

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

May 11, 2004

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session May 11, 2004 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

All members present, viz: Richard Cummings, Chair
Raymond Tucker
David Hillier
Dick Lang
Garry Ellingson
Craig Oscarson, County Coordinator

GENERAL:

Discussion regarding day care licensing fees

Commissioner Hillier moved and Commissioner Lang seconded to approve the donation of a wheelchair from the estate of a deceased client to Courage Center if no current client has a need for it. Motion carried.

Commissioner Tucker moved and Commissioner Ellingson seconded to authorize the Chair to sign the Adult Mental health Services Grant Renewal Agreement for Calendar Years 2004 and 2005. Motion carried.

Commissioner Tucker moved and Commissioner Lang seconded to approve application for a grant from the Minnesota Department of Human Services to provide Family Group Decision making in the amount of \$100,000.00. Motion carried.

Commissioner Ellingson moved and Commissioner Hillier seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Mower County Attorney – renew contract for Fraud Prosecution Services, effective January 1, 2004 to December 31, 2004.
- b. Janine Marks – renew contract for Screening & Related Services, effective June 1, 2004 to May 31, 2005.
- c. Mower County Sheriff – renew contract for Fraud Investigation Services, effective January 1, 2004 to December 31, 2004.

Motion carried.

Commissioner Ellingson moved and Commissioner Lang seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

SOCIAL SERVICE ACTIONS:

Commissioner Hillier moved and Commissioner Ellingson seconded to approve the Social Service Actions. Motion carried.

INCOME MAINTENANCE ACTIONS:

Commissioner Tucker moved and Commissioner Lang seconded to approve the Income Maintenance Actions. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to make the following changes to the Treasurer's office fee schedule effective June 1, 2004:

- | | | |
|----|---|--------------------------------------|
| 1. | Duplicate Check Fee | \$ 30.00 |
| 2. | Additions & Deletions to escrow list | .25 per parcel/\$3.00 minimum charge |
| 3. | Computer Print Screen for tax information | 1.00 |
| 4. | Duplicate Tax State Fee (lost items) | 5.00 |
| 5. | Certified Tax Searches | 5.00 |
| 6. | Non-certified Tax Searches w/o ID | 3.00 |

Motion carried.

Judy Schaefer, Senior Advisory Council, reviewed the Senior Directory prepared by the council for distribution to assist Mower County senior citizens. The directory is now ready for printing and distribution.

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to fund the printing of the Senior Directory from the contingency fund in the amount of \$1970.25, the low quote received from Garry's Fine Line. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to deny the request of Jason Hoerter, Triple J, for a refund of zoning, ISTS and well permit fees. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Ellingson to approve the miscellaneous bill for immediate payment to Gold Shield Associates (Earl Gray) in the amount of \$747.25. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Hillier to approve the bi-monthly bills for immediate payment. Motion carried.

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
114.70	A+ PRINTING	483.33	ADAMS DRUG
6304.02	AMERICAN SOLUTIONS FOR BUSINES	1203.00	AUSTIN MEDICAL CENTER ATTN
156.94	BILL BANTON	450.00	STEPHANIE BEDNAR
180.00	BUREAU OF CRIMINAL APPREHENSIO	249.00	RUBY CAMPOS
159.52	CARE EXPRESS PRODUCTS INC	312.48	CDW GOVERNMENT, INC.
732.40	CEDAR RIVER COUNSELING	1992.62	CEDAR VALLEY SERVICES, INC
248.24	CITICORP VENDOR FINANCE INC	152.00	CLINNET SOLUTIONS LLC
309.80	DJ REPAIR	850.50	DANIEL DONNELLY LAW FIRM
1089.00	ENDERS WINDOW CLEANING	130.00	EVANS PRINTING AND PUBLISHI
243.79	EXECUTEAM	1948.87	FEATHERLITE GRAPHICS
160.00	FOX ELECTRIC COMPANY, INC	201.24	GALLS INC.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

1495.76 GOLD CROSS AMBULANCE SERVICE M	100.00 GRAND MEADOW SCHOOLS
1373.70 HARTY MECHANICAL INC	600.00 JOANN HEIMER
522.68 IKON OFFICE SOLUTIONS	1680.00 INTERTECHNOLOGIES GROUP
1847.65 INTERTECHNOLOGIES GROUP-ADMIN	191.70 INTOXIMETERS, INC
518.05 J & K WINONA	643.84 JAKOBSON DRUG & HALLMARK
136.40 K MART	121.39 KUSTOM SIGNALS INC
500.97 LASER PRODUCT TECHNOLOGIES INC	100.00 LEROY OSTRANDER COMMUNITY
165.08 THE LIGHTING CONNECTION	1450.00 ROSEMARY LINDERMAN
100.00 LYLE PUBLIC SCHOOLS	110.00 MAAO
721.34 MARTIN BROS	564.37 METRO SALES, INC.
160.24 MID AMERICA BUSINESS SYSTEMS	527.54 MIDWEST WIRELESS COMM,LLC
305.00 MN BOARD OF ASSESSORS	3600.00 MOWER COUNTY PUBLIC HEALTH
116.00 MOWER COUNTY SHOPPER	126.74 MR TINT
208.50 OWATONNA PEOPLES PRESS	2811.17 PARAGON PRINTING & MAILING
3868.36 PETTIPIECE & ASSOCIATES	110.00 PLEAA TRAINING
600.00 JEANNE POPPE	354.50 POST BULLETIN COMPANY
275.84 PRECISION SIGNS	576.69 QUARTERMASTER
1623.70 RATWIK,ROSZAK & MALONEY,ATTY	152.27 BARRY REBURN
207.57 RELIANCE INMATE SYSTEM, INC	1360.00 RIVERSIDE PSYCHOLOGICAL SER
2660.03 SCHILLING PAPER COMPANY	1020.00 DR. SCHMITT
958.50 SERVICEMASTER CLEAN	341.63 SHOPKO STORE #141
844.28 SMYTH COMPANIES, INC	540.00 SPHERION CORPORATION
1864.00 UHL COMPANY INC	116.77 UNIFORMS UNLIMITED INC
201.14 HOLLY WAHLSTROM	240.00 MOHAMED WARSAME
354.63 WASTE MANAGEMENT OF SO MINNESO	158.44 WELLS FARGO FINANCIAL LEAS
3176.96 WEST GROUP	114.76 WOODRUFF COMPANY
40 PAYMENTS LESS THAN \$100	1,669.86
GENERAL FUND	\$61,859.50 * TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
165.95	ADVANCE AUTO PARTS	350.00	ASPEN EQUIPMENT COMPANY
144.00	AUSTIN MEDICAL CENTER ATTN:CAS	186.12	BROCK WHITE CO LLC
14137.50	ERICKSON ENGINEERING	418.78	FIRESTONE TIRE & SERVICE CE
134.95	GERALD FREIN	109.08	GRAINGER
467.50	HANSEN HAULING & EXCAVATING	149.10	HANSON TIRE OF AUSTIN INC
541.76	HANSON TIRE SERVICE	152.61	HEAD LITES CORPORATION
157.03	INTERSTATE MOTOR TRUCKS, INC.	198.97	J & K WINONA
209.38	LEEF BROS., INC.	493.23	M-R SIGN COMPANY, INC.
569.00	MANTEK	230.11	MID CON SYSTEMS, INC.
178.27	MOTOR SUPPLY COMPANY	609.00	MOWER COUNTY SHOPPER
399.19	REED CONSTRUCTION DATA	220.72	ROAD MACHINERY & SUPPLIES
342.98	STAPLES CREDIT PLAN	114.76	WOODRUFF COMPANY
988.32	ZARNOTH BRUSH WORKS, INC.		
22 PAYMENTS LESS THAN \$100		1,036.42	
ROAD & BRIDGE FUND		\$22,704.73	* TOTAL

SOCIAL SERVICE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1	PAYMENTS LESS THAN \$100	1.45	
SOCIAL SERVICE FUND		\$1.45	* TOTAL

2000-FLOOD PROJECT

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
10225.00	WALLACE BUSTAD		
0	PAYMENTS LESS THAN \$100	.00	
2000-FLOOD PROJECT		\$10,225.00	* TOTAL

SOLID WASTE/RECYCLING FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
213.00	AUSTIN NEWSPAPERS, INC	310.00	WALLACE BUSTAD
6	PAYMENTS LESS THAN \$100	327.89	

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

SOLID WASTE/RECYCLING FUND \$850.89 * TOTAL

DITCH FUND		AMOUNT	VENDOR NAME
399.21	BOE BROTHERS TILING, INC		
	0 PAYMENTS LESS THAN \$100	.00	
DITCH FUND		\$399.21	* TOTAL
****	FINAL TOTAL.....	\$96,040.78	****

Motion made by Commissioner Tucker, seconded by Commissioner Ellingson to approve the Law Enforcement Service Contract with the City of LeRoy for a five year term from January 1, 2004. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to authorize the renewal of the Consolidated Extended Service Agreement with Vanguard Appraisals, Inc. for a one year contract to commence on June 5, 2004 subject to county attorney review. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Hillier to accept the \$6,000.00 irrevocable letter of credit from First Farmers & Merchants State Bank of Austin to replace the \$5,750.00 bond required by Richard Jones for CUP #647 subject to county attorney review. Motion carried.

Date: May 11, 2004

Res. #43-04

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held May 11, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, costs have been determined for the improvement of

10th Drive Southeast between the southerly Austin City Limits and Trunk Highway 218;

Trunk Highway 218 and 16th Street Southeast from 4th Avenue Southeast, past 10th Drive Southeast to 22nd Avenue Southeast;

22nd Avenue Southeast from Trunk Highway 218 to a point 800 feet north thereof; and

15th Street and 20th Avenue Southeast between 22nd Avenue Southeast and 16th Street Southeast,

by the construction of sanitary sewer and water mains and service lines, surface restoration, and appurtenant construction,

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF MOWER COUNTY, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the County is hereby declared to be all cost in excess of \$901,691.39 and the portion of the cost to be assessed against benefited property owners is declared to be \$901,691.39.
2. Assessments shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2005, and will bear interest at the rate of 5.75 percent per annum from the date of adoption of the assessment resolution.
3. The County Coordinator, with the assistance of the County Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the area affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
4. The Coordinator shall upon completion of such proposed assessment, notify the Board thereof.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker ay, Richard P. Cummings aye, and Richard Lang aye. Passed and approved this 11th day of May, 2004 with a vote of 4-1.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: May 11, 2004

Res. #44-04

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Ellingson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held May 11, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, by a resolution passed by the County Board on May 11, 2004, the County Coordinator was directed to prepare a proposed assessment of the cost of improving

10th Drive Southeast between the southerly Austin City Limits and Trunk Highway 218;

Trunk Highway 218 and 16th Street Southeast from 4th Avenue Southeast, past 10th Drive Southeast to 22nd Avenue Southeast;

22nd Avenue Southeast from Trunk Highway 218 to a point 800 feet north thereof; and

15th Street and 20th Avenue Southeast between 22nd Avenue Southeast and 16th Street Southeast,

by the construction of sanitary sewer and water mains and service lines, surface restoration, and appurtenant construction,

AND WHEREAS, the Coordinator has notified the Board that such proposed assessment has been completed and filed in his office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF MOWER COUNTY, MINNESOTA:

1. A hearing shall be held on the 1st day of June, 2004 in the County Board Room in the Courthouse at 5:30 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The County Coordinator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement to be assessed. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the County Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. He may at any time thereafter, pay to the County Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Passed and approved this 11th day of May, 2004.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Tucker, seconded by Commissioner Hillier to table the award of bid for SAP 50-636-003 to May 25, 2004 at 11:00 a.m. Motion carried.

Motion by Commissioner, seconded by Commissioner to adjourn the meeting at 11:23 a.m. until May 25, 2004 at 8:30 a.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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