

**SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS**

September 28, 2004

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session September 28, 2004 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Richard Cummings, Chair
 Raymond Tucker
 David Hillier
 Dick Lang
 Garry Ellingson
 Craig Oscarson, County Coordinator

Prior to the official Board Meeting there was an Employee Recognition Breakfast and award ceremony to recognize employees for 10, 15, 20, 25, 30 and 35 years of service with Mower County. This was held at 7:30 a.m. and all the Commissioners were in attendance.

Commissioner Tucker moved and Commissioner Hillier seconded to discontinue Mower County's Agency Membership in the Minnesota Social Service Association effective 12/31/2004, due to lack of funds. Motion carried.

Commissioner Ellingson moved and Commissioner Lang seconded to pursue state and federal funding to provide counseling services to victims of the recent flooding in Mower County. Motion carried.

Commissioner Ellingson moved and Commissioner Lang seconded to approve Jodi Krueger's nomination to the Child Support Advisory Board. Motion carried.

Commissioner Hillier moved and Commissioner Tucker seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: September 28, 2004

Res. #79-04a

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 28, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, record of social service plan cards, purchase of services abstract, payment authorizations, and payment records for the period September 1, 2004 through September 30, 2004 are hereby approved.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of September 2004 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Community Social Services for Mower County has been advised that all Social Service and Welfare Claims against Mower County submitted for payment in the month of September 2004 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Welfare Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

Passed and approved this 28th day of September, 2004.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: September 28, 2004

Res. #79-04b

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Ellingson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 28, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the 106 Welfare Information Form, the General Assistance Budget Form, and Emergency Assistance Forms, and Warrant Register of Payments for the period September 1, 2004 through September 30, 2004 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments authorized by Director Actions and issued during the month of September 2004 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records and Board List in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of September 2004 for employees of the Department of Human Services as documented in the Department in the Personnel Abstracts, Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of September 2004 as listed on the Report of Refunds and Cancellation, DPW 759, are hereby acknowledged as received.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye.

Passed and approved this 28th day of September, 2004.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

By: _____
Clerk/Coordinator

Motion made by Commissioner Tucker, seconded by Commissioner Ellingson to approve the minutes of September 7, 2004. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to approve the bi-monthly bills for immediate payment.

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
350.00	A & S TRAINING LLC	933.57	ADAMS DRUG
184.96	AUSTIN DRUG, INC	1425.00	AUSTIN MEDICAL CENTER ATTN:
616.55	AUSTIN NEWSPAPERS, INC	3200.00	AUSTIN SCHOOL DIST 492
252.00	AVAYA COMMUNICATION	450.07	BACHMAN LEGAL PRINTING
241.93	BP PRODUCTS NORTH AMERICA, INC	285.00	RUBY CAMPOS
1419.39	CARDINAL HEALTH	712.74	CDW GOVERNMENT, INC.
217.00	CENTRAL RESTAURANT PRODUCTS	660.73	DONKERS HOMETOWN APPLIANCES
112.00	JEFF ELLIS	141.60	GLEN FARNUM
102.04	FRONTIER	237.34	GALLS INC.
130.90	GARY HARRISON	235.50	HARTY MECHANICAL INC
291.28	HASLER MAILING SYSTEMS	172.20	BRUCE HEMANN
135.22	HYVEE	353.26	IKON OFFICE SOLUTIONS
108.87	J & K WINONA	2211.25	JONES, HAUGH & SMITH, INC.
238.75	K MART	3589.32	KEY GOVERNMENT FINANCE,
286.30	LASER PRODUCT TECHNOLOGIES INC	175.49	LEES LOCK SECURITY SERVICES
912.01	LEXISNEXIS MATTHEW BENDER	210.00	ROSEMARY LINDERMAN
125.00	MACFO	193.25	MARSHALL MEDICAL SYSTEMS &
420.00	MAYER FUNERAL HOME	150.00	MINNESOTA CONTINUING LEGAL
3406.14	MINNESOTA COUNTIES COMPUTER CO	139.52	MINNESOTA COUNTY ATTORNEYS
250.00	MOWER COUNTY SHOPPER	102.00	OSAGE DENTAL ARTS
810.00	PLUNKETT & ASSOCIATES INC	600.00	JEANNE POPPE
189.00	POST BULLETIN COMPANY	126.74	PRESTO-X-COMPANY INC
400.00	PYRAMID CONCEPTS INC.	544.93	QWEST
645.35	SCHILLING PAPER COMPANY	595.90	SHERATON BLOOMINGTON HOTEL
550.00	SHERIFF GOODHUE COUNTY	2203.05	SMYTH COMPANIES, INC
600.00	PAUL SPYHALSKI	383.79	STAPLES CREDIT PLAN
10563.25	OFFICE STATE AUDITOR	7923.21	SYNERGY GRAPHICS INC.
932.00	UHL COMPANY INC	155.00	UNI-CES
1222.32	UNIFORMS UNLIMITED INC	4027.21	UNIV OF MINN EXTENSION
1036.09	VWR SCIENTIFIC	405.99	WELLS FARGO FINANCIAL LEAS
1763.13	WEST GROUP	2974.26	WHITEWATER WIRELESS, INC ROC
260.00	WORLEIN FUNERAL HOME		
	26 PAYMENTS LESS THAN \$100	1,153.94	
GENERAL FUND		\$65,443.34	* TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
3801.02	A C S	327.79	EARL ANDERSEN, INC.
355.35	AUSTIN BUILDERS SUPPLY, INC	525.00	AXLE & SPINDLE REPAIR, INC
4835.10	BERG BAG COMPANY	116.62	BOYER TRUCKS SO. ST. PAUL
284.45	CATCO	294.36	CERTIFIED LABORATORIES
237.96	CRETEx CONCRETE PRODUCTS NORTH	256.70	DEXTER LP, INC
114.93	MUNCILLITE EMERGENCY AUTOMOTIVE	399.84	FIRESTONE TIRE & SERVICE CE
387.16	HANSON TIRE SERVICE	101.17	JOHNSONS AUTO ELECTRIC
614.10	KESTNER ELECTRIC, INC.	916.87	KOCH MATERIALS COMPANY
161.48	LEEF BROS., INC.	273.65	MISSISSIPPI WELDERS SUPPLY
266.37	MOTOR SUPPLY COMPANY	3110.38	OFFICE OF STATE AUDITOR
127.74	PERSINGER'S EQUIPMENT, INC.	120.23	QWEST

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

175.72 REED CONSTRUCTION DATA		809.47 RONCO ENGINEERING SALES, I	
2471.07 SCHAEFFER MFG CO.		241.94 SHOPKO	
258.12 STATE OF MINNESOTA,		46513.21 TRAFFIC MARKING SERVICE, I	
117.34 WERNER ELECTRIC SUPPLY		547.03 ZIEGLER, INC	
14 PAYMENTS LESS THAN \$100		570.94	
ROAD & BRIDGE FUND		\$69,333.11	* TOTAL
SOLID WASTE/RECYCLING FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
4616.25	PLUNKETT & ASSOCIATES INC	337.56	SCHMIDT-GOODMAN OFFICE PROD
3 PAYMENTS LESS THAN \$100		61.57	
SOLID WASTE/RECYCLING FUND		\$5,015.38	* TOTAL
FAMILY CONNECTIONS			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
360.00	AUSTIN MEDICAL CENTER ATTN: CAS		
0 PAYMENTS LESS THAN \$100		.00	
FAMILY CONNECTIONS		\$360.00	* TOTAL
****	FINAL TOTAL.....	\$140,151.83	****

Motion carried.

Date: September 28, 2004

Res. #80-04

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Ellingson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 28, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, Mower County businesses and residents have accumulated excessive debris as a result of the flooding of September 15, 2004 which can result in a public health concern; and

WHEREAS, Mower County businesses and residents have a potential decline in water quality as a result of the flooding of September 15, 2004 which can also result in a public health concern;

NOW, THEREFORE, BE IT RESOLVED, that Mower County will provide curbside collection of flood debris with the exception of the City of Austin and LeRoy whose city councils have already initiated a debris pickup; and

BE IT FURTHER RESOLVED, the dates of service shall begin on September 20, 2004 through October 8, 2004 for all qualified residents who notify the County within this period; and

BE IT ALSO RESOLVED, that Mower County will provide free water testing services for residents impacted by the flood with the dates of service beginning on September 20, 2004 through November 1, 2004.

Passed and approved this 28th day of September, 2004.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

The next order of business was a board discussion of the final wording for the ballot question regarding the positions of County Auditor, County Recorder and County Treasurer to be appointed positions vs. elected positions.

Date: September 28, 2004

Res. #81-04

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Ellingson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 28, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, on April 6, 2004, the Mower County Board of Commissioners resolved in its ongoing effort to achieve efficiencies in county government to place the elected/appointed issue as a referendum question to be decided by the voters of Mower County;

NOW, THEREFORE BE IT RESOLVED, that the referendum question read as follows:

Minnesota Statute 375A.12 allows for the public to decide if the positions of Auditor, Treasurer and Recorder shall be changed from elected to appointed positions. The appointment process allows for efficient reorganization of these offices which will result in a county budget savings for the taxpayers.

COUNTY QUESTION

Shall the positions of County Auditor, Treasurer and Recorder become appointed positions at the expiration of the current term of those offices?

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang nay. Passed and approved this 28th day of September, 2004 with a vote of 4 -1.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Ramsey Golf Club appeared before the board requesting that the liquor license fee be prorated due to the closing of the club as a result of the September flooding. The matter was tabled to the next board meeting.

Date: September 28, 2004

Res. #82-04

**RESOLUTION
AUTHORIZING SUPPORT**

On motion of Commissioner Ellingson, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 28, 2004 at the Courthouse, Austin, Minnesota.

BE IT RESOLVED, That Mower County will enter into an agreement with the SE MN Narcotics Task Force for the 2005 Grant Year and will commit their support of \$5,000.00.

The Chair of the Mower County Board of Commissioners is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of Mower County.

Passed and approved this 28th day of September, 2004.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

By: _____
Clerk/Coordinator

Bev Nordby, Soil and Water Conservation District, provided an update on the cost share projects and made a final request for funds for completed projects.

Motion made by Commissioner Tucker, seconded by Commissioner Lang to transfer \$2,659 from the reserve budget to Soil and Water Conservation District for the completion of two projects for the cost share program. No additional county funds will be available for the cost share program. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to approve the abatement of \$104.00 of 2003 taxes payable in 2004 due to the Homestead Disabled Classification received of Mr. Tomlinson for parcel #34-011-0720. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to approve the final payment voucher for C.P. 050-004-010 to Pearson Brothers, Inc. in the amount of \$13,112.01. Motion carried.

Mike Hanson, County Engineer, briefly reviewed for the Board bid information received for the Austin Shop parking lot.

Motion made by Commissioner Tucker, seconded by Commissioner Ellingson to reject all bids received for the Austin Shop parking lot as all bids exceeded the Engineer's estimate and budget. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to authorize the County Highway department to complete the Austin Shop parking lot project with County personnel. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Lang to approve the Application for Drainage Outlet on County Highway Right of Way at the SE ¼, Section 18 in Waltham Township along C.S.A.H. 16. Motion carried.

Mrs. Larson, County resident who resides along County 20 had a question regarding easement. The highway department will review the concern and determine if it is a public or private easement.

The next order of business was a discussion regarding adding a legal secretary position to the office of the County Attorney. Patrick Flanagan, County Attorney, provided the board with a Mower County caseload comparison in reference to staff with other counties.

Motion made by Commissioner Tucker, seconded by Commissioner Ellingson to authorize the Human Resource Director to post for the position of an additional legal secretary in the office of the County Attorney and to amend the 2004 County Attorney budget accordingly. The position will be paid from the prosecution settlement monies designation for 2004 and 2005. Motion carried.

An update was provided on the County Treasurer being potentially called to active duty.

The Finance Committee provided a brief update on the 2005 budget work.

The Building Committee reported that KKE Architects were in the process of conducting department interviews regarding their needs analysis.

The Solid Waste Committee provided an update on the compactor.

Motion made by Commissioner Lang, seconded by Commissioner Ellingson to grant The Austin Chamber of Commerce permission to use and decorate the trees on the courthouse lawn from November 26, 2004 through the holiday season for the annual "Christmas in the City" lighting ceremony. Motion carried.

Motion by Commissioner Ellingson, seconded by Commissioner Hillier to adjourn the meeting at 11:26 a.m. until October 5, 2004 at 1:00 p.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

INDEX

2

2004 budget amendment
Reserves to SWCD
\$2659, 312
transfer settlement funds to payroll funds for add'l
secretary, 312

A

Application for Drainage Outlet
Waltham
CSAH 16, 312
Austin Chamber of Commerce
Permission for Christmas in the City on
Courthouse Lawn, 313
Austin Shop parking lot project
Co. Hwy to do project, 312

B

bi-monthly bills, 308

C

Child Support Advisory Board
appoint Jodi Krueger, 305
counseling services for flood victims
pursue funding, 305

D

destruction of Agency files, 305

E

Employee Recognition Breakfast, 305

F

final payment
CP 50-004-010

Pearson Bros., 312

L

legal secretary
add'l position--post
Co. Attorney office, 312

M

Minnesota Social Service Assn
discontinue membership, 305
minutes
9-7-04, 308

R

reject all bids
Austin Shop parking lot project, 312
Res. #79-04a
social service cases, 305
Res. #79-04b
income maintenance cases, 307
Res. #80-04
flood services
debris and household hazardous waste pickup,
309
water testing, 309
Res. #81-04
referendum
appointed vs. elected, 310
Res. #82-04
SE MN Narcotics Task Force, 311

T

tax abatement 2003
Homestead Disabled
Tomlinson, 312