

**SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS**

March 8, 2005

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session March 8, 2005 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Raymond Tucker, Chair
 David Hillier
 Dick Lang
 Garry E. Ellingson
 Richard Cummings
 Craig Oscarson, County Coordinator

GENERAL:

Review by the Parenting Resource Center of Mower County's application for funds for Safe Havens: Supervised Visitation and Safe Exchange Grant Program.

Commissioner Cummings moved and Commissioner Ellingson seconded to approve the submission of an application for funds under the Safe Havens: Supervised Visitation and Safe Exchange Grant Program and to authorize the Chair to sign all documents associated with the application. Motion carried.

Report on regional meetings regarding the restructuring of community based adult mental health services, known as the Crest Initiative.

Commissioner Ellingson moved and Commissioner Hillier seconded to approve local certification of REM, Inc. as a provider of Children's Therapeutic Supports and Services, (CTSS). Motion carried.

Commissioner Lang moved and Commissioner Hillier seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Cedar House, Inc. – approve contract for Mental Health Assessment Services, effective April 1, 2005 to December 31, 2005.

Motion carried.

Commissioner Hillier moved and Commissioner Lang seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

SOCIAL SERVICE ACTIONS:

Commissioner Cummings moved and Commissioner Hillier seconded to approve the Social Service Actions. Motion carried.

INCOME MAINTENANCE ACTIONS:

Commissioner Ellingson moved and Commissioner Lang seconded to approve the Income Maintenance Actions. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Lang to extend the authorization for a temporary Public Health Nurse for up to 15 hours per week originally authorized on December 28, 2004 for up to 90 days to cover a medical leave of a full-time employee. Original authorization expires on April 1, 2005. The extension shall authorize the addition hours until the vacant position is filled. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Hillier to approve 15 days of pay and benefits for Dough Groh, Mower County Treasurer, for military leave pursuant to MS 192.26. These 15 days shall be from the first day of military leave date March 20, 2005. Motion carried.

Date: March 8, 2005

Res. #22-05

RESOLUTION

On motion of Commissioner Lang, seconded by Commissioner Cummings, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 8, 2005 at the Courthouse, Austin, Minnesota.

WHEREAS, the Mower County Treasurer has notified the County Board that he will be absent from his office effective March 20, 2005 for an unknown duration; and

WHEREAS, the Mower County Treasurer currently performs the investment functions for Mower County; and

WHEREAS, MS 118A.02 authorizes the governing body to assign investments and related functions to either the treasurer or chief financial officer; and

WHEREAS, Mower County has established the position of Finance Director; and

WHEREAS, the Finance Director has the skills and abilities to perform these functions,

THEREFORE, BE IT RESOLVED, that the functions currently held by the County Treasurer be temporarily reassigned to the County Finance Director effective March 14, 2005 pursuant to MS 118A.02.

Passed and approved this 8th day of March, 2005.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
 Clerk/Coordinator

Motion made by Commissioner Cummings, seconded by Commissioner Lang to establish the Finance Committee and County Coordinator as the County's "Investment Oversight Committee" whose function will be to regularly review the investment activities of the Finance Director and provide guidance and direction accordingly. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to declare the 1997 Ford Crown Victoria, VIN #2FALP71W7VX215247, with a Code 3 lightbar as surplus property and authorize the equipment to be donated to Riverland Community College for the Law Enforcement & Corrections Program. Motion carried.

Motion made by Commissioner Cummings, seconded by Commissioner Ellingson to authorize the chair to sign the Designing Feedlot Improvements in Targeted Areas Under the Open Lot Agreement with SEMN Water Resources Board. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Hillier to approve the following fee schedule for the Department of Corrections effective April 1, 2005. The Finance Committee reserves the right to review the fees.

Adult Gross Misdemeanor Offenders	\$250.00
Adult Misdemeanor Offenders	150.00
Driver's License Program Fee	100.00
Second Chance Class (Diversion Program)	60.00
Teen Court Fee (Diversion Program)	25.00
Drug testing fee – non-court ordered	10.00
Drug testing fee – non-court ordered and sent up to lab	25.00
Intra-state Transfer Processing Fee	50.00
(offenders transferring out to another MN county)	
Contested UA fee	25.00

Motion carried.

Motion made by Commissioner Cummings, seconded by Commissioner Hillier to approve the bi-monthly bills for immediate payment.

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
718.12	ADAMS DRUG	124.72	ASSEMBLED PRODUCTS CORPORAT
164.00	AUSTIN DRUG, INC	5574.54	AUSTIN MEDICAL CENTER ATTN:
280.00	AUSTIN NEWSPAPERS, INC	662.58	BOB BARKER COMPANY
207.00	RUBY CAMPOS	994.27	CARDINAL HEALTH
2415.00	DTI	244.68	FISHER SCIENTIFIC COMPANY
167.52	GALLS INC.	1049.94	GOLD CROSS AMBULANCE SERVIC
205.00	GOVERNMENT TRAINING SERVICE	262.94	HACH COMPANY
100.26	BRUCE HEMANN	225.28	IKON OFFICE SOLUTIONS
179.00	INSTITUTE FOR EDUCATIONAL DEVE	965.00	INTERTECHNOLOGIES GROUP
1781.41	INTERTECHNOLOGIES GROUP-ADMIN	181.20	J & K WINONA
176.58	K MART	499.37	LEXISNEXIS MATTHEW BENDER

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

594.26 MARTIN BROS	1004.00 MASON CITY CLINIC
294.88 MCKESSON GENERAL MEDICAL CORP.	267.37 NAPA AUTO PARTS
141.98 NORTHLAND BUSINESS SYSTEMS	876.85 PUBLIC SAFETY CENTER INC.
124.35 ROCHESTER MIDLAND CORPORATION	288.30 RS EDEN INC
730.74 SCHILLING SUPPLY COMPANY	135.00 SHERIFF FREEBORN COUNTY
120.80 SHERIFF RICE COUNTY	100.00 SHERIFF STEELE COUNTY
250.93 SHERWIN WILLIAMS COMPANY	240.46 SMYTH COMPANIES, INC
127.79 STAPLES CREDIT PLAN	156.02 STEELE COUNTY DETENTION CEN
143.56 DON STREICHER GUNS	750.48 TRAVEL ASSOCIATES
904.94 VWR SCIENTIFIC	681.80 WELLS FARGO FINANCIAL LEAS
384.92 WHITEWATER WIRELESS,INC ROCHESTER	
33 PAYMENTS LESS THAN \$100	1,532.96
GENERAL FUND	\$27,030.80 * TOTAL

ROAD & BRIDGE FUND		AMOUNT VENDOR NAME	
517.50 AUSTIN NEWSPAPERS, INC		333.17 BROCK WHITE CO LLC	
1580.45 CADOPIA, LLC		3322.45 CARGILL INC	
174.71 CNH CAPITAL AMERICA, LLC		331.12 CRONATRON WELDING SYSTEMS,	
440.00 DEXTER LP, INC		460.85 ETTERMAN ENTERPRISES	
2681.42 L.R. FALK CONSTRUCTION CO.		407.02 FERRELLGAS-AUSTIN	
1865.82 HANSON TIRE SERVICE		809.07 KESTNER ELECTRIC, INC.	
169.56 LEEF BROS., INC.		155.04 LITTLE FALLS MACHINE, INC.	
102.59 LOCATORS & SUPPLIES, INC		467.23 MID CON SYSTEMS, INC.	
430.00 OSMUNDSON BROS. CONTRACTORS, I		290.16 PETROBLEND CORP.	
391.92 READY MIX CONCRETE COMPANY,LLC		981.72 REED CONSTRUCTION INFORMAT	
1514.64 SCHAEFFER MFG CO.		105.79 DAVE SYVERSON FORD	
276.96 ZIEGLER, INC			
16 PAYMENTS LESS THAN \$100		552.93	
ROAD & BRIDGE FUND		\$18,362.12 * TOTAL	

SOCIAL SERVICE FUND		AMOUNT VENDOR NAME	
1 PAYMENTS LESS THAN \$100		8.30	
SOCIAL SERVICE FUND		\$8.30 * TOTAL	

MOWER COUNTY TRANSIT-PUBLIC TRANSP.		AMOUNT VENDOR NAME	
6993.79 AMCAT		.00	
0 PAYMENTS LESS THAN \$100			
MOWER COUNTY TRANSIT-PUBLIC TRANSP.		\$6,993.79 * TOTAL	

SOLID WASTE/RECYCLING FUND		AMOUNT VENDOR NAME	
24865.52 CEDAR VALLEY SERVICES, INC		4658.75 IVERSON HAULING	
200.00 REG'S WELDING & MACHINE SHOP			
6 PAYMENTS LESS THAN \$100		219.78	
SOLID WASTE/RECYCLING FUND		\$29,944.05 * TOTAL	

FAMILY CONNECTIONS		AMOUNT VENDOR NAME	
380.00 AUSTIN MEDICAL CENTER ATTN:CAS		35.10	
1 PAYMENTS LESS THAN \$100			
FAMILY CONNECTIONS		\$415.10 * TOTAL	
****	FINAL TOTAL.....	\$82,754.16	****

Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to approve the minutes of March 1, 2005. Motion carried.

Mike Hanson, County Engineer, presented the Board with a recommendation to participate in a storm sewer project in the subdivision known as "The Meadows".

Motion made by Commissioner Cummings, seconded by Commissioner Lang authorizing the County to participate in the storm sewer project along CSAH 21 and County Road 51 in Austin Township in the proposed subdivision known as "The Meadows" with a total cost share of approximately \$24,000 subject to written authorization of approval for outlet by the landowner. Motion carried. Commissioner Hillier abstained.

Motion made by Commissioner Cummings, seconded by Commissioner Lang to amend the 2005 Highway budget to participate in the Meadows storm sewer project subject to review by the finance committee for method of financing the project. Motion carried. Commissioner Hillier abstained.

Motion made by Commissioner Cummings, seconded by Commissioner Ellingson to amend Resolution #17-05 adopted on February 22, 2005 for C.S.A.H. No. 2 pertaining to Nine Tons Per Axle as follows:

Remove:

~~C.S.A.H. No. 2 — From T.H. 218 to C.S.A.H. No. 25~~
~~C.S.A.H. No. 2 — From C.S.A.H. No. 16 to T.H. 56~~
~~C.S.A.H. No. 2 — From C.S.A.H. No. 20 to East County Line~~

Replace:

C.S.A.H. No. 2 - From T.H. 218 to East County Line

Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to approve the following miscellaneous bills for immediate payment:

Dell Marketing LP	\$ 3,034.64
Association of Minnesota Counties	2,057.00

Motion carried.

Motion made by Commissioner Cummings, seconded by Commissioner Ellingson to accept the surplus property list for auction. A detailed list is on file at the office of the County Coordinator. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Lang to deny the Application for Abatement of Penalties and Interest of F. Douglas Bolstorff in regard to parcel identification number R07.004.0020 for taxes payable in 2004. The basis for denial is consistency with current policy and practice. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Cummings to authorize the employment of a part-time, non-benefited salaried employee in the

Department of Corrections for the mentoring program with a monthly salary of \$650.00 based on an estimated ten (10) hours per week effective March 7, 2005. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to extend the Letter of Understanding with Austin/Mower County Area Transit under the same terms and conditions for ten hours per week of administrative duties effective March 5, 2005 for three months and amend the 2005 Coordinator Budget by increasing revenues and decreasing expenses by \$3,063.00 each. Motion carried.

Date: March 8, 2005

Res. #23-05

RESOLUTION

On motion of Commissioner Lang, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 8, 2005 at the Courthouse, Austin, Minnesota.

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention & Assistance Projects; and

WHEREAS, the Southeastern Minnesota Housing Network, working through: 1) Olmsted Community Action, 2) SEMCAC, and 3) Three Rivers Community Action, has developed a renewal application for the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program; and

WHEREAS, the Southeastern Minnesota Housing Network through Olmsted Community Action, SEMCAC, and Three Rivers Community Action has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program;

NOW, THEREFORE BE IT RESOLVED, that the Southeastern Minnesota Housing Network is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program in the County of Mower, in Minnesota.

Passed and approved this 8th day of March, 2005.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion by Commissioner Ellingson, seconded by Commissioner Lang to adjourn the meeting at 11:14 a.m. until March 22, 2005 at 8:30 a.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

INDEX

- 2**
2005 budget amendment
 coordinator, 59
 highway
 storm sewer project, 58
- A**
application for funds
 Safe Havens Grant, 54
- B**
bi-monthly bills, 56
- D**
Designing Feedlot Improvements Under Open Lot
 Agreements
 SEMN Water Resources Bd, 56
destruction of files, 54
- F**
fee schedule
 Corrections
 4-1-05, 56
- I**
Income Maintenance Actions, 55
Investment Oversight Committee
 established, 56
- L**
Letter of Understanding extended
 AMCAT
 administrative duties, 59
- M**
military leave pay
- Treasurer
 15 days, 55
minutes
 3-1-05, 57
miscellaneous bills, 58
- P**
part-time, non-benefited employee
 Dept. of Corrections, 58
Purchase of Service Agreements
 Cedar House
 Mental Health Assessments, 54
- R**
REM, Inc.
 certified as Children's Therapeutic Services
 provider, 54
Res. #22-05
 reassignment of investment functions
 temporary, 55
Res. #23-05
 Application for MHFA Family Homeless
 Prevention & Assistance Program, 59
Resolution #17-05
 amended
 9 tons per axle along CSAH No. 2, 58
- S**
Social Service Actions, 54
storm sewer project
 Meadows
 CSAH21 & Co. Rd. 51, Austin Twp, 58
surplus property
 auction, 58
 donation to Riverland, 56
- T**
tax abatement – DENIED
 Bolstorff R07.004.0020, 58
temporary Public Health Nurse, 55