

**SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS**

September 27, 2005

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session September 27, 2005 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz:     Raymond Tucker, Chair  
  David Hillier  
  Dick Lang  
  Garry E. Ellingson  
  Richard Cummings  
  Craig Oscarson, County Coordinator

Prior to the official Board Meeting there was an Employee Recognition Breakfast and award ceremony to recognize employees for 10, 15, 20, 25, 30 and 35 years of service with Mower County. This was held at 7:30 a.m. and all the Commissioners were in attendance during the award presentation.

**GENERAL:**

Review of employment services expenditures to date.

Discussion of requests for courtesy case management.

Commissioner Cummings moved and Commissioner Hillier seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Date: September 27, 2005**

**Res. #70-05**

**RESOLUTION**

On motion of Commissioner Ellingson, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 27, 2005 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, record of social service

plan cards, purchase of services abstract, payment authorizations, and payment records for the period September 1, 2005 through September 30, 2005 are hereby approved.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of September 2005 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Community Social Services for Mower County has been advised that all Social Service and Welfare Claims against Mower County submitted for payment in the month of September 2005 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Welfare Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye. Passed and approved this 27<sup>th</sup> day of September, 2005.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

**Date: September 27, 2005**

**Res. #71-05**

**RESOLUTION**

On motion of Commissioner Hillier, seconded by Commissioner Cummings, the following Resolution was passed and adopted by the Mower County Board of

Commissioners at a meeting held September 27, 2005 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the 106 Welfare Information Form, the General Assistance Budget Form, and Emergency Assistance Forms, and Warrant Register of Payments for the period September 1, 2005 through September 30, 2005 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments authorized by Director Actions and issued during the month of September 2005 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records and Board List in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of September 2005 for employees of the Department of Human Services as documented in the Department in the Personnel Abstracts, Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of September 2005 as listed on the Report of Refunds and Cancellation, DPW 759, are hereby acknowledged as received.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye. Passed and approved this 27<sup>th</sup> day of September, 2005.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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Motion made by Commissioner Ellingson, seconded by Commissioner Lang to approve the minutes of September 13, 2005. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to approve the contract with Paul R. Johnson Architect in the amount of \$24,750.00 plus reimbursements for the design and construction plans for the proposed transit facility. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to approve the bi-monthly bills for immediate payment.

GENERAL FUND

AMO`UNT	VENDOR NAME	AMOUNT	VENDOR NAME
806.32	ADAMS DRUG	121.90	ANDERSON RADIATOR SERVICE
104.82	AUSTIN DRUG, INC	119.00	AUSTIN FORD LINCOLN-MERCURY
1383.31	AUSTIN MEDICAL CENTER ATTN:CAS	237.11	CEDAR AUTO GLASS CENTER
1028.15	BP PRODUCTS NORTH AMERICA, INC	285.00	RUBY CAMPOS
994.27	CARDINAL HEALTH	1441.19	CDW GOVERNMENT, INC.
1947.86	CEDAR VALLEY SERVICES, INC	139.75	ALETA CHRISTOPHERSON
339.81	CITY OF AUSTIN	113.80	DASH MEDICAL GLOVES INC.
288.68	DELL MARKETING L.P.	1222.12	DANIEL DONNELLY LAW FIRM
125.00	EMSI	357.24	FOX ELECTRIC COMPANY, INC
586.48	HARTY MECHANICAL, INC.	298.20	HASLER MAILING SYSTEMS
214.97	IKON OFFICE SOLUTIONS	142.80	J & K WINONA
225.85	K MART	599.50	KIKER BROS., INC
570.00	EVAN LARSON	307.26	LASER PRODUCT TECHNOLOGIES
1040.22	LEXISNEXIS MATTHEW BENDER	450.00	ROSEMARY LINDERMAN
130.00	MAAO ARMSTRONG	100.00	MACPO ATTN: LES SCHULTZ
1476.79	MELCHERT HUBERT SJODIN	1818.99	MIDWEST WIRELESS
3632.00	MINNESOTA COUNTIES INFORM.SYS.	116.09	MINNESOTA COUNTY ATTORNEYS
142.00	MITCHELL COUNTY REGIONAL HEALT	7398.00	MOWER COUNTY SOIL & WATER
200.00	GARY NYQUIST	178.50	GARY OFSTEDAHL
300.00	PLUNKETT & ASSOCIATES INC	120.00	PYRAMID CONCEPTS INC.
314.29	QWEST	1520.16	RELIANCE INMATE SYSTEM, INC
1373.35	RS EDEN INC	158.00	SCHILLING SUPPLY COMPANY
520.30	SCHMIDT-GOODMAN OFFICE PROD	678.01	SMYTH COMPANIES INC
581.25	PAUL SPYHALSKI	803.12	STAPLES CREDIT PLAN
600.00	STERLING SOLUTIONS, INC	154.22	RYAN TIMM
1856.56	TINY'S BODY SHOP	4244.50	UNIV OF MINN EXTENSION
236.00	VIDEYO ARTS	258.38	MARGY VOSS
162.00	WELLS FARGO BANK AUSTIN	612.93	WELLS FARGO FINANCIAL LEAS
166.14	WEST GROUP	859.46	WHITEWATER WIRELESS, INC ROC
	32 PAYMENTS LESS THAN \$100	1,355.12	
GENERAL FUND		\$47,556.77	* TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
4011.59	A C S	894.60	ABOVE ALL CLEANING, INC
175.69	ADVANCE AUTO PARTS	170.17	AUTO VALUE AUSTIN
1613.48	BROCK WHITE CO LLC	840.00	CARTEGRAPH SYSTEMS, INC.
114.62	CINTAS FIRST AID & SAFETY	4747.90	CRETEX CONCRETE PRODUCTS NO
530.37	CRYSTEEL TRUCK EQUIPMENT, INC.	910.24	CUMMINS NPOWER, LLC
270.00	FLINT HILLS RESOURCES, LP	187.34	GILLUND ENTERPRISES
3653.57	HANSON TIRE SERVICE	247.50	HRSTKA CONSTRUCTION
263.28	INTERSTATE MOTOR TRUCKS, INC.	161.88	JLS DISTRIBUTING, INC
106.49	LAWSON PRODUCTS, INC	120.89	LEEF BROS., INC.
253.90	M-R SIGN COMPANY, INC.	722.64	MANTEK
233.13	MISSISSIPPI WELDERS SUPPLY CO.	367.06	NAPA AUTO PARTS
358.38	ROCKMOUNT NASSAU	153.06	QWEST
433.79	ROCHESTER PETROLEUM EQUIPMENT	2575.46	SCHAEFFER MFG CO.

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

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396.39 SHERWIN WILLIAMS COMPANY	173.31 STATE OF MINNESOTA,
373.76 STROUP DISTRIBUTING, INC.	322.98 UNITED LABORATORIES
113.36 WAGNER HARDWARE	
9 PAYMENTS LESS THAN \$100	437.11
ROAD & BRIDGE FUND	\$25,933.94 * TOTAL
SOLID WASTE/RECYCLING FUND	
AMOUNT    VENDOR NAME	AMOUNT    VENDOR NAME
24956.00 CEDAR VALLEY SERVICES, INC	5622.20 IVERSON HAULING
332.54 ROBERTS SPECIALTY COMPANY	165.88 WAGNER HARDWARE
466.06 WASTE MANAGEMENT OF SO MINNESO	
5 PAYMENTS LESS THAN \$100	156.56
SOLID WASTE/RECYCLING FUND	\$31,699.24 * TOTAL
BUILDING FUND	
AMOUNT    VENDOR NAME	AMOUNT    VENDOR NAME
109.08 REED CONSTRUCTION INFORMATION	
0 PAYMENTS LESS THAN \$100	.00
BUILDING FUND	\$109.08 * TOTAL
FAMILY CONNECTIONS	
AMOUNT    VENDOR NAME	AMOUNT    VENDOR NAME
200.00 AUSTIN MEDICAL CENTER ATTN:CAS	227.23 MIDWEST WIRELESS
0 PAYMENTS LESS THAN \$100	.00
FAMILY CONNECTIONS	\$427.23 * TOTAL
****	FINAL TOTAL..... \$105,726.26 ****

Motion carried.

Motion made by Commissioner Cummings, seconded by Commissioner Hillier to approve the following miscellaneous bills for immediate payment:

Mower County Ag Society	\$6,559.46
Paul Johnson Architect	1,722.72
KFC	479.25

Motion carried.

**Date: September 27, 2005**

**Res. #72-05**

**RESOLUTION**

On motion of Commissioner Ellingson, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 27, 2005 at the Courthouse, Austin, Minnesota.

BE IT RESOLVED that Mower County, hereinafter referred to as the "Applicant" act as legal sponsor for the project contained in the **Flood Damage Reduction Grant Assistance Program Application** to be submitted on September 28, 2005, and that Daryl W. Franklin is hereby authorized to apply for the Department of Natural Resources for funding of this project on behalf of the Applicant.

BE IT FURTHER RESOLVED that the Applicant has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to ensure adequate acquisition, maintenance and protection of the proposed project.

BE IT FURTHER RESOLVED that the Applicant has not incurred any costs, and has not entered into any written agreements to purchase property proposed by this project.

BE IT FURTHER RESOLVED that the Applicant has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the Applicant may enter into an agreement with the State of Minnesota for the above-references project, and that the Applicant certifies that it will comply with all applicable laws and regulations as stated in the contract agreement.

NOW, THEREFORE BE IT RESOLVED that Daryl W. Franklin, Director of Environmental Services is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

Passed and approved this 27<sup>th</sup> day of September, 2005.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Michal Hanson, County Engineer, made a recommendation that 3 tandem trucks be purchased, ordering them now for delivery and payment to be completed in 2006. The 2006 budget has the funds allocated for this purchase. By placing the order in 2005 it should provide no delay in service and should provide a 2006 budget savings.

Motion made by Commissioner Ellingson, seconded by Commissioner Cummings to authorize the County Engineer to place the order for the three tandem trucks. Motion carried.

The Personnel Committee provided information and three possible options for their recommendation concerning the Feedlot Officer and Ag Inspector position at Mower County effective 2006.

Craig Oscarson reviewed the three options for the Board. Two of the options would retain the Feedlot Officer and possibly the Ag Inspector positions in-house at Mower County. The third option was to have these programs taken over by Mower County Soil and Water Conservation District.

Representatives from the Soil and Water Conservation District and Environmental Services commented concerning the benefits of retaining or obtaining the program.

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to maintain the Ag Inspector and Feedlot Officer program at Mower County effective January 1, 2006 at an .8 FTE position: .75 FTE for Feedlot Officer and .05 FTE for Ag Inspector. In addition, the following fee schedule will become effective January 1, 2006:

Pesticide Test Fee: \$50.00 / Test

Seed Test Fee: \$50.00 / Test.

These fees are to be reviewed during the 2007 budget process. The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker nay, Richard P. Cummings aye, and Richard Lang nay, Motion carried 3-2.

Margene Gunderson, Director of Public Health Nursing, provided the board with information regarding public health's involvement with preparedness for response to bioterrorism threats and presented an agreement for approval.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to approve the Public Health Preparedness and Response to Bioterrorism Project Agreement between the Minnesota Department of Health and Mower County from September 1, 2005 through August 31, 2006 in the amount of \$46,941. Motion carried.

In addition, Margene Gunderson, presented that option for the County to become involved in food, beverage and lodging; manufactured home park and recreational camping areas; youth camp; and swimming pool inspections. The inspections are the obligation of the State by the County can become involved if they wish.

Motion made by Commissioner Ellingson, seconded by Commissioner Cummings to decline the opportunity to do food, beverage and lodging inspections at the county level. Motion carried.

Motion by Commissioner Ellingson, seconded by Commissioner Hillier to adjourn the meeting at 11:42 a.m. until October 4, 2005 at 1:00 p.m. Motion carried.

The Special Session of the Mower County Board of Commissioners was reconvened at 12:03 p.m. due to the arrival of a walk-in for miscellaneous business. The Board was convened as the County Ditch Authority prior to Mr. Groh's appearance. Doug Groh, County Treasurer, addressed the Board concerning his support of the elected auditor/treasurer concept; his opposition to the changes involving the duties of the County Treasurer and the relocation of other county personnel in the County Treasurer's office during his military leave which continued after his return from military leave relocating him to a private office away from the other county treasurer staff; and requested that the treasurer's duties and the treasurer be re-established in the office of the County Treasurer. The Board took no action.

Motion by Commissioner Hillier, seconded by Commissioner Ellingson to adjourn the re-convened session at 12:20 p.m. until October 4, 2005 at 1:00 p.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

**INDEX**

**A**

Ag Inspector and Feedlot Officer program  
    .8 FTE position  
    .75 feedlot & .05 Ag inspector  
    effective 1-1-06, 206

**B**

bi-monthly bills, 203

**D**

destruction of files, 200

**E**

Employee Recognition Breakfast, 200

**F**

fee schedule  
    Planning & Zoning  
    effective 1-1-06  
        pesticide test \$50/test, 206  
        seed test \$50/test, 206  
food, beverage and lodging inspections  
    decline involvement, 206

**M**

minutes  
    9-13-05, 203  
miscellaneous bills, 204

**P**

Public Health Preparedness and Response to  
    Bioterrorism Project Agreement, 206

**R**

Res. #70-05  
    Social Service Case Actions, 200  
Res. #71-05  
    Income Maintenance Case Actions, 201  
Res. #72-05  
    Flood Damage Reduction Grant  
    authorized applicant & executor  
    Daryl Franklin, 204

**T**

tandem trucks order/purchase  
    highway dept., 205  
transit facility  
    contract with Paul Johnson Architect, 203