

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

April 26, 2005

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session April 26, 2005 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Raymond Tucker, Chair
 David Hillier
 Dick Lang
 Garry E. Ellingson
 Richard Cummings
 Craig Oscarson, County Coordinator

GENERAL:

Telecommuter progress report.

Notice of training on Conservatorship and Guardianship.

Commissioner Cummings moved and Commissioner Lang seconded to approve a joint application with Olmsted County and other interested counties in Region 10 to apply for a grant from the Substance Abuse & Mental Health Services Administration, (SAMHSA). The purpose of the grant is to design a system to divert mentally ill persons from jail to other suitable care and treatment alternatives. Motion carried.

Commissioner Lang moved and Commissioner Hillier seconded to authorize the Director and Coordinator to sign a Cooperative Agreement with the Austin Housing and Redevelopment Authority to provide housing subsidies to eligible persons with serious and persistent mental illness. The term of the Agreement is from July 1, 2005 to June 30, 2007. Motion carried.

Commissioner Ellingson moved and Commissioner Lang seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Todd Moran – renew contract for Mental Health Services, effective May 1, 2005 to April 30, 2006.
- b. Austin Medical Center – approve amendment to add Adolescent Intensive Treatment Services to the Consolidated Chemical Dependency Treatment Fund contract effective May 1, 2005.
- c. Mental Health Consumer/Survivor Network of Minnesota – renew agreement for Adult Mental Health Outreach Services, effective January 1, 2005 to December 31, 2005.

Motion carried.

Commissioner Cummings moved and Commissioner Hillier seconded to declare May as Foster Care Month in Mower County and to authorize the Chair to sign a letter of appreciation to each foster parent. Motion carried.

Commissioner Hillier moved and Commissioner Lang seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: April 26, 2005

Res. #32-05

RESOLUTION

On motion of Commissioner Cummings, seconded by Commissioner Ellingson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 26, 2005 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, record of social service plan cards, purchase of services abstract, payment authorizations, and payment records for the period April 1, 2005 through April 30, 2005 are hereby approved.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of April 2005 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Community Social Services for Mower County has been advised that all Social Service and Welfare Claims against Mower County submitted for payment in the month of April 2005 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Welfare Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye. Passed and approved this 26th day of April, 2005.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: April 26, 2005

Res. #33-05

RESOLUTION

On motion of Commissioner Ellingson, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 26, 2005 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the 106 Welfare Information Form, the General Assistance Budget Form, and Emergency Assistance Forms, and Warrant Register of Payments for the period April 1, 2005 through April 30, 2005 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments authorized by Director Actions and issued during the month of April 2005 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records and Board List in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of April 2005 for employees of the Department of Human Services as documented in the Department in the Personnel Abstracts, Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of April 2005 as listed on the Report of Refunds and Cancellation, DPW 759, are hereby acknowledged as received.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye. Passed and approved this 26th day of April, 2005.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to approve the out of state travel request of one of the property assessors in the Assessor's office to attend the NCRAAO conference in Moline, Illinois for continuing education credit on June 6 – 8, 2005. The conference is a budgeted expense. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Cummings to amend Mower County Personnel Policy Section B170 Resignation of Position. The amendment states that an employee's termination date cannot be extended by vacation, sick leave, PTO or holidays. Motion carried.

The Personnel Committee reviewed the changes that were made during the absence of the County Treasurer due to military leave. The co-location of staff from Finance and Payroll and the reassignment of investment functions to the Finance Director were discussed.

Due to the fact the Treasurer's leave expired early, the committee provided a recommendation on the merits of continuing any prior approved changes or returning all functions and office assignments as previous to the leave.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to continue the co-location of the Finance Director and Payroll Supervisor in the Treasurer's office and to provide separate office space for the County Treasurer in room #118 and direct the Coordinator's office to convert this from a conference room to a private office. Motion carried.

Date: April 26, 2005

Res. #34-05

RESOLUTION

On motion of Commissioner Lang, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 26, 2005 at the Courthouse, Austin, Minnesota.

WHEREAS, by Resolution #22-05 adopted by the Mower County Board of Commissioners on March 8, 2005 the functions held by the County Treasurer were temporarily reassigned to the County Finance Director effective March 14, 2005 pursuant to MS 118A.02.

WHEREAS, MS 118A.02 authorizes the governing body to assign investments and related functions to either the treasurer or chief financial officer; and

THEREFORE, BE IT RESOLVED, that the functions temporarily reassigned to the County Finance Director effective March 14, 2005 pursuant to MS 118A.02. be reassigned permanently to the County Finance Director effective today.

Passed and approved this 26th day of April, 2005.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Cummings, seconded by Commissioner Ellingson to terminate the jail food contract with A'viands as mutually agreed upon by the parties effective May 18, 2005 and award the contract to the next lowest bidder for a contract term of 2 years 8 months to DARCAN effective May 19, 2005. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to amend the 2005 sheriff's budget transferring \$700 in funds from the D.A.R.E. account fund balance designation to the general operating supplies account to provide a donation to the four area school districts for the after prom prizes/activities. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Cummings to accept the settlement proposal for case #866810 in which Mower County will receive fifty percent of an annuity's monthly distribution plus an initial payment of \$6,000 in 2005 and \$1500 each year thereafter for accounting/auditing expenses. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

The Building Committee provided a brief update on the repairs to the north/south road at the fairgrounds and the pending final transaction for the purchase of the old USEM building from the HRA.

The Chair reported that the bill in the Minnesota House of Representatives for a sales tax referendum to assist in funding the proposed Criminal Justice Center is not likely to pass. The same legislation did pass the Minnesota Senate tax committee.

Scott Felton, Larry Raash and Ken Trom from the Mower County Ag Society provided the Mower County Board a fair board update.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to approve the minutes of April 5 and April 12, 2005. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Cummings to approve the bi-monthly bills for immediate payment.

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
532.85	ADAMS DRUG	124.72	ASSEMBLED PRODUCTS CORPORAT
228.36	ATRIX INTERNATIONAL INC.	732.81	AUSTIN MEDICAL CENTER ATTN:
7430.90	AVIANDS	664.19	BOB BARKER COMPANY
735.14	BP PRODUCTS NORTH AMERICA, INC	113.51	BUNDY AUTO PARTS
204.00	RUBY CAMPOS	1672.96	CARDINAL HEALTH
1948.93	CEDAR VALLEY SERVICES, INC	2758.81	DTI
108.29	ENVIRONMENTAL RESOURCE ASSOCIA	111.38	KAREN FERGUSON
641.00	FISHER SCIENTIFIC COMPANY	708.50	GAMES PEOPLE PLAY
205.00	GOVERNMENT TRAINING SERVICE	451.60	HARTY MECHANICAL INC
225.86	IKON OFFICE SOLUTIONS	186.39	J & K WINONA
31807.45	JONES,HAUGH & SMITH, INC.	321.69	K MART
676.33	LASER PRODUCT TECHNOLOGIES INC	223.65	THE LIGHTING CONNECTION
242.50	LRP PUBLICATIONS	152.10	MARCH OF DIMES
702.73	MARTIN BROS	191.76	MEDGAARDEN'S SOUTHWEST SAL
342.89	METRO SALES, INC.	945.16	MIDWEST WIRELESS
3183.59	MINNESOTA COUNTIES INS TRUST	4007.51	MN DEPT EMPLOYMENT & ECONO
216.00	OSAGE DENTAL ARTS	198.52	QWEST
4500.00	RAMSEY BADRE & ASSOCIATES, INC	162.25	SCHILLING SUPPLY COMPANY
110.47	SHOPKO PHARMACY	372.57	SHOPKO STORE #141
922.63	STAPLES CREDIT PLAN	1910.00	DAVID STROBEL
4249.07	UNIV OF MINN EXTENSION	167.00	VANGUARD APPRAISALS, INC
637.55	WELLS FARGO FINANCIAL LEASING	3862.10	WEST GROUP
110.83	WHITEWATER WIRELESS, INC ROCHES		
	38 PAYMENTS LESS THAN \$100	1,831.65	
GENERAL FUND		\$81,833.20	* TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
894.60	ABOVE ALL CLEANING, INC	359.19	AUSTIN FIRE AND SAFETY
114.54	BOYER TRUCKS SO. ST. PAUL	108.00	BRHB, INC
13601.75	BROCK WHITE CO LLC	181.24	C S S
3876.84	CNH CAPITAL AMERICA, LLC	138.38	COPY EQUIPMENT, INC
126.48	CRYSTEEL TRUCK EQUIPMENT, INC.	3289.83	DELL MARKETING L P
451.99	HANSON TIRE OF AUSTIN INC	1060.47	HANSON TIRE SERVICE
323.60	INTERSTATE BATTERY SYSTEMS OF	630.46	INTERSTATE MOTOR TRUCKS, IN
4378.60	JONES,HAUGH & SMITH, INC.	652.80	KESTNER ELECTRIC, INC.
179.57	LEEF BROS., INC.	959.34	M-R SIGN COMPANY, INC.
250.22	MATCO TOOLS	345.00	MN PIE

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

563.12 MOWER COUNTY SOIL & WATER CONS	122.51 NAPA AUTO PARTS
146.38 PERSINGER'S EQUIPMENT, INC.	995.14 PETROBLEND CORP.
655.10 ROCHESTER PETROLEUM EQUIPMENT	1143.70 RONCO ENGINEERING SALES, IN
131.17 STAPLES CREDIT PLAN	330.00 UNIVERSITY OF MINNESOTA CON
11 PAYMENTS LESS THAN \$100	550.25
ROAD & BRIDGE FUND	\$36,560.27 * TOTAL
MOWER COUNTY TRANSIT-PUBLIC TRANSP.	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
7946.41 AMCAT	
0 PAYMENTS LESS THAN \$100	.00
MOWER COUNTY TRANSIT-PUBLIC TRANSP.	\$7,946.41 * TOTAL
SOLID WASTE/RECYCLING FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
22353.40 CEDAR VALLEY SERVICES, INC	5049.70 IVERSON HAULING
415.87 WASTE MANAGEMENT OF SO MINNESO	
4 PAYMENTS LESS THAN \$100	87.90
SOLID WASTE/RECYCLING FUND	\$27,906.87 * TOTAL
BUILDING FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
155.54 ZENK,READ,TRYGSTAD & ASSOCIATE	
0 PAYMENTS LESS THAN \$100	.00
BUILDING FUND	\$155.54 * TOTAL
DITCH FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
3511.45 MOWER COUNTY SOIL & WATER CONS	1638.00 RINKE-NOONAN
0 PAYMENTS LESS THAN \$100	.00
DITCH FUND	\$5,149.45 * TOTAL
FAMILY CONNECTIONS	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
228.11 MIDWEST WIRELESS	
0 PAYMENTS LESS THAN \$100	.00
FAMILY CONNECTIONS	\$228.11 * TOTAL
****	****
FINAL TOTAL.....	\$159,779.85 ****

Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Ellingson to approve the following miscellaneous bills for immediate payment:

Soil and Water Conservation District	\$10,636.00
KKE	1,981.19

Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to authorize the chair to sign the small cities and township laboratory agreements for water testing for 2005. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Cummings to approve and authorize the chair to sign the two year STS contract with the State of Minnesota effective July 1, 2005 with a total contract price of \$67,789.00. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Lang to approve and authorize the chair to sign the Parenting Resource Center contract addendum for the FAST program at a price of \$75,000 for three cycles of FAST. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Ellingson to accept as a donation to the Mentoring Program a speaker's fee received by the Sheriff from Our Saviors Lutheran Church Women in the amount of \$50.00. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Ellingson to approve the interim beer license application of Ramsey Golf Course, Inc. in Lansing Township, MN from April 26, 2005 to June 30, 2005. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Hillier to terminate the contract for home monitoring with BI, Inc. effective July 1, 2005 authorizing the Director of Correctional Services to give BI, Inc. the 60 day notice required in the contract. Motion carried.

Motion made by Commissioner Cummings, seconded by Commissioner Ellingson to declare the shelving units left over from the court administration file room State remodel as surplus property and authorize the shelving to be donated to the Austin School District. A detailed list is on file at the office of the County Coordinator. Motion carried.

Motion by Commissioner Cummings, seconded by Commissioner Hillier to adjourn the meeting at 11:19 a.m. until May 3, 2005 at 1:00 p.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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