

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

May 25, 2004

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session May 25, 2004 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Richard Cummings, Chair
Raymond Tucker
David Hillier
Dick Lang
Garry Ellingson
Craig Oscarson, County Coordinator

GENERAL:

Motion made by Commissioner Ellingson, seconded by Commissioner Lang the following Proclamation was passed and adopted by the Mower County Board of Commissioners at a meeting held May 25, 2004 at the Courthouse, Austin, Minnesota.

Date: May 25, 2004

Proclamation #03-04

**Proclamation
Mower County Hunger Awareness Day
June 3, 2004**

WHEREAS, hunger in America is an acute situation that too many American's face; and

WHEREAS, a growing number of Americans, estimated at 35 million, are not able to meet the basic needs of housing, utilities, food, health care and transportation; and

WHEREAS, this group of people are the working poor or persons who are too young, too sick or too old to work; and

WHEREAS, hunger is not only a severe national issue but a local reality as well; and

WHEREAS, the problem of hunger is solvable and the immediate answer is assuring access at all times to enough food; and

WHEREAS, Hunger Awareness Day is an opportunity to educate Mower County residents about food programs available in Mower County such as Food Stamps, Women Infants and Children (WIC), Mothers and Children (MAC), Nutrition Assistance Program for Seniors (NAPS), Meals on Wheels (MOW), Senior Dining, Salvation Army Community Meal, and local food shelves; and

WHEREAS, individuals, families, businesses, corporations and elected officials are encouraged to make donations, volunteer their time, spread the word and/or support policy that will help to reduce hunger in Mower County.

NOW THEREFORE, BE IT RESOLVED, that the Mower County Board of Commissioners declares June 3, 2004 to be Hunger Awareness Day throughout Mower County and urges everyone in the community to recognize the important contributions they make toward eliminating hunger.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Commissioner Hillier moved and Commissioner Tucker seconded to approve local certification for Loth Lorien, Inc. as a provider of Children's Therapeutic Services and Supports, pending Primary Certification through Olmsted County. Motion carried.

Commissioner Tucker moved and Commissioner Hillier seconded to authorize the Chair to sign the CREST AMH Community Based Initiative Compact. Motion carried.

Commissioner Ellingson moved and Commissioner Lang seconded to authorize the Director to sign the State of Minnesota Information Sharing Agreement. Motion carried.

Commissioner Ellingson moved and Commissioner Hillier seconded to authorize the Director to sign a letter of support for the Home Steps Program. Motion carried.

Commissioner Tucker moved and Commissioner Ellingson seconded to authorize publication of a Request for Proposals for Daycare Licensing. Motion carried.

Commissioner Hillier moved and Commissioner Lang seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Alternative Services – renew contract for Family Based Services, effective July 1, 2004 to June 30, 2005.

Motion carried.

Commissioner Ellingson moved and Commissioner Hillier seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: May 25, 2004

Res. #45-04

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Lang , the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held May 25, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, record of social service plan cards, purchase of services abstract, payment authorizations, and payment records for the period May 1, 2004 through May 31, 2004 are hereby approved.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of May 2004 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Community Social Services for Mower County has been advised that all Social Service and Welfare Claims against Mower County submitted for payment in the month of May 2004 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Welfare Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye. Passed and approved this 25th day of May, 2004.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: May 25, 2004

Res. #46-04

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Ellingson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held May 25, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the 106 Welfare Information Form, the General Assistance Budget Form, and Emergency Assistance Forms, and Warrant Register of Payments for the period May 1, 2004 through May 31, 2004 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments authorized by Director Actions and issued during the month of May 2004 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records and Board List in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of May 2004 for employees of the Department of Human Services as documented in the Department in the Personnel Abstracts, Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of May 2004 as listed on the Report of Refunds and Cancellation, DPW 759, are hereby acknowledged as received.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, Richard P. Cummings aye, and Richard Lang aye. Passed and approved this 25th day of May, 2004.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Hillier, seconded by Commissioner Lang to set a fee of \$30.00 for revenue recapture effective June 1, 2004. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to set a fee of \$30.00 per hour for vital records research effective June 1, 2004. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to increase the print fee for first-time delinquent real estate taxes from \$15.00 to \$30.00 effective June 1, 2004. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to adopt a Mower County Accounts Receivable Policy effective June 1, 2004. Motion carried. A copy of the policy is on record in the offices of the County Coordinator and Finance Director.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to approve funding to the Parents Resource Center (PRC) for the Families and Schools Together (FAST) program with a one time grant of up to \$50,000.00. The county funds shall require a fifty percent (50%) hard cash match from other sources, shall not be used for repeat program participants and shall be used for cycles started and completed by June 1, 2005. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to suspend any further distributions from the designated "youth and family" reserves until after the 2005 budget process has been completed. Motion carried.

Mike Hanson, County Engineer presented bid information received for SAP 50-636-003. Prior to Board action the County Attorney opined that all bids are in compliance with bid requirements.

Motion made by Commissioner Tucker, seconded by Commissioner Hillier to award the bid for SAP 50-636-003 to Sorensen Bros., Inc. with a low bid of \$654,654.23 and have them commence the project. Motion carried. Full bid abstract on file in the office of the County Auditor and County Engineer.

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to refer the request from the Mower County Trail Management Committee to purchase the Mower County trail grooming equipment to the Finance Committee to research the non-profit status of the Trail Management Committee and to bring a recommendation to the Board. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion made by Commissioner Ellingson, seconded by Commissioner Hillier to approve the minutes of April 27, 2004, May 4, 2004 and May 11, 2004. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Ellingson to approve the bi-monthly bills for immediate payment. Motion carried.

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
380.86	AFFILIATED EMERGENCY VETERINAR	556.57	ASSEMBLED PRODUCTS CORPORAT
3858.80	AUSTIN MEDICAL CENTER ATTN: CAS	514.80	AUSTIN NEWSPAPERS, INC
283.80	AVAYA COMMUNICATION	6675.08	AVIANDS
245.00	BILL BANTON	624.58	BP PRODUCTS NORTH AMERICA,
366.44	BREEZY POINT RESORT	333.00	BUDGET OIL CO
738.00	DANIEL DONNELLY LAW FIRM	234.08	GRANLE'S GALLERY
328.18	GREENE DOORS & HARDWARE	3869.28	HARTY MECHANICAL INC
302.77	J & K WINONA	257.36	KAY JOHNSON
100.00	LANGUAGE LINE SERVICES	862.50	EVAN LARSON
780.12	LASER PRODUCT TECNOLOGIES	1965.00	MCPAHON & ASSOCIATES CRIMI
745.42	METRO SALES, INC.	256.00	MIDTOWN CAR WASH
973.71	MIDWEST WIRELESS	3692.78	MIDWEST WIRELESS COMM, LLC
545.00	MINN STATE BAR ASSOCIATION	124.30	MINNEAPOLIS MARRIOTT
1764.00	MINNESOTA COUNTIES COMPUTER CO	105.00	MINNESOTA COUNTY ATTORNEYS
250.00	MINNESOTA SHERIFF ASSOCIATION	289.00	MOWER COUNTY SHOPPER
300.00	MRSC	175.00	ONSITE SEWAGE TREATMENT PRO
270.00	PLUNKETT & ASSOCIATES INC	285.60	POST BULLETIN COMPANY
126.74	PRESTO-X-COMPANY INC	548.86	QWEST
120.32	RADIO SHACK CORPORATION	100.80	RS EDEN INC
532.82	SCHILLING PAPER COMPANY	15500.00	SHERIFF MITCHELL COUNTY
225.00	SHERIFF OLMSTED COUNTY	281.02	SMYTH COMPANIES, INC
1080.00	SPHERION CORPORATION	105.02	STAPLES CREDIT PLAN
12019.85	STEELE COUNTY DETENTION CENTER	594.44	TARGET
135.78	UNIFORMS UNLIMITED INC	3887.24	UNIV OF MINN EXTENSION
112.98	MARGY VOSS	882.64	VWR SCIENTIFIC
150.15	WAGNER HARDWARE	350.72	WELLS FARGO FINANCIAL LEAS
4279.96	WEST GROUP	835.73	WHITEWATER WIRELESS, INC
	29 PAYMENTS LESS THAN \$100	1,516.28	
GENERAL FUND		\$76,438.38	* TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
198.34	CEDAR AUTO GLASS CENTER	118.69	CERTIFIED LABORATORIES
913.75	CONTINENTAL RESEARCH CORP.	402.47	DAVE'S PLUMBING & HEATING
435.80	DIAMOND MOWERS, INC.	415.44	ETTERMAN ENTERPRISES
106.67	FORCE AMERICA, INC.	154.02	HARTY MECHANICAL, INC.
328.52	HOLIDAY INN INTERNATIONAL FALL	486.54	J & K WINONA
3370.00	JONES, HAUGH & SMITH, INC.	111.26	LEEF BROS., INC.
345.06	THE LIGHTING CONNECTION	277.07	MANTEK
141.69	MISSISSIPPI WELDERS SUPPLY CO.	418.33	MOTOR SUPPLY COMPANY
214.39	NAPA AUTO PARTS	182.82	ROCKMOUNT NASSAU
1734.56	NEWMAN TRAFFIC SIGNS	123.52	PERSINGER'S EQUIPMENT, INC.
511.19	PETROBLEND CORP.	125.02	QWEST
1417.83	SCHAEFFER MFG CO.	2325.63	STATE OF MINNESOTA,
105.40	DAVE SYVERSON FORD	615.07	TERMINAL SUPPLY CO.
266.80	WOODRUFF COMPANY		
	17 PAYMENTS LESS THAN \$100	613.67	
ROAD & BRIDGE FUND		\$16,459.55	* TOTAL

SOCIAL SERVICE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
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COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

1 PAYMENTS LESS THAN \$100		11.70	
SOCIAL SERVICE FUND		\$11.70	* TOTAL
SOLID WASTE/RECYCLING FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
23513.93	CEDAR VALLEY SERVICES, INC	4480.00	IVERSON HAULING
280.71	LAB SAFETY SUPPLY, INC	5810.00	RECOVERY SYSTEMS COMPANY, I
4 PAYMENTS LESS THAN \$100		159.03	
SOLID WASTE/RECYCLING FUND		\$34,243.67	* TOTAL
DITCH FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1718.84	KOCH, INC.		
0 PAYMENTS LESS THAN \$100		.00	
DITCH FUND		\$1,718.84	* TOTAL
FAMILY CONNECTIONS			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
276.18	MIDWEST WIRELESS		
1 PAYMENTS LESS THAN \$100		8.70	
FAMILY CONNECTIONS		\$284.88	* TOTAL
****	FINAL TOTAL.....	\$129,157.02	****

Motion made by Commissioner Ellingson, seconded by Commissioner Hillier to set the Michael Olson EAW (Environmental Assessment Worksheet) and Final Plat Request hearing for June 22, 2004 at 11:30 a.m. in the Mower County Board Room. Motion carried.

Date: May 25, 2004

Res. #47-04

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Ellingson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held May 25, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan, and

WHEREAS, the Act requires that a county update and revise their local water management plan on a periodic basis, and

WHEREAS, the Act encourages that a county coordinate its planning with contiguous counties, and solicit input from local governmental units and state review agencies, and

WHEREAS, the Act requires that plans and official controls of other local governmental units be consistent with the local water management plan, and

WHEREAS, Mower County has determined that the revision and continued implementation of a local water management plan will help promote the health and welfare of the citizens of Mower County, and

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board of Commissioners resolve to revise and update its current local water management plan.

BE, IT FURTHER RESOLVED, that Mower County will coordinate its efforts in the revision and update of its plan with all local units of government within the county, and the state review agencies; and will incorporate, where appropriate, any existing plans and rules which have been developed and adopted by watershed districts having jurisdiction wholly or partly within Mower County into its local water management plan.

BE, IT FURTHER RESOLVED that the Mower County Board of Commissioners authorizes the establishment of a Water Management Committee; with the responsibility of revising and updating the plan and who shall report to the County Board on a periodic basis.

BE, IT FURTHER RESOLVED, that the Mower County Board of Commissioners delegates the Environmental Services Department the responsibility of coordinating, assembling, writing and implementing the revised local water management plan pursuant to M.S. 103B.301.

Passed and approved this 25th day of May, 2004.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

The next order of business was a discussion on the Cooperative Venture Program renewal, fee and township and city participation. The Coordinator was directed to contact the townships and cities regarding their wish to participate in the Cooperative Venture Program. All must agree to participate.

Tom Neilon, Correctional Services, presented some new options regarding the electronic home monitoring system contract with BI Industries. Options included lease to own and lease with option to buy the electronic home monitoring equipment.

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to table the electronic home monitoring contract options to June 1, 2004. Motion carried.

Motion by Commissioner Ellingson, seconded by Commissioner Hillier to adjourn the meeting at 11:40 a.m. until June 1, 2004 at 1:00 p.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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