 14-7 Definitions:

Family – add to "a family shall include the livestock operation owner, the livestock operation owner's grandparents, parents or stepparents, aunts or uncles, siblings, spouses, children or stepchildren, or grandchildren."

Summary provided by Daryl Franklin, Environmental Services Director.

Seven persons spoke in favor of adding to the definition of family.

Four persons (two of which letters were received) spoke against adding to the definition of family.

Motion made by Commissioner Cummings, seconded by Commissioner Tucker to table matter concerning the Mower County Ordinance Section 14-7 amendment for the addition to the definition of family to March 28, 2006 at 11:00 a.m. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Cummings to adjourn the meeting at 12:02 p.m. until March 28, 2006 at 8:30 a.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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