

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

March 23, 2004

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session March 23, 2004 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

Members present, viz:            Raymond Tucker, Vice-Chair  
   David Hillier  
   Dick Lang  
   Garry Ellingson  
   Craig Oscarson, County Coordinator  
Members absent:                 Richard Cummings, Chair

**GENERAL:**

Commissioner Hillier moved and Commissioner Lang seconded to authorize the Income Maintenance Supervisor to send a letter to the Commissioner of Human Services requesting additional financial assistance due to high caseloads. Motion carried.

Commissioner Ellingson moved and Commissioner Lang seconded to approve Family Focus, a current Mower County contractor, to provide Children's Therapeutic Service and Supports under the Medical Assistance program effective April 1, 2004. Motion carried.

Commissioner Hillier moved and Commissioner Lang seconded to approve Cedar House, a current Mower County contractor, to provide Children's Therapeutic Service and Supports under the Medical Assistance program effective April 1, 2004. Motion carried.

Commissioner Ellingson moved and Commissioner Lang seconded to authorize Mower County Transit to move locations and terminate the lease. Motion carried.

Commissioner Ellingson moved and Commissioner Lang seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Commissioner Hillier moved and Commissioner Lang seconded to authorize the Human Services Director to send a notice to Workforce for the termination of the lease. Motion carried.

**Date: March 23, 2004**

**Res. #31-04**

**RESOLUTION**

On motion of Commissioner Hillier, seconded by Commissioner Ellingson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 23, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, record of social service plan cards, purchase of services abstract, payment authorizations, and payment records for the period March 1, 2004 through March 31, 2004 are hereby approved.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of March 2004 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Community Social Services for Mower County has been advised that all Social Service and Welfare Claims against Mower County submitted for payment in the month of March 2004 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Welfare Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, and Richard Lang aye. Passed and approved this 23<sup>rd</sup> day of March, 2004.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: March 23, 2004**

**Res. #32-04**

**RESOLUTION**

On motion of Commissioner Ellingson, seconded by Commissioner Lang, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 23, 2004 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Community Social Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the 106 Welfare Information Form, the General Assistance Budget Form, and Emergency Assistance Forms, and Warrant Register of Payments for the period March 1, 2004 through March 31, 2004 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments authorized by Director Actions and issued during the month of March 2004 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records and Board List in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of March 2004 for employees of the Department of Human Services as documented in the Department in the Personnel Abstracts, Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of March 2004 as listed on the Report of Refunds and Cancellation, DPW 759, are hereby acknowledged as received.

The Commissioners voted as follows: Garry Ellingson aye, David Hillier aye, Ray Tucker aye, and Richard Lang aye. Passed and approved this 23<sup>rd</sup> day of March, 2004.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to approve the 2004 budget amendment request of the Jail Administrator to transfer \$2000.00 from canteen fund reserves phone commissions to #01-221-000-0000-6621 Equipment for the purchase of a locked narcotic storage cart. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to approve the list of criteria for the measurement of success of the Mower County Holistic Treatment pilot program submitted to the Finance Committee by the Correctional Services Director, Tom Neilon. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to accept the quote from Pettipiece & Associates for the Mower County All Hazard Mitigation Plan Project and to amend the 2004 budget for an increase in revenues for the Emergency Management All Hazard Mitigation Plan with expenses not to exceed the revenue in the amount of \$20,150.00. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to approve the Mower County agreement with the Mower County Soil & Water Conservation District relating to providing water planning services effective July 1, 2004 to June 30, 2005. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to approve lab contracts with Lansing Township and the City of Sargeant. Said contracts shall include a 30 or 60 day termination clause, prices are subject to change, billings shall be done quarterly and necessary equipment shall be supplied by the municipality.

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to authorize the transfer of \$15,000.00 from State Water Planning Funds for the Well Sealing Program in the Environmental Services department and to amend the 2004 budget accordingly. Motion carried.

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Motion made by Commissioner Hillier, seconded by Commissioner Lang to authorize the acceptance of the \$79,000 grant from the Minnesota Department of Agriculture for the ISTS loan program. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to authorize Tom Neilon, Correctional Services Director, to submit a grant request to the State of Minnesota, Department of Corrections for the Mower County Restorative Justice Program and if Mower County is accepted as a recipient of a grant, Tom Neilon is authorized to accept said grant. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to approve the "Health Disparities Grant" agreement in the amount of \$1,836 between the Minnesota Department of Health and Mower County Community Health Services effective May 1, 2004 through June 30, 2004. Motion carried.

Motion made by Commissioner Lang, seconded by Commissioner Ellingson to approve the "State of Minnesota Date Analysis Contract" between the Minnesota Department of Health and Mower County Community Health Services until December 31, 2008. Motion carried.

Mike Hanson, County Engineer presented bid information received for CP 50-04-05 seasonal weed spraying.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to award the bid for CP 50-04-05 to Damel Corporation with a low bid of \$11,461.50 based on unit prices and have them commence the project. Motion carried. Full bid abstract on file in the office of the County Auditor and County Engineer.

Motion made by Commissioner Hillier, seconded by Commissioner Lang to set the project letting date to April 26, 2004 at 1:00 p.m. at the office of the County Highway Department and awarded at the County Board of Commissioner's meeting for the water and sewer project for Belleman's Addition. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to approve the minutes of March 4, 2004 and March 9, 2004. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to approve the bi-monthly bills for immediate payment. Motion carried.

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
836.42	ADAMS DRUG	500.77	AMERICAN SOLUTIONS FOR BUSI
11919.82	AMI IMAGING SYSTEMS INC	1922.76	ARMSTRONG MEDICAL INDUSTR
242.95	AUSTIN FIRE AND SAFETY	1272.00	AUSTIN MEDICAL CENTER
1564.40	AUSTIN NEWSPAPERS, INC	150.40	CEDAR AUTO GLASS CENTER
252.00	AVAYA COMMUNICATION	594.64	BARNES & NOBLE
2291.50	BAUDLER, BAUDLER, MAUS, BLAHNIK	450.00	STEPHANIE BEDNAR
785.00	BEST WESTERN PUNTA GORDA	319.95	BP PRODUCTS NORTH AMERICA,
1068.95	CDW GOVERNMENT, INC.	2019.42	CEDAR VALLEY SERVICES, INC

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111.95 CULLIGAN WATER TREATMENT AUSTI	767.50 DAMEL CORPORATION
1379.37 DANIEL DONNELLY LAW FIRM	202.98 EVANS PRINTING AND PUBLISHI
342.06 EXECUTEAM	196.22 GLOBAL COMPUTER SUPPLIES
208.50 HARTY MECHANICAL, INC.	207.14 HASLER MAILING SYSTEMS
221.98 IBM CORPORATION	126.54 IKON OFFICE SOLUTIONS
322.94 J & K WINONA	266.14 LANGUAGE LINE SERVICES
341.60 LASER PRODUCT TECHNOLOGIES INC	201.00 LEROY TOWNSHIP TREASURER
1080.00 ROSEMARY LINDERMAN	525.00 LODI TOWNSHIP TREASURER
798.25 MIDWEST WIRELESS	1182.55 MITCHELL COUNTY REGIONAL HE
116.00 MOWER COUNTY SHOPPER	489.90 NORTH AM COMMUNICATIONS
868.77 QWEST	100.00 RELIANCE INMATE SYSTEM, INC
525.25 SCHILLING PAPER COMPANY	287.55 SCHMIDT-GOODMAN OFFICE PROD
16520.00 SHERIFF MITCHELL COUNTY	150.00 SHERIFF OLMSTED COUNTY
1201.85 SMYTH COMPANIES, INC	1080.00 SPHERION CORPORATION
16304.00 STEELE COUNTY DETENTION CENTER	120.00 TARGET
231.80 TRANSACT TECHNOLOGIES INCORPOR	1662.63 U OF M OFFICE OF STUDENT FI
180.00 U.S. POLICE CANINE ASSOC. INC	556.00 UDOLPHO TOWNSHIP TREASURER
7685.15 US BEST FOOD & SERVICES MANAGE	423.04 WELLS FARGO FINANCIAL LEAS
32 PAYMENTS LESS THAN \$100	1,798.60
GENERAL FUND	\$84,973.24 * TOTAL

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
516.53	A-BEST BUILDING MAINTENANCE, I	295.22	EARL ANDERSEN, INC.
108.43	AUSTIN AWNING COMPANY	247.38	BOYER TRUCKS SO. ST. PAUL
301.20	BUNDY AUTO PARTS	154.06	C & H DISTRIBUTORS, LLC
902.96	CATCO	188.87	CERTIFIED LABORATORIES
165.00	THOMAS CLARK	732.78	CONTINENTAL RESEARCH CORP.
400.01	COPY EQUIPMENT, INC	809.80	CRYSTEEL TRUCK EQUIPMENT,
628.17	DAVE'S PLUMBING & HEATING	220.50	DEXTER LP, INC
530.41	ETTERMAN ENTERPRISES	171.42	GILLUND ENTERPRISES
171.09	GRAINGER	407.29	HANSON TIRE SERVICE
1010.16	HARTY MECHANICAL, INC.	1117.80	HEARTLAND SNO-GOERS
157.67	J & K WINONA	6018.12	JONES, HAUGH & SMITH, INC.
285.00	JAMES KELLOGG	3000.00	LEONARD KOEHNEN & ASSOCIATI
113.69	LEEF BROS., INC.	145.86	LITTLE FALLS MACHINE, INC.
9672.12	M-R SIGN COMPANY, INC.	773.98	MANTEK
454.13	MISSISSIPPI WELDERS SUPPLY CO.	632.57	MOTOR SUPPLY COMPANY
184.00	MYERS TIRE SUPPLY	423.13	NAPA AUTO PARTS
400.00	OSMUNDSON BROS. CONTRACTORS, I	1927.52	PETROBLEND CORP.
236.15	POWERPLAN OIB	108.76	PRAXAIR DISTRIBUTION, INC.
128.90	PRESTO-X-COMPANY INC	429.82	PROLINE DIST., INC
125.02	QWEST	1201.93	RAK INDUSTRIES
486.17	READY MIX CONCRETE COMPANY, LLC	569.18	REED CONSTRUCTION DATA
112.87	RONCO ENGINEERING SALES, INC.	1243.93	STATE OF MINNESOTA,
585.75	STROUP DISTRIBUTING, INC.	339.33	DAVE SYVERSON FORD
269.90	DAVID TEBAY	133.05	TOP PERFORMANCE SALES
515.77	TRUAX COMPANY, INC	261.23	USEM, INC.
582.42	ZACK'S, INC.	3633.21	ZIEGLER, INC
207.71	3M MAG2409		
24 PAYMENTS LESS THAN \$100		1,176.85	
ROAD & BRIDGE FUND		\$45,614.82	* TOTAL

SOCIAL SERVICE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
3272.41	AMI IMAGING SYSTEMS INC		
0 PAYMENTS LESS THAN \$100		.00	
SOCIAL SERVICE FUND		\$3,272.41	* TOTAL

SOLID WASTE/RECYCLING FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
302.00	WALLACE BUSTAD	22229.88	CEDAR VALLEY SERVICES, INC
4397.50	IVERSON HAULING	321.67	WASTE MANAGEMENT OF SO MINN

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2 PAYMENTS LESS THAN \$100	51.26	
SOLID WASTE/RECYCLING FUND	\$27,302.31	* TOTAL
**** FINAL TOTAL.....	\$161,162.78	****

Motion made by Commissioner Ellingson, seconded by Commissioner Hillier to approve the bill for immediate payment to MCIT for the Ag Society Insurance Premium in the amount of \$5,694.60 and to instruct the Coordinator to notify the Fairboard requesting any rebates they had received from MCIT and a change in the practice of the payment of the insurance premiums to be the responsibility of the fairboard. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Lang to accept the surplus property list for auction. A detailed list is on file at the office of the County Coordinator. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Hillier to appoint Viril Layton as the citizen representative to the Transit Board. Motion carried.

Val Pitzen presented a program update to the Board concerning the Youth Activity Center.

Motion made by Commissioner Ellingson, seconded by Commissioner Hillier to approve the Minnesota Counties Information Systems – Fidlar License Agreement; the Fidlar – County End User Agreement; and the Minnesota Counties Information Systems – County Software Support Agreement effective through calendar year 2008 and authorize the chair to sign the county agreements. Motion carried.

Motion made by Commissioner Ellingson, seconded by Commissioner Hillier to approve the payment of \$31,307.83 to the Development Corporation of Austin for the McNeilus project subject to the receipt of appropriate documentation from the Development Corporation of Austin and County Attorney review. Motion carried.

The Mower County Commissioners set a Board Retreat for April 15, 2004 for a discussion on jail building and land records issues.

Motion made by Commissioner Hillier, seconded by Commissioner Ellingson to authorize the County Coordinator to send a letter to legislators in opposition to the following:

1. H.F. 898 in regard to “inverse condemnation”;
2. H.F. 2790 in regard to septic tank fee; and
3. H.F. 2549 in regard to a 10 year ISTS plan.

Motion carried.

Motion by Commissioner Ellingson, seconded by Commissioner Hillier to adjourn the meeting at 12:05 p.m. until April 6, 2004 at 1:00 p.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Vice-Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

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