

**SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS**

December 28, 2004

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session December 28, 2004 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz:     Richard Cummings, Chair  
                                          Raymond Tucker  
                                          David Hillier  
                                          Dick Lang  
                                          Garry Ellingson  
                                          Craig Oscarson, County Coordinator

**GENERAL:**

The Board received notice of possible discontinuance of SYP Day Treatment Program effective January 31, 2005.

Commissioner Ellingson moved and Commissioner Lang seconded to extend the current contract with SE MN Workforce Development, Inc. for employment services to March 31, 2005 and to offer an identical agreement to Wapiti Meadows Community Technologies and Services, Inc. for the period January 1, 2005 through March 31, 2005, pending the development of a performance based contract for both providers. Motion carried. Commissioner Tucker abstained.

Commissioner Tucker moved and Commissioner Lang seconded to increase current rates of reimbursement to the following vendors for Calendar year 2005:

1.     Sheriff's Youth Programs of Minnesota Professional Foster Care and Halstenson Shelter – 8.5%, subject to renegotiation upon submittal of quarterly financial and statistical reports.
2.     Family Focus, Inc. – 2%
3.     Gerard Treatment programs – 2.5%

Motion carried.

Commissioner Hillier moved and Commissioner Ellingson seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a.     Anne Jelinek – renew contract for Mental Health Services, effective January 1, 2005 to December 31, 2005.
- b.     Cedar Valley Services – renew contract for Employer of Record Services,

effective January 1, 2005 to December 31, 2005

- c. Cedar Valley Services – renew contract for Extended Employment Services, effective January 1, 2005 to December 31, 2005.
- d. Mower Council for the Handicapped, Inc. – renew contract for Case Management Services, effective January 1, 2005 to December 31, 2005.

Motion carried.

Commissioner Ellingson moved and Commissioner Tucker seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**SOCIAL SERVICE ACTIONS:**

**Date: December 28, 2004**

**Res. #103-04**

**RESOLUTION**

On motion of Commissioner Lang, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 28, 2004 at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, record of social service plan cards, purchase of services abstract, payment authorizations, and payment records for the period December 1, 2004 through December 31, 2004 are hereby approved.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of December 2004 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Community Social Services for Mower County has been advised that all Social Service and Welfare Claims against Mower County submitted

for payment in the month of December 2004 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Welfare Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**INCOME MAINTENANCE ACTIONS:**

**Date: December 28, 2004**

**Res. #104-04**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 28, 2004, at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the 106 Welfare Information Form, the General Assistance Budget Form, and Emergency Assistance Forms, and Warrant Register of Payments for the period December 1, 2004 through December 31, 2004 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments authorized by Director Actions and issued during the month of December 2004 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records and Board List in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of December 2004 for employees of the Department of Human Services as documented in the Department in the Personnel Abstracts, Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of December 2004 as listed on the Report of Refunds and Cancellation, DPW 759, are hereby acknowledged as received.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: December 28, 2004**

**Res. #105-04**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Ellingson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 28, 2004 at the Courthouse, Austin, Minnesota.

**BE IT RESOLVED THAT;** the annual salaries for elected officials for Mower County, except County Commissioners, be set as follows for 2005:

- 1) County Attorney  
as of 1/1/05 .....\$76,218.90  
as of 1/6/05.....79,158.56
- 2) County Auditor  
as of 1/1/05.....\$60,451.87
- 3) County Recorder  
as of 1/01/05.....\$56,752.59  
as of 1/05/05.....58,602.13
- 4) County Sheriff  
as of 1/01/05 .....\$70,447.73  
as of 1/06/05.....72,919.60
- 5) County Treasurer

as of 1/01/05.....\$53,053.73  
as of 1/06/05.....54,903.26

**BE IT FURTHER RESOLVED**, that said salaries are set in a manner to be consistent with other Mower County employees and their pay equity evaluation system.

Passed and approved this 28<sup>th</sup> day of December, 2004.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion by Commissioner Tucker, seconded by Commissioner Ellingson to set the 2005 non-union employees salaries at an increase of approximately three percent (3%) subject to the 2005 pay chart on file in the Mower County Human Resource Office and also approve step increases when employees are eligible on their anniversary dates. The three percent (3%) increase includes bailiffs and guards. In addition, the non-union employee's portion of family health insurance for the year 2005 is set at \$217.95 per month for the base plan. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Ellingson to set the elected official's portion of family health insurance for 2005 at \$217.95 per month for the base plan. Motion carried.

**Date: December 28, 2004**

**Res. #106-04**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Ellingson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 28, 2004 at the Courthouse, Austin, Minnesota.

**BE IT RESOLVED**, that a per diem of forty dollars (\$40) be set for the following County Commissioner working committees:

- 1) Finance (budget meetings only)
- 2) Road and Bridge
- 3) Personnel (Monthly meeting, Union grievances and negotiations)
- 4) Ag Extension

- 5) Planning Commission
- 6) Community Health Services
- 7) RC & D
- 8) All State AMC Committees
- 9) AMC District IX
- 10) All Joint Powers Boards
- 11) Solid Waste Advisory
- 12) Building
- 13) Human Services Advisory (monthly meeting)
- 14) Feedlot Advisory
- 15) SEMCAC
- 16) EMS Joint Powers Board
- 17) PIC
- 18) Human Services/PMAP
- 19) All AMC and NACo Meetings and Conferences

**BE IT FURTHER RESOLVED** that all other previously stated non-county board working committees (Book U-49, U-53, U-233 & U-234) be forty dollars (\$40);

**BE IT FURTHER RESOLVED** that the Commissioners salaries for 2005 be set at \$22,120.00 payable in bi-weekly installments.

Passed and approved this 28<sup>th</sup> day of December, 2004.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chair

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: December 28, 2004**

**Res. #107-04**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 28, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, elected officials serving as a department head in Mower County are eligible to participate in the Minnesota Post Retirement Health Care Savings Plan

(PRHCSP) established under Minnesota Statutes, section 352.98 (Minn. Supp. 2002) and as outlined in the Minnesota State Retirement System's Trust and Plan Documents;

BE IT RESOLVED, that all funds collected by the employer on behalf of the employee will be deposited into the employee's post retirement health care savings plan account;

BE IT FURTHER RESOLVED, that the plan will start January 1, 2005 and run through December 31, 2006;

BE IT FURTHER RESOLVED, that the years of service is the number of years of service at the beginning of the plan (January 1, 2005) and contributions are designated as follows:

- Employees with 36+ years of service will contribute six percent (6%) of pay.
- Employees with 26 – 35 years of service will contribute two percent (2%) of pay.
- Employees with 16 – 25 years of service will contribute one-half percent (.5%) of pay.
- Employees with 6 - 15 years of service will contribute fifteen percent (15%) of pay.
- Employees with less than 6 years of service will contribute one percent (1%) of pay.

Passed and approved this 28<sup>th</sup> day of December, 2004.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chair**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion by Commissioner Tucker, seconded by Commissioner Ellingson to authorize a temporary Public Health Nurse for up to 15 hours per week for up to 90 days to cover a medical leave of a full-time employee. The temporary hours are to be accomplished by expanding a current part-time school nurse position. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Lang to approve the following fee increases effective January 1, 2005:

<b>Department</b>	<b>Fee Description</b>	<b>Fee</b>
Recorder	Customer photocopies	\$1/copy
Recorder	Mailing Fee	\$5/packet
Recorder	Real estate CD for transactions	\$250/month
Recorder	Mortgage assignment fee	\$5/assignment
Nursing	Vaccinations	\$15/dose
Sheriff	Civil Process	65.00
Sheriff	Mortgage foreclosure sales and redemption	125.00

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Sheriff	Deputy Escort	\$50/hour
Sheriff	Writs of Execution	5%
Environmental Services	ISTS Permit	500.00
Environmental Services	Lab-Nitrate and Bacteria	40.00
Environmental Services	Lab-total coliform	20.00
Environmental Services	Lab-Nitrate-Nitrogen	20.00
Environmental Services	Lab-Out of County Water	50.00
Environmental Services	Lab-Water Test Collected	100.00
Environmental Services	Lab-Fluoride	15.00
Environmental Services	Lab-BOD	45.00
Environmental Services	Lab-BOD (small cities)	40.00
Environmental Services	Lab-TSS	15.00
Environmental Services	Lab-TSS (small cities)	13.00
Environmental Services	Lab-Fecal	20.00
Environmental Services	Lab-Fluoride per year	500.00
Auditor	List of Delinquent taxes	\$100.00
Auditor	Confession of Judgment	\$75 + \$15 maint.
Auditor	Splits - platted areas	50.00
Auditor	Splits - meets and bounds	150.00
Auditor	New Plats	200.00
Auditor	<u>TIF Districts:</u>	
	1 New TIF EMV estimates/final	\$50/pin
	2 New TIF set up fee	250.00
	3 Existing/new TIF modification or decertification	200.00
	4 Existing/new TIF annual maintenance	100.00
Auditor	Auditor Certificate	150.00

Motion carried.

**Date: December 28, 2004**

**Res. #108-04**

**RESOLUTION**

On motion of Commissioner Hillier, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 23, 2003 at the Courthouse, Austin, Minnesota.

**WHEREAS**, on September 14, 2004 the Mower County Board of Commissioners adopted a preliminary tax levy and set meeting dates for public hearings on said levy and County Budget,

**WHEREAS**, on December 2, 2004, a public Truth in Taxation hearing was held with formal action to be taken on December 14, 2004,

**WHEREAS**, on December 14, 2004, the 2005 net property tax levy was set at \$9,971,613.00,

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**WHEREAS**, on December 14, 2004 the 2005 Solid Waste Service Charge was set at \$278,723.00,

**THEREFORE BE IT RESOLVED** that the 2005 Departmental expenditure budgets which were used as the basis for the property tax levy certification and as approved by the County Finance Committee are hereby formally adopted and that the 2005 budget for the County is as follows:

<b>General Government</b>	
Board of Commissioners	238,592
Courts	62,183
Administration	419,606
County Auditor	135,821
County Treasurer	224,884
County Assessor	387,921
Elections	50,894
Data Processing	336,839
Attorney	577,171
Law Library	70,804
Recorder	203,795
Planning & Zoning	199,170
Buildings & Plant	439,174
Veterans Service Officer	115,492
Accounting & Auditing	75,000
Cost Allocation	7,000
Central Services	101,029
<b>Total General Government</b>	<b>3,645,375</b>

<b>Public Safety</b>	
Sheriff	1,749,541
E-9-1-1	53,476
Sentence to Serve	33,500
Coroner	47,950
County Jail	1,393,731
Community Corrections	490,581
Civil Defense	91,245
Law Enforcement Center	433,670
Probation & Parole	225,447
Other	64,386
<b>Total Public Safety</b>	<b>4,583,527</b>

<b>Health</b>	
Community Health Services	42,790
Nursing Service	1,132,839
Womens, Infant & Children	174,544
Health Officer	1,678
Maternal & Child Health	57,233
Environmental Health	191,035
Disease Prevention	204,602
Family Health	149,298

<b>Revenues- General Government</b>	
Tax Levy	5,800,222
State Formula Aid	1,376,143
Del Tax & Penalties, Mortgage Tax	47,000
Special Assessments	55,000
License/Permits	69,826
Intergovernmental	1,141,519
Charges For Services	1,719,881
Fines & Forfeits	77,275
Investment Income	872,418
Miscellaneous	343,100
Use of Reserves	1,777,071
<b>Total General Government</b>	<b>13,279,455</b>

<b>Highways &amp; Streets</b>	
Tax Levy	1,822,053
State Formula Aid	433,594
Intergovernmental	5,995,870
Permits	12,000
Charges For Services	315,000
Miscellaneous	3,700
Use of Reserves	563,821
<b>Total Highway &amp; Streets</b>	<b>9,146,038</b>

<b>Human Services</b>	
Tax Levy	1,722,194
State Formula Aid	408,602
Intergovernmental	4,720,550
Charges For Services	598,697
Use of Reserves	526,161
<b>Total Human Services</b>	<b>7,976,204</b>

<b>Sanitation</b>	
Special Assessments	278,723
Charges For Services & Grants	249,200
<b>Total Sanitation</b>	<b>527,923</b>

<b>Ditch</b>	
Special Assessments	107,000
Interest	1,000
Use of Reserves	319,628
<b>Total Ditch Funds</b>	<b>427,628</b>

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<b>Total Health</b>	<b>1,954,019</b>
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<b>Culture &amp; Recreation</b>	
Cultural Diversity	96,217
Historical Society	33,360
Senior Citizens	33,000
Transit	20,000
Welcome Center	5,000
Other	22,450
<b>Total Culture &amp; Recreation</b>	<b>210,027</b>

<b>Conservation of Natural Resources</b>	
Cooperative Extension	136,524
Soil & Water Conservation	132,537
Feedlot	67,559
Agricultural Inspector	23,600
Agricultural Society	36,257
Water Planning	40,810
<b>Total Conservation of Natural Resources</b>	<b>437,287</b>

<b>Economic Development</b>	
Development Corporation	42,400
<b>Total Economic Development</b>	<b>42,400</b>

<b>Capital Projects</b>	<b>1,832,000</b>
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<b>Unallocated</b>	
Insurance	424,820
Contingency	150,000
<b>Total Unallocated</b>	<b>574,820</b>

<b>Total General Revenue Fund</b>	<b>13,279,455</b>
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<b>Highways &amp; Streets</b>	
Administration	451,072
Maintenance	2,810,772
Construction	5,160,642
Equipment Maintenance & Shop	591,875
Building & Grounds	131,677
<b>Total Highways &amp; Streets</b>	<b>9,146,038</b>

<b>Human Services</b>	
Income Maintenance	2,334,699
Social Services	5,641,505
<b>Total Human Services</b>	<b>7,976,204</b>

<b>Sanitation</b>	
Solid Waste	<b>527,923</b>

<b>Library</b>	
Tax Levy	<b>231,899</b>

<b>Building Maintenance Fund</b>	
Tax Levy	395,245
Intergovernmental	495,000
Use of Reserves	579,755
<b>Total Building Maintenance</b>	<b>1,470,000</b>

<b>Sewer Loan Revenue</b>	
Interest	15,000
Special Assessments - Princ	140,000
Use of Reserves	-15,000
<b>Total Revenue</b>	<b>140,000</b>
<b>Total County Revenues</b>	<b>33,199,147</b>

<b>Building Maintenance Fund</b>	
Countywide Projects/Maintenance	100,000
Fairgrounds	250,000
Transit	620,000
Jail Architect Fees	500,000
<b>Total Building Fund</b>	<b>1,470,000</b>

<b>Regional Library</b>	<b>231,899</b>
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<b>Ditch</b>	
Conservation of Natural Resources	<b>427,628</b>

<b>Sewer Loan</b>	
Contracted Services	<b>140,000</b>
<b>Total County Expenses</b>	<b>33,199,147</b>

**IT IS FURTHER RESOLVED:**

1. Departmental expenditures, except Personnel items, shall not exceed the approved budget. To provide flexibility to the department, the Budget Officer shall be authorized to amend line item budgets within a department, exclusive of personnel items, provided the total approved budget remains unchanged. All other budget amendments shall require County Board approval.
  
2. Personnel line items are based on position authorization listings and estimates of staffing needs developed during the budget preparation process. Any changes in payroll shall be subject to County Board approval through one of the following actions:
  - i. General salary adjustments authorized by the County Board;
  - ii. Salary adjustments pursuant to union contract provisions or statutory requirements;
  - iii. Specific authorization to fill a vacancy, add a new position or change a position classification.
  
3. Expenditure of funds budgeted shall be subject to applicable statutory procedures requiring proposals or bidding and any proposed expenditure in excess of \$25,000 shall be subject to prior approval of the County Board.
  
4. Department heads shall be responsible for maintaining sufficient internal departmental expenditure and receipt records to conform to requirements of this budget policy.

Passed and approved this 28<sup>th</sup> day of December, 2004.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

At this time a Public Hearing was held in regard to rescinding Article VII. Mower County Water Well Construction, Repair and Sealing Ordinance Section 6-77 through Section 6-90, and all amendments thereof and to rescind the Mower County Well Construction, Repair and Sealing Ordinance Section 6-77 through Section 6-90, effective December 31, 2004.

No one spoke for or against rescinding Article VII. Mower County Water Well Construction, Repair and Sealing Ordinance Section 6-77 through Section 6-90, and all amendments thereof and to rescind the Mower County Well Construction, Repair and Sealing Ordinance Section 6-77 through Section 6-90.

**Date: December 28, 2004**

**Ord. #05-04**

**Ordinance**

On motion of Commissioner Tucker, seconded by Commissioner Lang, the following Ordinance was unanimously passed and adopted by the Mower County Board of Commissioners at a meeting held December 28, 2004 at the Courthouse, Austin, Minnesota.

**WHEREAS**, a Notice of Intention to rescind an ordinance of the Mower County Code by the Mower County Board of Commissioners was published in the Austin Daily Herald on December 14, 2004.

**WHEREAS**, the County Board held a public hearing on said Ordinance on December 28, 2004.

**BE IT ORDAINED** that the following Ordinance of the Mower County Code be rescinded:

Article VII. Mower County Water Well Construction, Repair and Sealing Ordinance Section 6-77 through Section 6-90, and all amendments thereof.

**BE IT FURTHER ORDAINED** that the preceding rescission is effective December 31, 2004.

Passed and approved this 28<sup>th</sup> day of December, 2004.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

At this time Sherry Thorson met with the Board to discuss concerns with various County staff. Issues that were raised do not fall under the direct jurisdiction of the County Board.

At this time Royce Helmbrecht, Principal of Lyle Public School, met with the Board to discuss options for working with students who use drugs.

Motion by Commissioner Ellingson, seconded by Commissioner Tucker to approve the following miscellaneous bills for immediate payment:

KKE Engineers and Architects	\$889.61
MCIT	1,830.00
Mower County Historical Society	42,500.00

Motion carried.

Motion by Commissioner Ellingson, seconded by Commissioner Hillier to approve the following bi-monthly bills for payment:

GENERAL FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
808.50	ADAMS DRUG	152.22	ALLIED MOLD & DIE CORP
5416.57	AUSTIN MEDICAL CENTER ATTN:CAS	150.00	AUSTIN PUBLIC SCHOOLS
252.00	AVAYA COMMUNICATION	6913.77	AVIANDS
100.00	JESSICA BERKE	483.84	BEST WESTERN KELLY INN ST CLOU
792.91	BP PRODUCTS NORTH AMERICA, INC	156.00	RUBY CAMPOS
102.61	CARE EXPRESS PRODUCTS INC	833.00	CENTER FOR EVALUATION RESEARCH
113.80	DASH MEDICAL GLOVES INC.	1079.52	DELL MARKETING L.P.
330.00	DICTAPHONE SALES AGENCY	254.05	FARM & HOME PUBLISHERS
351.77	FOX ELECTRIC COMPANY, INC	180.21	FRONTIER
197.76	GLAXOSMITHKLINE	296.28	HASLER MAILING SYSTEMS
400.00	JOANN HEIMER	135.52	IDEACOM MID-AMERICA
240.03	IKON OFFICE SOLUTIONS	191.70	INTOXIMETERS, INC
423.50	J & K WINONA	129.49	K MART
888.99	KNIGHT RIDDER	443.40	LANGUAGE LINE SERVICES
974.32	LASER PRODUCT TECHNOLOGIES INC	459.00	METRO SALES, INC.
377.17	MIDWEST WIRELESS	6532.32	MIDWEST WIRELESS COMM,LLC
2402.00	MINNESOTA SHERIFF ASSOCIATION	1608.55	MITCHELL COUNTY REGIONAL HEALT
388.15	MOTOR SUPPLY COMPANY	102.00	OSAGE DENTAL ARTS

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120.00 PLUNKETT & ASSOCIATES INC			600.00 JEANNE POPPE
126.74 PRESTO-X-COMPANY INC			432.77 QWEST
1112.64 RADISSON SUITE HOTEL ST CLOUD			290.02 RELIANCE INMATE SYSTEM, INC
324.45 RS EDEN INC			540.64 SCHILLING SUPPLY COMPANY
951.63 STAPLES CREDIT PLAN			862.02 STEELE COUNTY DETENTION CENTER
132.60 UNIFORMS UNLIMITED INC			3860.00 UNIV OF MINN EXTENSION
152.40 KEITH VOORHEES			492.19 VWR SCIENTIFIC
100.00 WABASHA COUNTY COURT SERVICES			262.21 WELLS FARGO FINANCIAL LEASING
5420.52 WEST GROUP			
	33 PAYMENTS LESS THAN \$100		1,688.70
GENERAL FUND			\$52,130.48 * TOTAL
ROAD & BRIDGE FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
336.92	ADVANCE AUTO PARTS	121.91	ASPEN EQUIPMENT COMPANY
169.73	AUSTIN AWNING COMPANY	386.65	AUSTIN BUILDERS SUPPLY, INC
242.98	CUMMINS NPOWER, LLC	299.90	DUANE DISTAD
125.41	ETTERMAN ENTERPRISES	191.53	HANSON TIRE OF AUSTIN INC
150.74	KESTNER ELECTRIC, INC.	192.35	LEEF BROS., INC.
689.60	LIGHT AND SIREN	4468.63	METAL CULVERTS, INC.
103.22	MOTOR SUPPLY COMPANY	100.00	MUFFLER CENTER
196.44	PROLINE DIST., INC	237.86	RONCO ENGINEERING SALES, INC.
380.00	JOE SCHECHINGER	990.71	STATE OF MINNESOTA,
1040.00	ULLAND BROTHERS, INC.	351.00	UNITED LABORATORIES
130.00	UNIVERSITY OF MINNESOTA CONT E	848.35	ZACK'S, INC.
1301.66	ZIEGLER, INC		
	19 PAYMENTS LESS THAN \$100		618.14
ROAD & BRIDGE FUND			\$13,673.73 * TOTAL
SOLID WASTE/RECYCLING FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
4836.25	IVERSON HAULING	377.63	MINNESOTA SUPPLY COMPANY
	3 PAYMENTS LESS THAN \$100		103.17
SOLID WASTE/RECYCLING FUND			\$5,317.05 * TOTAL
FAMILY CONNECTIONS			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
320.00	AUSTIN MEDICAL CENTER ATTN:CAS		
	0 PAYMENTS LESS THAN \$100		.00
FAMILY CONNECTIONS			\$320.00 * TOTAL
****	FINAL TOTAL.....		\$71,441.26 ****

Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to deny the request of Jerome and Kristine Miller for reimbursement of the cost of an elevation certificate. Motion carried.

**Date: December 28, 2004**

**Res. #109-04**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 28, 2004 at the Courthouse, Austin, Minnesota.

**WHEREAS**, on July 23, 1996, the Mower County Board of Commissioners passed and adopted Ordinance #3-96, which authorizes and establishes the Mower County ISTS Loan Program, and

**WHEREAS**, on July 23, 1996 the Mower County Board of Commissioners by motion adopted the Individual Sewage Treatment Systems (ISTS) Loan Procedure Guide, and

**WHEREAS**, Mower County has received monies from the Department of Agriculture to fund the Mower County ISTS Loan Program, and

**WHEREAS**, affected property owners who sign the ISTS Loan and Assessment Agreement have agreed that their 5-year loan repayment, plus interest, at the per annum rate of 3%, shall be added in equal annual installments to the real estate tax levied on the affected property, and

**WHEREAS**, said property owners have the right to pay off the remaining balance of the loan before November 15<sup>th</sup> of any year thereafter, and

**WHEREAS**, the County Auditor has submitted a list of affected properties, owners, and amounts, said list identified as ISTS Loan (Dept. of Ag.) 2004/2005.

**NOW THEREFORE BE IT RESOLVED** there is now levied against the properties listed in the Auditor's ISTS Loan (Dept. of Ag.) 2004/2005 list an amount, plus interest, necessary to repay the monies loaned by Mower County for upgrade or repair of individual sewage treatment systems.

**BE IT FURTHER RESOLVED** that the amount each tract and property shall be liable for and must pay is contained in the County Auditor's ISTS Loan (Dept. of Ag.) 2004/2005 list, which is on file in the office of the Mower County Auditor and shall be levied over a five-year period, commencing with real estate taxes payable in the year 2005.

**BE IT FURTHER RESOLVED** that the principal loan shall bear interest at the rate of 3% per annum, per signed loan and assessment agreements.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chair

By: \_\_\_\_\_  
Clerk/Coordinator

Date: December 28, 2004

Res. #110-04

**RESOLUTION**

On motion of Commissioner Ellingson, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 28, 2004 at the Courthouse, Austin, Minnesota.

**WHEREAS**, Minnesota Statute 375.162 allows for imprest cash funds and Minnesota Statute 375.45 allows for change funds, and,

**WHEREAS**, the Mower County Finance Director has reviewed all departmental needs and requests for said funds and found them valid,

**THEREFORE BE IT RESOLVED** that the following departmental change and imprest funds be established or re-established:

Change Funds

Treasurer	\$ 2,000.00
Recorder	30.00
Extension	20.00
Sheriff	500.00
Nursing	50.00
Recycling	30.00

Petty Cash Funds

Social Services	\$100.00
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**BE IT FURTHER RESOLVED** that all previous approvals for change or petty cash funds be repealed and replaced with the amounts in this resolution, and

**BE IT ALSO RESOLVED** that the policies for Petty Cash and Change Funds dated December 28, 2004 and on file in the office of the County Treasurer and County Coordinator be adopted to assist in the supervision of said funds.

Passed and approved this 28<sup>th</sup> day of December, 2004.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion by Commissioner Tucker, seconded by Commissioner Ellingson setting a floating holiday for 2005 without any county designation concerning the date of the holiday for Local 9 and Non-union Employees. Motion carried.

Motion by Commissioner Ellingson, seconded by Commissioner Lang to adjourn the meeting at 11:38 a.m. until January 4, 2005 at 1:00 p.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

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