

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

September 13, 2005

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session September 13, 2005 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz:     Raymond Tucker, Chair (8:42 a.m.)  
  David Hillier  
  Dick Lang  
  Garry E. Ellingson  
  Richard Cummings  
  Craig Oscarson, County Coordinator

Commissioner Hillier was acting chair.

**GENERAL:**

Commissioner Lang moved and Commissioner Cummings seconded to extend the due date for proposals to provide adult mental health case management services to December 1, 2005. Motion carried.

Commissioner Tucker assumed chair.

Commissioner Hillier moved and Commissioner Ellingson seconded to approve the 2006-2007 Mower County Plan for administration of the Child Care Assistance Program. Motion carried.

Review of State DHS communications received regarding Hurricane Katrina victims.

Commissioner Hillier moved and Commissioner Ellingson seconded to budget an additional \$20,000 for family emergencies for Calendar Year 2006 as part of the Biennial Service Agreement for the period beginning January 1, 2006 with a reduction of \$20,000 to employment services. Motion carried.

Commissioner Ellingson moved and Commissioner Lang seconded to authorize the Director to sign Title IV-E Candidacy Administrative Agreements with all agencies participating in the Local Collaborative Time Study, (LCTS), as provided by the Minnesota Department of Human Services. Motion carried.

Commissioner Cummings moved and Commissioner Lang seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Cedar Valley Services (Top Flight) – approve amendment to extend current agreement through September 30, 2006 and to implement the rate increase effective October 1, 2005.
- b. Cedar Valley Services – approve amendment to extend current agreement through September 30, 2006 and to implement the rate increase effective October 1, 2005.
- c. Cedar Branch D.A.C. – renew agreement for DTH services, effective October 1, 2005 to September 30, 2006.
- d. Turtle Creek Industries (MSCOS) – renew agreement for DTH services, effective October 1, 2005 to September 30, 2006.
- e. Janine Marks – approve contract for Consulting Services, effective September 6, 2005 to March 31, 2006.
- f. Mower County Public Health Nursing – renew agreement for Home Health Services, effective October 1, 2005 to June 30, 2006.
- g. Cardinal of Minnesota, Ltd – approve amendment to extend current agreement through September 30, 2006 and to implement the rate increase effective October 1, 2005.
- h. Adams Group Home – approve amendment to extend current agreement through September 30, 2006 and to implement the rate increase effective October 1, 2005.
- i. REM Woodvale, Inc. – approve amendment to extend current agreement through September 30, 2006 and to implement the rate increase effective October 1, 2005.
- j. REM Woodvale, Inc. (Prairie Sky) – approve amendment to extend current agreement through September 30, 2006 and to implement the rate increase effective October 1, 2005.

Commissioner Cummings moved and Commissioner Lang seconded to authorize the Chair to sign the Fraud Prevention Cooperative Agreement with Olmsted County, effective July 1, 2005 to June 30, 2007. Motion carried.

Commissioner Ellingson moved and Commissioner Lang seconded to approve raising the Petty Cash to \$500.00. Motion carried.

Commissioner Cummings moved and Commissioner Hillier seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**SOCIAL SERVICE ACTIONS:**

Commissioner Hillier moved and Commissioner Ellingson seconded to approve the Social Service Actions. Motion carried.

**INCOME MAINTENANCE ACTIONS:**

Commissioner Cummings moved and Commissioner Lang seconded to approve the Income Maintenance Actions. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

The personnel committee reported that an employee had made a request for out-of-state travel to attend a conference that earned continuing education credits. The employee is required to earn 20 credits in a three year period. The employee earned 10 credits last year. The committee recommended denying the request and have the employee attend the 2006 conference to earn the remaining 10 credits necessary.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to deny the interpreter's request for out-of-state travel to attend the American Translators Association conference in Seattle, Washington. Motion carried.

The Finance Committee, by memo to the Board dated September 13, 2005, made a recommendation to the board to set a preliminary 2006 tax levy at a 9.7% increase or \$10,938,859. County Coordinator Craig Oscarson reviewed the details of the memo for the Board and the persons present at the meeting.

Motion made by Commissioner Lang, seconded by Commissioner Cummings to set the preliminary 2006 tax levy at a 9.7% increase or \$10,938,859. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Hillier to approve the minutes of September 6, 2005. Motion carried.

Motion made by Commissioner Cummings, seconded by Commissioner Ellingson to approve the bi-monthly bills for immediate payment except for the highway payment to Flint Hills.

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
933.18	ADAMS DRUG	131.18	AMERICINN AUSTIN
136.60	AUSTIN DRUG, INC	227.17	AUSTIN FORD LINCOLN-MERCURY
2000.88	AUSTIN NEWSPAPERS, INC	227.31	AUTO VALUE AUSTIN
158.40	JANE BAU	119.57	BP PRODUCTS NORTH AMERICA,
390.25	BUDGET OIL CO	220.00	CAMPBELL MEETING MANAGEMENT
402.00	RUBY CAMPOS	246.01	CDW GOVERNMENT, INC.
339.81	CITY OF AUSTIN	114.00	CLASEN-JORDAN MORTUARY
1250.00	CLINICAL & FORENSIC PSYCHOLOGY	284.72	COUNTRY INN & SUITES BAXTE
820.12	CRAGUN'S	12126.60	DARCAN
2241.92	DTI	121.00	ENGER ABSTRACT CO
147.11	FEATHERLITE GRAPHICS	4200.00	GRAY & MALACKO LAW OFFICES
115.40	ALEX HALBACH	127.82	HARTY MECHANICAL INC
446.76	IKON OFFICE SOLUTIONS	965.00	INTERTECHNOLOGIES GROUP
1653.91	INTERTECHNOLOGIES GROUP-ADMIN	554.08	J & K WINONA
1164.72	JAKOBSON DRUG & HALLMARK SHOP	110.00	JONES,HAUGH & SMITH, INC.
270.17	K MART	752.00	KAUS RADIO
1250.00	MARY,PHD KENNING	1794.66	KEY GOVERNMENT FINANCE,
139.16	KEN KROUPA	217.73	LANGUAGE LINE SERVICES
826.01	LASER PRODUCT TECHNOLOGIES INC	165.08	THE LIGHTING CONNECTION
1003.50	MARTIN BROS	207.04	MEDTRONIC EMERGENCY RESPONS
581.86	METRO SALES, INC.	114.20	MIDTOWN AUTO CLINIC
2113.04	MINNESOTA COUNTIES COMPUTER CO	2989.00	MINNESOTA COUNTIES INS TRU
102.54	MINNESOTA ELEVATOR, INC	428.49	MITCHELL COUNTY REGIONAL HE
237.00	MOWER COUNTY SHOPPER	329.97	NORTHLAND BUSINESS SYSTEMS
250.00	KELLY OLSON	3084.85	PARAGON PRINTING & MAILING
769.98	POST BULLETIN COMPANY	136.32	PRESTO-X-COMPANY INC
300.00	RISK & NEEDS ASSESSMENTS	129.27	ROCHESTER MIDLAND CORPORAT

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

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1239.86 SCHILLING SUPPLY COMPANY	189.00 DR. SCHMITT
214.00 SE MN ORAL & MAXILLOFACIAL SUR	1105.47 SERVICEMASTER CLEAN
24180.00 SHERIFF MITCHELL COUNTY	119.77 SMYTH COMPANIES INC
6259.50 OFFICE STATE AUDITOR	113.90 UNIFORMS UNLIMITED INC
4265.59 UNIV OF MINN EXTENSION	473.94 VIKING GLASS & LOCK
605.25 VWR SCIENTIFIC	919.55 WASTE MANAGEMENT OF SO MINN
568.85 WELLS FARGO FINANCIAL LEASING	3926.01 WEST GROUP
878.63 WHITEWATER WIRELESS,INC ROCHES	
39 PAYMENTS LESS THAN \$100	1,740.76
GENERAL FUND	\$96,967.47 * TOTAL

ROAD & BRIDGE FUND		ROAD & BRIDGE FUND	
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
27765.95	AAA STRIPING SERVICE COMPANY	622.82	AUSTIN FORD LINCOLN-MERCURY
188.75	AUSTIN NEWSPAPERS, INC	847.39	CEDAR AUTO GLASS CENTER
179.60	AUTO VALUE AUSTIN	652.70	BROCK WHITE CO LLC
113.46	CINTAS FIRST AID & SAFETY	182.18	CONTINENTAL RESEARCH CORP.
488.34	ETTERMAN ENTERPRISES	1573.50	FERRELLGAS-AUSTIN
575.00	GEORGE FINNEGAN	<del>1445.00</del>	<del>FLINT HILLS RESOURCES, LP</del>
104.99	STEPHEN HULET	104.60	INTERSTATE MOTOR TRUCKS,
133.93	J & K WINONA	163.91	LEEF BROS., INC.
113.52	INTELICOM,INC LITESYS,INC	427.60	M-R SIGN COMPANY, INC.
116.41	RICHARD MILLER	418.50	NAPA AUTO PARTS
1195.00	OFFICE OF STATE AUDITOR	15090.24	OSMUNDSON BROS. CONTRACTORS
610.81	PETROBLEND CORP.	100.47	PROLINE DIST., INC
161.60	REED CONSTRUCTION INFORMATION	228.06	ROAD MACHINERY & SUPPLIES
213.30	SHARROW CABLE & LIFTING PRODUC	850.78	DAVE SYVERSON FORD
20 PAYMENTS LESS THAN \$100		839.68	
ROAD & BRIDGE FUND		<del>\$55,508.09</del>	\$54,053.09* TOTAL

MOWER COUNTY TRANSIT-PUBLIC TRANSP.		MOWER COUNTY TRANSIT-PUBLIC TRANSP.	
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
	1 PAYMENTS LESS THAN \$100	80.80	
MOWER COUNTY TRANSIT-PUBLIC TRANSP.		\$80.80	* TOTAL

SOLID WASTE/RECYCLING FUND		SOLID WASTE/RECYCLING FUND	
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
375.00	WALLACE BUSTAD	926.38	EXCEL MFG INC
140.02	LAB SAFETY SUPPLY, INC	260.00	MENTEL EXCAVATING
282.69	MINNESOTA SUPPLY COMPANY		
5 PAYMENTS LESS THAN \$100		198.97	
SOLID WASTE/RECYCLING FUND		\$2,183.06	* TOTAL

BUILDING FUND		BUILDING FUND	
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
272.78	PRECISION SIGNS		
0 PAYMENTS LESS THAN \$100		.00	
BUILDING FUND		\$272.78	* TOTAL

DITCH FUND		DITCH FUND	
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1558.84	THOMAS SCHNEIDER		
0 PAYMENTS LESS THAN \$100		.00	
DITCH FUND		\$1,558.84	* TOTAL
****	FINAL TOTAL.....	<del>\$156,571.04</del>	\$155,126.04 ****

Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to approve the following miscellaneous bills for immediate payment:

Employee Recognition Awards      \$1,160.00

Motion carried.

The Joint Ditch Authority and County Ditch Authority meetings for the 2006 special assessment levy and budget were tentatively set for October 11, 2005 at 11:00 a.m. depending on the availability of the Freeborn County representative for the joint ditch authority.

The chair was authorized to send a letter to the townships prior to the township meeting regarding proposed changes to the County Ag Inspection program.

Motion by Commissioner Lang, seconded by Commissioner Ellingson to adjourn the meeting at 10:53 a.m. until September 27, 2005 at 8:30 a.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

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