

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

July 27, 2004

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session July 27, 2004 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz:     Richard Cummings, Chair  
  Raymond Tucker  
  David Hillier  
  Dick Lang  
  Garry Ellingson  
  Craig Oscarson, County Coordinator

**GENERAL:**

Commissioner Hillier moved and Commissioner Ellingson seconded to approve the appointment of Colleen Horn to serve on the Region X Quality Assurance Review Committee. Motion carried.

Commissioner Ellingson moved and Commissioner Hillier seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreement: Tucker abstained.

- a.     Wapiti Meadows Community Technologies & Services – approve contract for Diversionary Work Program services, effective July 1, 2004 to December 31, 2004.

Motion carried.

Commissioner Ellingson moved and Commissioner Hillier seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a.     Independent Management Services – renew contract for Semi-Independent Living Services, effective July 1, 2004 to June 30, 2005.
- b.     Lutheran Social Services (Riverside SLS) – renew agreement for Group Residential Housing Services, effective July 1, 2004 to June 30, 2005.
- c.     Lutheran Social Services (LeRoy SLS) – renew agreement for Group Residential Housing Services, effective July 1, 2004 to June 30, 2005.
- d.     Sacred Heart Care Center – renew contract for Assisted Living Services, effective July 1, 2004 to June 30, 2006.
- e.     Sacred Heart Care Center – renew agreement for Group Residential Housing Services, effective July 1, 2004 to June 30, 2006.
- f.     Sacred Heart Care Center – renew contract for Adult Day Care & Home Health Services, effective July 1, 2004 to June 30, 2006.
- g.     Mower County Public Health – renew contract for Home Health Services, effective July 1, 2004 to June 30, 2006.

- h. Loth Lorien, Ltd. – renew contract for Mental Health Services, effective July 1, 2004 to December 31, 2004.

Motion carried.

Commissioner Hillier moved and Commissioner Ellingson seconded to modify the policy on licensing of child care providers to require that the entire fee be paid prior to the issuance of the license. Motion carried.

Commissioner Ellingson moved and Commissioner Tucker seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Commissioner Tucker moved and Commissioner Hillier seconded to approve the Licensing/Relicensing of Richard Lang's Foster Care. Lang abstained. Motion carried.

**Date: July 27, 2004**

**Res. #65-04**

**RESOLUTION**

On motion of Commissioner Ellingson, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 27, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, record of social service plan cards, purchase of services abstract, payment authorizations, and payment records for the period July 1, 2004 through July 31, 2004 are hereby approved.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of July 2004 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Community Social Services for Mower County has been advised that all Social Service and Welfare Claims against Mower County submitted for payment in the month of July 2004 have been reviewed and are

eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Welfare Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye. Passed and approved this 27<sup>th</sup> day of July, 2004.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: July 27, 2004**

**Res. #66-04**

**RESOLUTION**

On motion of Commissioner Hillier, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 27, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the 106 Welfare Information Form, the General Assistance Budget Form, and Emergency Assistance Forms, and Warrant Register of Payments for the period July 1, 2004 through July 31, 2004 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments authorized by Director Actions and issued during the month of July 2004 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records and Board

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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List in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of July 2004 for employees of the Department of Human Services as documented in the Department in the Personnel Abstracts, Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of July 2004 as listed on the Report of Refunds and Cancellation, DPW 759, are hereby acknowledged as received.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye. Passed and approved this 27<sup>th</sup> day of July, 2004.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion by Commissioner Ellingson, seconded by Commissioner Hillier to approve the following miscellaneous bill for immediate payment: Bissen TV and Appliance - \$8,943.87. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Ellingson to approve the following bi-monthly bills:

GENERAL FUND		AMOUNT	VENDOR NAME
1100.78	ADAMS DRUG	100.00	AMERICAN LEGION LYLE
100.00	AMERICAN LEGION POST #140	6562.50	MATTHEW ARTHURS
102.49	AUSTIN FORD LINCOLN-MERCURY	466.99	AUSTIN MEDICAL CENTER ATTN:CAS
131.25	AUSTIN NEWSPAPERS, INC	485.55	BOB BARKER COMPANY
168.00	RUBY CAMPOS	120.95	CASH WISE FOODS
1977.50	CEDAR VALLEY SERVICES, INC	2514.00	ALETA CHRISTOPHERSON
3046.22	DANIEL DONNELLY LAW FIRM	443.61	PHILIP ELBERT
166.13	JEFF ELLIS	211.08	FRONTIER
100.00	GRAND MEADOW AMERICAN LEGION A	109.00	GREAT NORTH AMERICAN COMPANIES
580.50	HARTY MECHANICAL INC	137.64	HOLIDAY INN ROCHESTER SOUTH
693.65	IN TRANS BOOK SERVICE	1131.11	J & K WINONA
195.00	NITAYA JANDRAGHOLICA	4212.50	JONES, HAUGH & SMITH, INC.
224.62	K MART	5225.00	KNOWLEDGENET
457.50	EVAN LARSON	428.84	LASER PRODUCT TECHNOLOGIES INC
221.35	LEXISNEXIS MATTHEW BENDER	198.09	THE LIGHTING CONNECTION

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1740.00 ROSEMARY LINDERMAN	100.00 LYLE AMERICAN LEGION AUXILIARY
150.00 MACPZA TREASURER	427.66 MARTIN BROS
157.38 METRO SALES, INC.	328.00 MIDTOWN CAR WASH
2515.78 MIDWEST WIRELESS	1312.59 MINNESOTA CONTINUING LEGAL
155.00 MITCHELL COUNTY REGIONAL HEALT	233.49 MOWER COUNTY RED CROSS
289.00 MOWER COUNTY SHOPPER	1143.03 NELCOM CORPORATION
219.09 OFFICE SOLUTION PROVIDERS INC.	102.00 OSAGE DENTAL ARTS
1688.00 PETTIPIECE & ASSOCIATES	285.00 PLUNKETT & ASSOCIATES INC
600.00 JEANNE POPPE	549.05 QWEST
580.97 SCHILLING PAPER COMPANY	136.08 SCHMIDT-GOODMAN OFFICE PROD
715.08 SHERATON BLOOMINGTON HOTEL	150.00 SHERIFF OLMSTED COUNTY
1836.00 SPHERION CORPORATION	478.43 STAPLES CREDIT PLAN
780.50 CJIS STATE OF MINN	1120.00 DAVID STROBEL
932.00 UHL COMPANY INC	431.41 UNIFORMS UNLIMITED INC
3860.00 UNIV OF MINN EXTENSION	100.26 WASTE MANAGEMENT OF SO MINNESO
875.14 WELLS FARGO FINANCIAL LEASING	4094.08 WEST GROUP
38 PAYMENTS LESS THAN \$100	1,958.10
GENERAL FUND	\$61,654.97 * TOTAL

ROAD & BRIDGE FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
198.34	CEDAR AUTO GLASS CENTER	203.92	BARNES GROUP, INC
322.45	CATCO	1500.00	CITY OF LEROY
720.27	CONTINENTAL RESEARCH CORP.	172.62	CRYTEEL TRUCK EQUIPMENT, INC.
101.60	EDWARDS MANUFACTURING COMPANY	533.03	L.R. FALK CONSTRUCTION CO.
140.74	FORCE AMERICA, INC.	219.39	HANSON TIRE OF AUSTIN INC
166.06	J-CRAFT, DIV. OF CRYTEEL MFG,	58545.46	KOCH MATERIALS COMPANY
169.96	LEEF BROS., INC.	654.47	MANTEK
191.65	MISSISSIPPI WELDERS SUPPLY CO.	174.29	MOTOR SUPPLY COMPANY
2604.87	NEWMAN TRAFFIC SIGNS	716.72	OSMUNDSON BROS. CONTRACTORS, I
157.00	POSTMASTER	117.06	PRINSCO, INC.
514.46	PROLINE DIST., INC	125.25	QWEST
140.00	REG'S WELDING & MACHINE SHOP	218.43	ROAD MACHINERY & SUPPLIES CO.
1175.01	SCHAEFFER MFG CO.	1800.00	SORENSEN BROS., INC.
2180.06	STATE OF MINNESOTA,	833.68	TERMINAL SUPPLY CO.
14 PAYMENTS LESS THAN \$100		576.96	
ROAD & BRIDGE FUND		\$75,173.75	* TOTAL

SOLID WASTE/RECYCLING FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
303.50	WALLACE BUSTAD	4858.75	IVERSON HAULING
1910.88	MOWER COUNTY SHOPPER		
7 PAYMENTS LESS THAN \$100		233.25	
SOLID WASTE/RECYCLING FUND		\$7,306.38	* TOTAL

DITCH FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
2835.00	MOWER COUNTY SOIL & WATER CONS	2293.88	RUBLE EXCAVATING & CONSTRUCTIO
0 PAYMENTS LESS THAN \$100		.00	
DITCH FUND		\$5,128.88	* TOTAL

FAMILY CONNECTIONS			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
229.71	MIDWEST WIRELESS		
0 PAYMENTS LESS THAN \$100		.00	
FAMILY CONNECTIONS		\$229.71	* TOTAL
****	FINAL TOTAL.....	\$149,493.69	****

Motion carried.

The Board set the date for the Mower County Employees Recognition Breakfast for September 28, 2004.

Motion by Commissioner Hillier, seconded by Commissioner Lang to approve the Application for Solid Waste Collection Service Permit of Sunshine Sanitation effective July 1, 2004 through June 30, 2005. Motion carried.

**Date: July 27, 2004**

**Res. #67-04**

**RESOLUTION**

On motion of Commissioner Lang, seconded by Commissioner Ellingson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 27, 2004 at the Courthouse, Austin, Minnesota.

**WHEREAS**, on July 27, 2004 the Austin Area Commission for the Arts presented a request for a premise permit for gambling to be conducted at the Broken Tee Bar and Grill.

**BE IT RESOLVED THAT**, the Mower County Board of Commissioners do hereby approve the issuance of a premise permit to the Austin Area Commission for the Arts for gambling at the Broken Tee Bar and Grill.

Passed and adopted this 27<sup>th</sup> day of July, 2004.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**By:** \_\_\_\_\_  
**Chairperson**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

At this time members of the Fair Board gave a quarterly update.

Motion by Commissioner Ellingson, seconded by Commissioner Lang to authorize the Chair and the Director to sign a purchase of service agreement with Austin Public Schools, Independent School District No. 492 and Sheriff's Youth Programs of Minnesota for Child Day Treatment services effective August 1, 2004 through July 31, 2005. Motion carried.

At this time Randy Studier, University of Minnesota Extension, was introduced as the Regional Director for the Albert Lea Regional Center.

Motion by Commissioner Hillier, seconded by Commissioner Lang to approve the 2005 assessment formula and charges for Greater Mower County Cities. These rates do not include the City of Austin. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to authorize payment to the Mower County Ag Society in the amount of \$5,500.00 for grounds work during the Mower County Fair. This payment is to be made from the funds designated for work done at the Fairgrounds by the Mower County Highway Department. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Ellingson to amend the 2004 Human Services budget in the amount of \$3,500 for overtime and/or contract services required for scanning and destroying files in preparation for moving the Health and Human Services office. The funds are to be transferred from Human Services reserves. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Lang to change the reimbursement for medical transportation participants who are eligible for medical assistance programs to 120% of actual miles and to request a revision to the Health Care Access Plan from the State of Minnesota Department of Human Services. This change in reimbursement is retroactive to January 1, 2004 and is contingent upon approval by the Department of Human Services. Motion carried.

Motion by Commissioner Ellingson, seconded by Commissioner Lang to approve the quote of Fox Electric to install fans at the Mower County Recycling Center. The work is to be paid for from the equipment line item in the Recycling department. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Hillier to approve the following final payments:

1. Swenke Co., Inc. for CP 50-004-008 in the amount of \$8,906.38; and
2. Minnowa Construction, Inc. for SAP 50-599-090 in the amount of \$41,318.50.

Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Ellingson to approve the purchase of an ODB SCL800TM self-contained vacuum leaf loader in the amount of \$25,421.00 plus tax. Motion carried.

Motion by Commissioner Lang, seconded by Commissioner Tucker to set aside the assessment role in regard to the Belleman's Addition project adopted by the Mower County Board of Commissioners by Resolution Number #53-04 on June 1, 2004. Motion carried.

Motion by Commissioner Ellingson, seconded by Commissioner Hillier to set an Assessment Hearing on Belleman's Addition Sewer project for September 7, 2004 at 5:30 p.m. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to approve the grant contract with the State of Minnesota for the 2004 Homeland Security Grant in the amount of \$50,000.00. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Tucker to adjourn the meeting at 11:20 a.m. until August 3, 2004 at 1:00 p.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

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