

**SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS**

January 25, 2005

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 25, 2005 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz:     Raymond Tucker, Chair  
  David Hillier  
  Dick Lang  
  Garry E. Ellingson  
  Richard Cummings  
  Craig Oscarson, County Coordinator

**GENERAL:**

Report on out of home placement for 2004.

Commissioner Cummings moved and Commissioner Lang seconded to approve local certification of REM Minnesota, Inc. as a provider of Adult Rehabilitative Mental Health Services, (ARMHS). Motion carried.

Commissioner Ellingson moved and Commissioner Lang seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Cedar Branch DAC – approve amendment to contract to add job coaching, effective, January 1, 2005 to June 30, 2005.
- b. Family Focus – renew contract for Residential Services, effective January 1, 2005 to December 31, 2005.
- c. Mower County Seniors, Inc. – approve contract for volunteer transportation, effective January 1, 2004 to December 31, 2004, subject to MN DHS approval.
- d. Mower County Seniors, Inc. – approve amendment to contract for Volunteer Transportation Services, effective January 1, 2005 to December 31, 2005, subject to MN DHS approval.
- e. Lutheran Social Services (Adams Group Home) – renew contract for Waivered Services, effective January 1, 2005 to December 31, 2005.
- f. Joed & Brian Davis – approve Group Residential Housing Agreement, effective January 15, 2005 to June 30, 2006.
- g. REM, Minnesota, Inc. – approve contract for Residential Services, effective February 1, 2005 to December 31, 2005.

Motion carried.

Commissioner Cummings moved and Commissioner Hillier seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Date: January 25, 2005**

**Res. #07-05**

**RESOLUTION**

On motion of Commissioner Hillier, seconded by Commissioner Ellingson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 25, 2005 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, record of social service plan cards, purchase of services abstract, payment authorizations, and payment records for the period January 1, 2004 through January 31, 2004 are hereby approved.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of January 2004 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Community Social Services for Mower County has been advised that all Social Service and Welfare Claims against Mower County submitted for payment in the month of January 2004 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Welfare Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye. Passed and approved this 25<sup>th</sup> day of January, 2005.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: January 25, 2005**

**Res. #08-05**

**RESOLUTION**

On motion of Commissioner Cummings, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 25, 2005 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the 106 Welfare Information Form, the General Assistance Budget Form, and Emergency Assistance Forms, and Warrant Register of Payments for the period January 1, 2004 through January 31, 2004 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments authorized by Director Actions and issued during the month of January 2004 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records and Board List in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of January 2004 for employees of the Department of Human Services as documented in the Department in the Personnel Abstracts, Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of January 2004 as listed on the Report of Refunds and Cancellation, DPW 759, are hereby acknowledged as received.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye. Passed and approved this 25<sup>th</sup> day of January, 2005.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion made by Commissioner Lang, seconded by Commissioner Cummings to authorize the use of County funds and staff to negotiate and sign purchase option agreements with the affected property owners along the next segment of the Shooting Star Trail from Taopi to Adams. County costs shall be reimbursed if the state bonding bill is approved and includes the Shooting Star Trail as a project. Said purchase agreements shall include the purchase price and the option shall not exceed \$200 per parcel. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Cummings to increase the maximum ISTS loan amount for both mound systems and in ground systems by \$500 over the current policy amounts effective February 1, 2005. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Cummings to increase the lab rates for small city contracts from \$12.50 to \$15.00 per test for both Coliform Bacteria and Nitrates effective January 1, 2005. Motion carried.

Commissioner Cummings, for the Building Committee, provided an update that the committee had met with the fair board and historical society and have been reviewing the streets at the fairgrounds needing repairs.

Commissioner Ellingson provided the Board with an update of the Criminal Justice Center project. A meeting with the architects was held on January 19<sup>th</sup> and departments reviewed the architect's needs assessments. KKE will be revising the needs assessment based on the information from the meetings. Commissioner Hillier proposed that the commissioners plan a visit to the Steele County jail facility. Tentative dates for a Steele County Jail tour would be February 10 or 11<sup>th</sup>. County Coordinator Oscarson reported that representatives from the City were also present at the meetings with KKE and it is still the desire of the City to have the county remain in the downtown area. KKE was requested to analyze if the anticipated size of the needed facility would "fit" in the downtown area.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion made by Commissioner Cummings, seconded by Commissioner Hillier to authorize that the chair send a letter to the commissioner of MnDOT noting the needs for repairs to HWY 56 north of Interstate 90 especially from Interstate 90 north to Brownsdale. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to approve the minutes of January 4, 2005 and January 11, 2005. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Ellingson to approve the following miscellaneous bills for immediate payment:

City of Austin	\$ 3,863.03
Ratwik, Roszak & Maloney, PA	18,834.11
Adams, Rizzi & Sween	1,667.25

and amend the 2005 coordinator's budget for an increase of \$15,000 for consulting fees from the reserve contingency. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to approve the bi-monthly bills for immediate payment.

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
413.12	ADAMS DRUG	235.61	AMERICAN SOLUTIONS FOR BUSI
113.99	AUSTIN DRUG, INC	2753.47	AUSTIN MEDICAL CENTER ATTN:
173.70	AVAYA COMMUNICATION	7331.46	AVIANDS
243.75	BAUDLER, BAUDLER, MAUS, BLAHNIK	271.51	BEAR GRAPHICS, INC
695.06	BP PRODUCTS NORTH AMERICA, INC	1383.95	CARDINAL HEALTH
14302.62	CDW GOVERNMENT, INC.	1953.72	CEDAR VALLEY SERVICES, INC
1250.00	CLINICAL & FORENSIC PSYCHOLOGY	108.40	CULLIGAN WATER TREATMENT AU
1481.30	DELL MARKETING L.P.	286.80	MICHAEL FEUERHAK
101.34	FOX ELECTRIC COMPANY, INC	532.13	GORDY'S REPAIR AND IMPLEM
202.72	GRAINGER	293.94	DOUG GROH
135.79	IDEACOM MID-AMERICA	105.00	IDEXX LABORATORIES, INC
691.74	J & K WINONA	534.64	JAKOBSON DRUG & HALLMARK S
13520.00	JONES, HAUGH & SMITH, INC.	353.03	K MART
1250.00	MARY, PHD KENNING	120.69	KEVIN KURZ
155.92	LANGUAGE LINE SERVICES	1174.54	LASER PRODUCT TECHNOLOGIES
272.13	LEXISNEXIS MATTHEW BENDER	584.70	MAGNETIC NORTH EDUCATION &
30432.38	MASYS CORPORATION	237.29	MCKESSON GENERAL MEDICAL CO
202.14	MEDDIRECT	125.55	METRO SALES, INC.
378.51	MIDTOWN AUTO CLINIC	673.39	MIDWEST WIRELESS
210.00	MINNESOTA ASSOC COUNTY ADMIN.	17976.96	MINNESOTA COUNTIES COMPUTER
1250.00	MINNESOTA DEPARTMENT OF HEALTH	102.54	MINNESOTA ELEVATOR, INC
916.00	MINNESOTA HOME CARE ASSOC	196.08	MOTOR SUPPLY COMPANY
200.00	GARY NYQUIST	126.74	PRESTO-X-COMPANY INC
160.00	PYRAMID CONCEPTS INC.	406.12	QWEST
479.92	SCHILLING SUPPLY COMPANY	739.87	SCHMIDT-GOODMAN OFFICE PROD
102.60	SHERIFF HENNEPIN COUNTY	18830.00	SHERIFF MITCHELL COUNTY
126.79	SHOPKO PHARMACY	675.00	PAUL SPYHALSKI
893.20	STAPLES CREDIT PLAN	630.00	CJIS STATE OF MINN
143.86	TIGERDIRECT.COM	101.60	RAYMOND TUCKER
7370.74	ULTIMATE DATA SYSTEMS INC	508.20	UNIFORMS UNLIMITED INC
243.20	VIKING GLASS & LOCK	995.40	VWR SCIENTIFIC
100.00	WASECA POLICE DEPARTMENT	474.71	WASTE MANAGEMENT OF SO MINN
639.34	WELLS FARGO FINANCIAL LEASING	183.19	WEST GROUP
617.48	YOUNGS		
	32 PAYMENTS LESS THAN \$100	1,410.98	

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

GENERAL FUND		\$141,886.55	* TOTAL
ROAD & BRIDGE FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
106.67	BOYER TRUCKS - ROGERS	20366.76	CARGILL INC
155.73	CATCO	203.50	CINTAS FIRST AID & SAFETY
449.55	CONTINENTAL RESEARCH CORP.	642.00	DEXTER LP, INC
640.94	ETTERMAN ENTERPRISES	2251.98	GLOBAL EQUIPMENT COMPANY
546.94	HARTY MECHANICAL, INC.	11370.00	JONES, HAUGH & SMITH, INC.
480.00	KOCH, INC.	162.19	LEEF BROS., INC.
348.30	THE LIGHTING CONNECTION	2500.00	LOVERINK DRAINAGE
138.54	MISSISSIPPI WELDERS SUPPLY CO.	148.86	MOTOR SUPPLY COMPANY
176.04	PETROBLEND CORP.	388.63	PROLINE DIST., INC
578.74	RAK INDUSTRIES	105.17	SMYTH COMPANIES, INC
119.93	STAPLES CREDIT PLAN	150.00	STATE OF MINNESOTA LABOR &
379.99	STATE OF MINNESOTA,	142.64	DAVE SYVERSON FORD
300.00	PETER WERNER	5487.40	ZIEGLER, INC
	14 PAYMENTS LESS THAN \$100	694.41	
ROAD & BRIDGE FUND		\$49,034.91	* TOTAL
SOCIAL SERVICE FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
	1 PAYMENTS LESS THAN \$100	50.00	
SOCIAL SERVICE FUND		\$50.00	* TOTAL
MOWER COUNTY TRANSIT-PUBLIC TRANSP.			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
6469.44	CITY OF AUSTIN		
	0 PAYMENTS LESS THAN \$100	.00	
MOWER COUNTY TRANSIT-PUBLIC TRANSP.		\$6,469.44	* TOTAL
SOLID WASTE/RECYCLING FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
23840.48	CEDAR VALLEY SERVICES, INC	5091.25	IVERSON HAULING
170.82	NORTHLAND CHEMICAL CORP	1300.00	SEMREX
519.59	WASTE MANAGEMENT OF SO MINNESO		
	8 PAYMENTS LESS THAN \$100	143.03	
SOLID WASTE/RECYCLING FUND		\$31,065.17	* TOTAL
DITCH FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
2400.00	RINKE-NOONAN		
	1 PAYMENTS LESS THAN \$100	72.88	
DITCH FUND		\$2,472.88	* TOTAL
FAMILY CONNECTIONS			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
232.10	MIDWEST WIRELESS		
	0 PAYMENTS LESS THAN \$100	.00	
FAMILY CONNECTIONS		\$232.10	* TOTAL
****	FINAL TOTAL.....	\$231,211.05	****

Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to approve the Letter of Understanding with Austin/Mower County Area Transit for a temporary part-time non-benefited employee to perform miscellaneous maintenance duties (an average of 14 hours per week) for the AMCAT board. Mower County will be reimbursed by AMCAT at \$12.00 per hour plus associated payroll costs. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to approve the 2005 Fiscal Agent Agreement with Family Connections. Motion carried.

**Date: January 25, 2005**

**Res. #09-05**

**RESOLUTION**

On motion of Commissioner Lang, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 25, 2005 at the Courthouse, Austin, Minnesota.

**WHEREAS:** Minnesota Community Action Agencies are celebrating a 40 year history of promoting economic stability within our communities through the provision of leadership, resources, support and advocacy to families and individuals in financial need; and

**WHEREAS:** Minnesota Community Action Agencies offer opportunities for economic stability, self sufficiency and advancement to thousands of individuals and families in all 87 counties each year through the provision of resources to meet basic needs, welfare-to-work and job skills development services, educational and asset development options for long-term economic advancement, home ownership opportunities, and advocacy efforts that ensure Minnesota families and individuals can live with dignity in our communities; and

**WHEREAS:** Minnesota Community Action Agencies provide leadership in creating and advocating for responsible policy development that addresses the need to eliminate the conditions that keep people in poverty; and

**WHEREAS:** Minnesota Community Action Agencies collaborate with a broad range of community partners including local government, school districts, human service organizations, non-profit groups, the business community, the faith community, and civic organizations in the development and implementation of strategies that assist people to leave poverty and to own a stake in their communities; and

**WHEREAS:** Minnesota Community Action Agencies provide a significant return on investment to Mower County; and to counties throughout the state, as demonstrated through outcome-based measurement research; and

**WHEREAS:** Minnesota Community Action Agencies rely on the Community Action Grant as core funding to provide Mower County with critical safety net services, innovative and cost effective programs, responsible and forward-thinking community development efforts, and millions of additional leveraged dollars through local, state and federal partnerships; and

**WHEREAS:** Requests for Community Action services has increased over the past two years, while significant decreases in our state's Community Action Grant allocation has

resulted in the loss of Community Action capacity to meet the needs of residents in Mower County, contributing to further destabilization of our local economy; and

**WHEREAS:** If funding for the Community Action Grant is not restored, critical services to Mower County residents will be reduced and will result in placing severe financial stress on our households, communities and county;

**THEREFORE, LET IT BE RESOLVED THAT:** The County Board of Commissioners supports actions that would increase state funding, through the Community Action Grant, to Minnesota's Community Action Agencies. This action will ensure that adequate resources are in place for Mower County, and all of Minnesota's counties, to promote strengthened economic stability and greater prosperity for our state and for all Minnesotans.

Passed and approved this 25<sup>th</sup> day of January, 2005.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion by Commissioner Cummings, seconded by Commissioner Ellingson to accept a donation from the American Legion Auxiliary in the amount of \$79.00 to replenish sand bags. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Hillier to approve the Purchase Agreement with the Housing & Redevelopment Authority of Austin authorizing Mower County to purchase Lots 1 & 10, Block 15, Original Village, City of Austin from the HRA for \$225,000 plus appropriate closing costs contingent upon the property being appropriately vacated and the trap cleaned out. The building is being purchased for a transit garage. Motion carried.

Sue Davis, County Recorder, presented a Fidlar Software agreement for Laredo/Tapestry, which program would allow the public to access the recorder's records via the internet for a fee. It was the Recorder's recommendation to enter into the agreement, collect deposits from interested persons to access the records via the internet and then bill the recipients.

Motion made by Commissioner Cummings, seconded by Commissioner Lang to approve the agreement between Mower County and Fidlar Software for the Laredo/Tapestry program in the Recorder's office subject to approval of the County Attorney and the MIS Manager. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Cummings to authorize the County Recorder to sign client contracts with the users of the Laredo/Tapestry program. The Client Contract form is subject to County Attorney approval. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to authorize the chair and county coordinator to sign the Ratification Statement to ratify the following agreements with the Minnesota Counties Computer Cooperative Tax User Group & ACS: 1) Minnesota Property Tax License Agreement; 2) Minnesota Property Tax Maintenance and Support Agreement and 3) Minnesota Property Tax Stabilization Plan all effective January 1, 2006 through December 31, 2008. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang, to amend the board motion of January 11, 2005 that authorizes the County Engineer to sign an option agreement to purchase land to construct a radio tower for law enforcement/public safety in an amount not to exceed ~~\$200~~ \$400 with the final purchase subject to County Board approval. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Cummings to approve the request of the County Treasurer to cancel uncashed warrants issued more than one year ago in accordance with the Mower County Check Cancellation Policy. Motion carried. A list of the cancelled warrants is on file in the office of the County Treasurer.

Motion by Commissioner Ellingson, seconded by Commissioner Hillier to adjourn the meeting at 10:59 a.m. until February 1, 2005 at 1:00 p.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**  
**By:** \_\_\_\_\_  
**Clerk/Coordinator**

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