

**SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS**

January 11, 2005

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 11, 2005 at 8:30 A.M. at the Courthouse in Austin, Minnesota.

All members present, viz:     Raymond Tucker, Chair  
  David Hillier  
  Dick Lang  
  Garry E. Ellingson  
  Richard Cummings (8:45 a.m.)  
  Craig Oscarson, County Coordinator

**GENERAL:**

Commissioner Lang moved and Commissioner Hillier seconded to cancel the Sheriff's Youth Program Contract for Day Treatment Services, and to set the effective date of the cancellation to coincide with the effective date set by the Austin Public School district for their responsibilities under the contract. Motion carried.

Commissioner Cummings arrived at the meeting (8:45 a.m.)

Commissioner Ellingson moved and Commissioner Hillier seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Mower County Seniors, Inc. – renew contract for Chore Services, effective January 1, 2005 to December 31, 2005.
- b. Austin Medical Center – renew contract for Chemical Dependency Treatment Fund, effective January 1, 2005 to December 31, 2005.
- c. Gary Corcoran – renew contract for Mental Health, Case Management & Outreach Services, effective January 1, 2005 to December 31, 2005.
- d. Todd Moran – approve amendment to contract for Mental Health Case Management Services, effective January 1, 2005 to April 30, 2006.
- e. Anne Jelinek – approve amendment to contract for Mental Health Case Management Services, effective January 1, 2005 to December 31, 2005.
- f. Susan Rockers-Wittkopp – approve amendment to contract for Mental Health Case Management Services, effective January 1, 2005 to February 28, 2006.
- g. Cedar House – approve amendment to contract for Mental Health Case Management Services, effective January 1, 2005 to December 31, 2005.
- h. Austin Medical Center – renew contract for Home Health Services, effective January 1, 2005 to December 31, 2005.
- i. Austin Medical Center – renew contract for Mental Health Services, effective January 1, 2005 to December 31, 2005.

- j. Sheriff's Youth Programs – renew contract for Residential Services, effective January 1, 2005 to December 31, 2005.
- k. Sheriff's Youth Programs – approve amendment to add Professional Foster Care Services to contract, effective January 1, 2005 to December 31, 2005.
- l. Gerard Treatment Programs – renew contract for Residential Services, effective January 1, 2005 to December 31, 2005.

Motion carried.

Commissioner Cummings moved and Commissioner Lang seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**SOCIAL SERVICE ACTIONS:**

Commissioner Hillier moved and Commissioner Ellingson seconded to approve the Social Service Actions. Motion carried.

**INCOME MAINTENANCE ACTIONS:**

Commissioner Hillier moved and Commissioner Cummings seconded to approve the Income Maintenance Actions. Motion carried.

Commissioner Ellingson reported for the solid waste committee that at a recent regional meeting it was noted that 2004 was a good year in terms of total waste removed from the waste system by recycling and other means..

Kathy Lientz, Office Support Specialist, Sr. in the Department of Corrections, was recognized as the employee of the month.

Deputy Ellis and canine, Tazar, appeared before the Board. Tazar took first place at both the regional and national canine competitions for police canine units in narcotic and suspect apprehension. Tazar shall be also featured on an Animal Planet special this spring called "Canine Cops – Best in the Nation".

Commissioner Cummings reported for the water committee that grants will be received however expenses will be incurred prior to reimbursement. It was noted that there may need to be a pool of money established by the participating counties to fund the expenses prior to reimbursement.

Motion made by Commissioner Ellingson, seconded by Commissioner Hillier to approve the minutes of December 28, 2004. Motion carried.

Motion made by Commissioner Hillier, seconded by Dick Lang to approve the bi-monthly bills for immediate payment.

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1235.57	ADAMS DRUG	194.39	AMERICAN SOLUTIONS FOR BUSI
306.30	AMERICINN OF BEMIDJI	111.64	AUSTIN DRUG, INC
227.00	AUSTIN MEDICAL CENTER ATTN:CAS	1147.17	AUSTIN NEWSPAPERS, INC
232.40	MYLES BENDTSEN	401.00	BUDGET OIL CO
225.00	BUREAU OF CRIMINAL APPREHENSIO	144.00	RUBY CAMPOS
3161.26	CEDAR RIVER ED DISTRICT	108.40	CULLIGAN WATER TREATMENT AU
1722.00	DELL MARKETING L.P.	339.13	DANIEL DONNELLY LAW FIRM
1594.16	DTI	188.00	ECHO LANES
180.75	ESKENS,GIBSON & BEHM LAW OFFIC	252.65	JOHN GRASS
351.45	HEMOCUE INC	151264.97	HESELTON CONSTRUCTION LLC
1134.17	IKON OFFICE SOLUTIONS	965.00	INTERTECHNOLOGIES GROUP
400.94	J & K WINONA	550.00	JOHN E REID & ASSOC
3887.50	JONES,HAUGH & SMITH, INC.	1290.00	KAUS RADIO
1794.66	KEY MUNICIPAL FINANCE INC	260.81	LASER PRODUCT TECHNOLOGIES
111.83	THE LIGHTING CONNECTION	401.47	MARTIN BROS
531.04	MEDTRONIC PHYSIO-CONTROL	150.00	MID STATES ORGANIZED CRIME
232.37	MIDWEST WIRELESS	4404.78	MINNESOTA COUNTIES COMPUTER
894.60	MITCHELL COUNTY REGIONAL HEALT	150.00	MN DEPT OF HEALTH
247.50	MONARCH PHARMACEUTICALS INC	356.00	MOWER COUNTY SHOPPER
259.07	M.J. O'CONNOR, INC.	139.13	OFFICE SOLUTION PROVIDERS
3245.18	PARAGON PRINTING & MAILING INC	150.00	RISK & NEEDS ASSESSMENTS
809.78	SCHILLING SUPPLY COMPANY	545.28	SCHMIDT-GOODMAN OFFICE PROD
958.50	SERVICEMASTER CLEAN	230.00	SEVEN COUNTY PROCESS SERVER
1713.29	SHERIFF GOODHUE COUNTY	1165.99	SMYTH COMPANIES, INC
3100.00	SOUTHEAST MN WATER RESOURCES	125.00	SSL AMERICAS,INC
9300.00	STEELE COUNTY DETENTION CENTER	195.64	BILL SWEETSER
10200.00	VANGUARD APPRAISALS, INC	254.00	DAN VERMILYEA
203.55	PAUL WAHLSTROM	143.78	WELLS FARGO FINANCIAL LEAS
4432.33	WEST GROUP		
	30 PAYMENTS LESS THAN \$100	1,190.26	
GENERAL FUND		\$219,510.69	* TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
270.00	BAUDOIN OIL COMPANY	420.00	BOE BROTHERS TILING,INC
3792.77	CARGILL INC	163.00	CORKY'S CORNER, INC.
754.00	DEXTER LP, INC	299.90	CHRIS EASTVOLD
360.00	FERRELLGAS-AUSTIN	193.53	FORCE AMERICA, INC.
155.13	GRAINGER	556.10	HANSON TIRE OF AUSTIN INC
1066.52	HANSON TIRE SERVICE	478.93	INTERSTATE BATTERY SYSTEMS
366.15	LAWSON PRODUCTS, INC	118.66	LEEF BROS., INC.
144.61	MANTEK	139.63	MISSISSIPPI WELDERS SUPPLY
1437.00	OSMUNDSON BROS. CONTRACTORS, I	152.83	PETROBLEND CORP.
578.78	PROLINE DIST., INC	173.72	ROCHESTER PETROLEUM EQUIPM
473.93	MR. SAM COMMUNICATIONS	440.91	SMYTH COMPANIES, INC
149.95	KEVIN WHALEN	487.87	ZIEGLER, INC
	19 PAYMENTS LESS THAN \$100	814.17	
ROAD & BRIDGE FUND		\$13,988.09	* TOTAL

SOCIAL SERVICE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
113.72	IKON OFFICE SOLUTIONS		
	0 PAYMENTS LESS THAN \$100	.00	
SOCIAL SERVICE FUND		\$113.72	* TOTAL

SOLID WASTE/RECYCLING FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1892.67	M.J. O'CONNOR, INC.	6815.38	ONYX ENVIRONMENTAL SERVICES
	5 PAYMENTS LESS THAN \$100	91.59	
SOLID WASTE/RECYCLING FUND		\$8,799.64	* TOTAL

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

BUILDING FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
485.12	IDEACOM MID-AMERICA INC		
	0 PAYMENTS LESS THAN \$100	.00	
BUILDING FUND		\$485.12	* TOTAL
DITCH FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
2150.54	BOE BROTHERS TILING, INC	300.00	BUSTAD DOZING AND
EXCAVATING			
109.00	HATLE DRAINAGE & CONSTRUCTION,		
	0 PAYMENTS LESS THAN \$100	.00	
DITCH FUND		\$2,559.54	* TOTAL
****	FINAL TOTAL.....	\$245,456.80	****

Motion carried.

Motion made by Commissioner Cummings, seconded by Commissioner Hillier to set the Board of Equalization for Tuesday, June 14<sup>th</sup> at 1:00 p.m. in the Mower County Board room. Motion carried.

Daryl Franklin reported to the board that the planning commission had advertised for a candidate to replace Brian McAlister who had been on the planning commission for 9 years and presented a list of 6 individuals interested in serving on the commission.

Motion made by Commissioner Cummings, seconded by Commissioner Ellingson to appoint James Risius to the planning commission for a three (3) year term to commence on January 1, 2005 and to expire on December 31, 2007. Motion carried.

**Date: January 11, 2005**

**Res. #06-05**

**RESOLUTION**

On motion of Commissioner Cummings, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 11, 2005 at the Courthouse, Austin, Minnesota.

WHEREAS, the County operates programs that receive federal funding; and

WHEREAS, the County supports these programs with support services paid from County-appropriated funds;

WHEREAS, the federal government, acting through its cognizant agent the State of Minnesota, Department of Human Services, will pay a fair share of these support costs if documented by an approved cost allocation plan; and

WHEREAS, the Foundation has retained MAXIMUS, (Consultant), a firm that is knowledgeable and experienced in the requirements of developing and negotiating such cost allocation plans; and

WHEREAS, the County desires to engage the Foundation to assist in developing a cost allocation plan to identify support services performed in fiscal years 2004 and which will result in cost reimbursements during the calendar year 2006 that conforms to federal requirements and will be approved by the State of Minnesota, Department of Human Services, acting as a federal cognizant agent;

NOW THEREFORE BE IT RESOLVED, that Mower County enter into an agreement with Minnesota Counties Research Foundation to provide 2004 professional consulting services for cost allocations at a fee of \$7,600 per year and authorize the Mower County Chair to sign the agreement.

Passed and approved this 11<sup>th</sup> day of January, 2005.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to approve the Letter of Understanding with Austin/Mower County Area Transit to allow an employee to perform temporary part-time administrative duties (approximately two months on an average of ten hours per week) for the AMCAT board to be reimbursed by AMCAT at \$23.91 per hour and amend the 2005 coordinator budget by increasing revenues and decreasing expenses by \$2400 each. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Hillier to authorize the County Engineer to sign an option agreement to purchase land to construct a radio tower for law enforcement/public safety in an amount not to exceed \$200 with the final purchase subject to County Board approval. Motion carried.

It was noted that the Fair Board was planning a summit meeting in Dexter on Saturday, February 5, 2005 at 9:00 a.m.

Bev Nordby, Soil and Water Conservation District, presented a proposal for a 2004 Mower County Environmental Grant Application. A wetland restoration study could be conducted by Lawler Environmental at a cost of \$10,700 to provide a detailed study of the upper Cedar watershed providing GIS mapping and soil analysis, etc.

Mike Hanson, County Engineer, noted that the environmental information could be useful by the highway department.

Daryl Franklin, Environmental Services Director, noted that the county has money left in a county established special water project fund.

Motion made by Commissioner Cummings, seconded by Commissioner Ellingson to approve the 2004 Mower County Environmental Grant Application of the Mower County Soil and Water District for a wetland restoration study of the upper Cedar watershed at a cost of \$10,700; authorizing payment upon completion of the project and waiving the twenty-five percent (25%) district contribution of the County's grant program. Motion carried.

Motion by Commissioner Ellingson, seconded by Commissioner Hillier to adjourn the meeting at 11:02 A.M. until January 25, 2005 at 8:30 A.M.. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_ **Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

**INDEX**

**2**

2004 Mower County Environmental Grant  
Application  
wetland restoration study, 14

**A**

Anne Jelinek  
amend for mental health services, 9  
Austin Medical Center  
renew for chemical dependency treatment, 9  
renew for home health services, 9  
renew for mental health services, 9  
Austin/Mower County Area Transit  
letter of understanding  
temporary employee, 13

**B**

bi-monthly bills for immediate payment, 10  
Board of Equalization  
set 6/14/05, 12

**C**

Cedar House  
amend for mental health services, 9

**D**

Deputy Ellis and canine, Tazar, 10  
destruction of designated Agency files, 10

**E**

employee of the month  
Kathy Lientz, 10

**G**

Gary Corcoran  
renew for mental health, case management and  
outreach services, 9

Gerard Treatment Programs  
renew for residential services, 10

**I**

Income Maintenance Actions, 10

**M**

minutes  
12/28/04, 10  
Mower County Seniors, Inc.  
renew for Chore Services, 9

**O**

option agreement to purchase land  
radio tower, 13

**P**

planning commission  
appoint James Risius, 12

**R**

**Res. #06-05**  
contact with MN Counties Research Foundation  
for consulting services, 12

**S**

Sheriff's Youth Program Contract  
cancel contract for Day Services, 9  
Sheriff's Youth Programs  
amend to add Professional Foster Care services, 10  
renew for residential services, 10  
Social Service Actions, 10  
Susan Rockers-Wittkopp  
amend for mental health services, 9

**T**

Todd Moran  
amend for mental health services, 9